

BUDGET COMMITTEE
NOVEMBER 19, 2008
MINUTES

Present: John Oester (Chair), Isabella Chung (Resource), Eloise Crippens (Academic Senate), JoAnn Haywood (AFT Classified), Helen Lin (Academic Affairs), Christina Misner (Classified AFT Alt), Meric Keskinel (Academic Senate), Rob Patterson (Academic Senate), Betsy Regalado (Administration), Matt Robertson (AFT Faculty), Brandy Ruiz (ASO Treasurer), Olga Shewfelt (AFT Faculty), Hansel Tsai (Resource)

I. Minutes for October 22 were approved.

II. WLAC 2008-09 Reassigned Time and Instructor Special Assignments

Information on reassigned time was requested at the last meeting. Handout was distributed today.

- Matriculation assignment recently changed to counselor.
- The changes in reassigned time made little difference in the total.
- Olga explained reassigned time, what it is and how it works. Some positions are contractual.
- Any questions, see Hansel or the appropriate VP.

III. Requirement to complete the committee member list

- Matt Robertson joined the committee as AFT Faculty rep
- Brandy Ruiz is the rep for ASO.
- No changes at this time for AFT Classified.

IV. Further discussion of accreditation Recommendation 3 draft

Handout: Commission Recommendation 3: Budget Plan

- Statistics are the same as the information distributed last month.
- Some of the wording has been changed.
- This committee must approve as their document.

V. Review of current State/District Budget status

Handout: Community College League of California memo of November 13, 2008

- Only \$62 to \$65 million will be to UC's or Cal State Colleges.
- Community colleges teach more students with greater financial needs and are being cut five times as much.
- Cal State is applying pressure in Sacramento.
- If the Governor prevails, \$332 million will be cut mid-year from community colleges. \$30 million cut to LACCD.
- Chancellor said the District would absorb \$10 million and \$20 million would be cut at the colleges. \$1,145,137 for West.
- Enrollment will continue to rise.

- Unemployment and enrollment go hand in hand. High unemployment increases community college enrollment.
- Some discussion occurred on increasing class size.
- State deficit over a two year period was predicted at \$25 billion, but more recently they are saying \$29 billion.
- Legislators have to decide how to cut. Fifty percent this year and fifty percent next year; twenty this year and eighty next year?

VI. Review of current college budget status

Handouts: Proposed Budget Omnibus Actions to Balance 2008-09 College Operating Budget; Revenues 2006 through revised budget 2008-09 with assumed COLA; Revenues Actual 2007-08, Revised budget 2008-00, and Projected budget 2009-10.

- In Spring 2008 we collectively approved omnibus budget document.
- Two weeks ago \$4,132,336 represented us being paid fully for all our growth.
- At District Budget Committee last week, we were informed that at the Cabinet meeting that approach was modified. Any college over cap in their enrollment may apply the FTES allocation they should have been paid for excess FTES to their cumulative debt. West's cumulative unpaid debt is \$491,784.
- We are going to be 900+ in FTES growth and the whole District only gets paid for approximately 1,500 FTES.
- The revised budget 2008-09 shows the change in growth money from \$4,132,336 to \$486,188, which represents us being paid for 143 FTES growth. Would get to throw out the \$340,972 deficit payment due in 2008-09.

VII. Reduce deficit

What can we do to begin to implement the omnibus actions to reduce this deficit?

President wants proposal on his desk before Christmas break.

- Handout does not include \$30 million mid-year reduction (\$1.145 million for West).
- Pressure on legislature to prevent this from happening. Patrick McCallum suggested counter proposal to \$26 fee increase.
- Must come up with \$3 million and hope District comes up with what we would owe Sacramento.
- Mr. Oester suggested:
 - 1) Increase class size
 - 2) Take hard look at Winter/Spring/Summer I. In fall 2008, 400 sections were offered that had 9 or fewer students. Only five percent of those were cut.
 - 3) No increase in District office assessments. Should be a decrease.
 - 4) No increase in Sheriff's fees.
 - 5) Benefit costs are 12%. We need zero percent increase with changes to the plans next year, such as higher co-pays.
- President has said that no sections can go forward with less than 15 students.
- District has decided to charge parking fees for Summer and Winter.
- Looking at doing something at Beverly Hills, but that increases FTES which we won't get paid for.

VIII. Budget omnibus plan was reviewed to see which items have already been implemented and the status of the other items.

Items below relate to the number of the item on the action plan list:

1. Efforts to increase student course completion, persistence and retention for graduation have been implemented.
4. Moving forward on land development of 10100 Jefferson and Lot 7 school parcel. Revenue not expected until next fiscal year or later.
7. Academic Affairs is working on external grants and sponsored projects.
8. Review restricted fund budget for maximum recovery. Mr. Oester and Isabella Chung are looking at this. Reviewing administrative overhead and all other expenditures. State and Federal laws govern how much money is spent on administrative overhead. Some money goes to the District.
9. List has been prepared for President of all known vacancies. Dean of Research and Planning should be paid 50% by SFP. Now all is being paid by Program 100. Mr. Oester and Isabella Chung will pursue this matter.
10. Purchasing Freeze. Many purchase orders are not being approved by Mr. Oester.
11. Travel freeze on all general funds has taken care of itself, because there is not much money left.
12. Reduction of faculty reassigned time was addressed earlier in the meeting and handout was reviewed.
14. Reduction of student workers from the general fund. Most student workers are being paid for by financial aid.
17. Increasing average class size is being discussed.

Bottom line: We have to cut \$3 million. If we get mid-year cuts, West will have to cut \$4.2 million. We have one month to give President a proposal.

IX. Suggestions from the floor

- Eloise said we need to make changes to small classes and stated that there needs to be a recommendation from the Budget Committee.
- Olga recommended we be more efficient. Have ongoing conversations with committee members about reducing the budget. Keep connected via e-mail.

Meeting adjourned at 3:45 p.m.

Next meeting will be December 17 at 12:00 p.m. in the PCR.