

BUDGET COMMITTEE
MARCH 24, 2009
MINUTES

Present: John Oester (Chair), Isabella Chung (Resource), Eloise Crippens (Academic Senate), Kathy Dickinson (AFT Classified), Marilyn Ingram (AFT Classified), Helen Lin (Academic Affairs), Christina Misner (Classified AFT Alt), Betsy Regalado (Administration), Matt Robertson (AFT Faculty), Stefan Stitch (Honor Societies), Hansel Tsai (Resource)

Absent: Meric Keskinel (Academic Senate), Brandy Ruiz (ASO Treasurer), Abel Rodriguez (SEIU), Olga Shewfelt (AFT Faculty)

I. Minutes for February 25, 2009, were approved.

II. Updates from District Budget Committee

- The College was informed that the District would be taking a \$70,000 reduction in revenue allocation. This will impact next year as well as this year.

III. Review of current college budget status

Handouts: Operating Statement dated 3/24/09; WLAC Average Class Size by Division

- \$1 million deficit dependent on whether we receive a mid-year reduction. We won't know until after May 15. State is still in bad financial condition. State budget may require an \$8 billion revision. The state may backfill K-14 with federal funds when they arrive.
- Spring 2009 originally had 1,039 sections. Cut 250 sections which was 20% resulting in the average class size increasing from 26 in Spring 2008 to 34 in Spring 2009.
- Comparing Fall 2007 with Spring 2008, Spring 2008 had a significant class size reduction.
- Because of the number of class sections offered, this spring all divisions (except Aviation, Travel and Hospitality) have an average class size of 30 or more.

IV. Projections for Fall 2009:

Handouts: Projected Fall 2009 LACCD Individual College FTEF; FTEF and Paid Hours Summary for Spring 2009

- Requirement to hire full time faculty. Faculty requirement based on FTES. District needs to hire 27 and could be fined if short. District would assess colleges. This includes replacing retirees plus the 27. West's requirement is 2.
- President launching searches for positions 1 through 10 on the FPIP list. One retiree plus nine. Based on passed history, all ten will not be filled. So we are budgeting for eight.

V. Revenue

Handout: Restricted Grants and Programs dated 3/24/09

- Restricted grants and programs.
- Other sources of revenue not associated with FTES.
- Some funding ends June 30. Some funding ends September 30. There is also some funding that carries over indefinitely. These are all associated with specific departments or offices.
- Administrative decision to try to use older funds sitting in accounts.

1. \$400,000 in Basic Skills
 2. \$2 ½ million in State categorical programs
 3. \$7 million in a variety of other SFP's, many are federal.
- Tried to take salary accounts and FTE employees employed within these programs.
 1. 22 classified staff
 2. 17 certificated
 3. Some of these funds are for positions like temps and tutors

VI. Expenditures

- \$2.8 million certificated salaries
- \$3 million classified salaries
- \$1.3 million for benefits

VII. Strategic Planning

Handouts: Briefing: Cassidy and Associates; Changing the Nature of West's Funding

- District hired Cassidy and Associates as lobbyists
- List of issues President presented to Cassidy was distributed.
- Shopping list of President and Mr. Sprague was distributed.
- With feedback from Cassidy, Mr. Sprague put together a list of ideas. Some have led to concrete proposals. Diane Watson reviewed material and asked for eight proposals. She will help West get them through.

1. \$70,000 Tech Prep Grant already funded
2. \$750,000 already funded with District money. Three-school collaborative.

- Academic Affairs Revenue Enhancing Proposals

Handout: Academic Affairs Revenue Enhancing Initiative: Non-Program 100-Funded Positions

1. \$2.25 million allows college to fund two new high level positions. We want to attract 300-400 international students in 2009-10.
2. Proposed April hire of Dean of Career and Tech Ed.
3. Proposed April-May hire of Dean of Grant Development.
4. Also hiring faculty and staff to support the programs.
5. If everything progresses as planned, current \$10 Million of restricted programs could become \$30 million.
6. There will be a combination of on-campus and online classes. West is the only college in the District with a large online program.

Next meeting will be April 29, 2009, at 2:00 p.m. in Winlock.