

**WEST LOS ANGELES COLLEGE
BUDGET COMMITTEE MEETING
MAY 1, 2007**

MINUTES

Present: Isabella Chung (Resource), Eloise Crippens (Academic Senate), Eleonore Gauss (Resource), Jo-Ann Haywood (AFT Classified), Christina Misner (AFT Classified, Alt), Dionne Morrissette (AFT Classified), John Oester (Chair), Ed Pai (Resource), Hansel Tsai (Resource), Jack Waite (ASO)

Absent: Tom Haley (AFT Faculty), Abel Rodriguez (Local 347), Betsy Regalado (Administration), Olga Shewfelt (AFT Faculty), Paul Stansbury (Administration)

At the April 18 meeting of the committee, the detailed 2007-08 budget was distributed. Since that meeting, only one request for additional funds was received by Mr. Oester. The request was from Fran Leonard for Program Review software. A handout explained the need for the software and the cost.

Academic Senate had a demonstration. The software can be specifically designed for West. The monthly fee may be reduced when other colleges come on board.

Academic Senate would like the Budget Committee to strongly consider recommending this request to College Council. The Committee unanimously agreed.

The college must document to the District that KMR is the only company that makes the software to avoid having to get three bids. Fran Leonard is checking to see if there are other companies.

2007-08 budget currently reflects no growth. Later, when District gives approval, it can reflect 50% growth. If the approval comes before the May revise, this item could be added with no problem.

Otherwise, we have three choices:

1. Add this to the August revise. It would be tabled until then.
2. Cut something in the budget so this can be added to the May revise.
3. Pay for it in the current year.

\$200,000 from previous block grants could possibly be available. We should review program restrictions. The estimated surplus in the 2006-07 budget is now \$700,000 to \$800,000 dependent upon us achieving our enrollment targets.

Summer 2007 (first session) target is 475 FTES. Ambitious target.
Summer 2006 was less than 300 FTES.

The Budget Committee recommends approval of the Program Review Software to the College Council and recommends that it be purchased from this year's budget to expedite the acquisition.

SFP and categorical directors need to assess their budgets and notify their Vice Presidents if it appears they will have unspent funds so we can spend the money wisely.

The Chair stated that, having heard no suggested changes, the committee recommends the 2007-08 budget to the College Council.