

BUDGET COMMITTEE
FEBURARY 25, 2009
MINUTES

Present: John Oester (Chair), Isabella Chung (Resource), Eloise Crippens (Academic Senate), Kathy Dickinson (AFT Classified), MD Haque (Resource), Marilyn Ingram (AFT Classified), Meric Keskinel (Academic Senate), Helen Lin (Academic Affairs), Christina Misner (Classified AFT Alt), Brandi Ruiz (ASO Treasurer), Olga Shewfelt (AFT Faculty), Stefan Stich (Honor Societies)

I. Minutes for January 28, 2009, were reviewed. Olga Shewfelt asked that her question that was raised last time be added to the minutes. [This was subsequently done.]

II. Eloise Crippens was asked by the Senate to bring the library hours and their implications to the attention of the Budget Committee.

Library hours

- Library needs more hours.
- Current hours are a detriment to evening students and weekend students.
- Paralegal accreditation says it must have library services. The current hours jeopardizes paralegal accreditation.

III. Handout and discussion of Operating Statement

- Had to increase adjunct faculty \$75,000 in the last three weeks. \$46,500 became evident as a special stipend for Distance Learning overloads. Salary data for Winter, which became available February 10, was \$20-\$30 thousand higher than projected. Things constantly changing. The \$3,788,832 adjunct budget for Spring is prior to any section cuts.
- Things have improved this year.
- We did well with the State budget compared to what could have happened if it hadn't been signed when it was. If the State budget stays as is, mid-year reduction of \$1,145,317 may not be necessary.
- Utility costs are up. The solar voltaic system on top of the parking structure started a few months late. The Central Plan system must be operational to move into the Science and Math building. Construction on the system has not begun yet and it must be operational by August 31. Without it there will be no air conditioning in the building. Should have been operational months ago saving us money. We will be \$100,000+ over on electricity because these two projects weren't completed on time.
- The 2009-10 column reflects all revenue we are aware of and the potential deficit carry over of \$963,854. Expenses for adjunct faculty are without section reductions.
- The second line from bottom, Proposed Budget Reductions, reflects assumed section reductions for next year. These are projections, and we won't know the real numbers until about Oct. 15.
- Chancellor FON Subsidy is \$70,000. West thought we would be getting approval for four instructors, but District only approved two. \$35,000 for each faculty member hired. Will get \$50,000 next year and \$25,000 for third year.

- District Assessment: Mr. Oester spoke with the District Budget Manager who feels schools will save \$500,000 each. This is reflected under Definite Budget Changes (column 4).
- Instructor hourly projections for 2009-10 show an inflated base for Fall 2009 starting point based on the actual for Fall of 2008.
- For Spring 2009 we cut 20% of sections and increased 10-15% in growth.
- The revised budget for next year projects paid growth at 3%.
- West is going to revive the non-resident/international student program. This is being worked on by Bob Sprague and Betsy Regalado.
- A list of potential SFP's and Block Grants need to be reviewed to see how much can be generated.
- Budget Prep worksheets for 2009-10 were sent to budget managers for review. They should make any needed changes. Due back to Isabella today. When they are returned, each VP will go through the requests for their area and make recommendations to Mr. Oester and the President.

Next meeting will be Tuesday, March 24 at 2:00 p.m. in the *PCR*.