

Budget Committee Meeting

November 17, 2010

Minutes

Present: John Oester (Administrative Services), Robert Sprague (Academic Affairs), Scott Stamler (ASO), Meric Keskinel (Academic Senate), Eric Ichon (Teamsters), Adrienne Foster (Academic Senate), Olga Shewfelt (AFT Faculty Guild), Robert Hager (Physical Education), Vidya Swaminathan (AFT Faculty Guild), Colleen Matsuhara (Athletic Department), Eloise Crippens (Academic Senate), Helen Lin (Resource), Hansel Tsai (Resource)

1. The minutes of the September 29, 2010 Budget Committee Meeting were reviewed and approved
 - a. Update to Item 2D: ARRA funds were distributed incorrectly. The correct amount received by the college should be \$20,102, not \$25,293.
2. FIPSE Pilot Program for Course Material Rental
 - a. As a requirement of the grant, a Buyer position will be created and filled as soon as possible. The Buyer will be supervised by Larry Packham. When the funding runs out for the FIPSE grant, the Buyer will be laid off, but will have bumping rights within the District.
3. Position requests funded by specially funded programs will now be an information item for the Budget Committee instead of a review and recommendation process by the committee.
4. PBI Grant
 - a. The college will begin recruitment for a 50% ISA to be the Director of the PBI Program.
5. College's Current Financial Situation:
 - a. We are currently projecting a \$1.6 million dollar deficit for 2010-2011.
 - b. West has received an allocation of "growth restoration funds" from the state in the amount of \$682,364. Due to the state budget situation, we are unsure whether we will suffer a mid-year revenue adjustment whereby some portion of the growth restoration funds may be taken back by the state.
 - c. The District Chancellor has a proposal to distribute District reserve funds to supplement maintenance & operations, utilities, and benefits cost increases. The total amount available is \$5.75 million district-wide. The formulas for distribution of each category have not yet been announced. We estimate that West might receive \$300-\$400 thousand.
 - d. The college's new grants are contributing to indirect cost recovery.
6. SFP Support Projection for fiscal year 2010-2011.
 - a. \$1,121,753 of permanent employee salaries are being funded by specially funded programs.
7. There will be a reduction of approximately 60 sections for the Spring semester of 2011. The decisions should have been, but were not reflected in the Spring 2011 schedule of classes.
8. The next regular meeting of the committee is scheduled for December 15th. The meeting might be postponed if the District does not hold a District Budget Committee meeting on December 8th.