Building Program Management Committee Meeting
MEETING SUMMARY
Thursday, October 1, 2009
3:00 p.m., Winlock Lounge


Vicky Nesia (Recording Assistant)

Absent: Larry Eisenberg, Jim Goodell, Eve Jones, Joann Haywood, Tony Michelman, Roma Nandlal, John Oester, Jim Orloff, Rod Patterson, Betsy Regalado, Olga Shewfelt

Guests: Aracely Aguiar, Diana Baxter, Michelle Long-Coffee, Buck Stapleton

1. Welcome: The meeting was called to order at 3:08 p.m.

2. Your Items:

   • Relocation of BHSS Division and Bookstore (J. Ruebensaal/B. Stapleton): A concern was brought up regarding the possible relocation of the BHSS Division to the D Complex at the end of the semester due to the scheduled demolition of the A offices. The demolition is scheduled for March 2010. The General Classroom (GC) Building, the new location for BHSS, will not be ready for occupancy until August 2010. BHSS would like to avoid multiple relocations if possible.

   Actions: A. Randall will work with BHSS Division and Bookstore.
   Progress: A meeting had been set up with the Bookstore, BHSS and others who will move to the swing space. A schedule will be completed by next week. Updates will be provided at the next BPMC meeting.

     M. Rocha asked B. Miller to present the project timelines for the swing space at the next meeting.

   It was agreed that if the schedule for expansion of the D complex cannot be confirmed by December, then BHSS will stay in A8 until the GC Building is ready.

   North parking project is in DSA waiting for approval, and the projected start date is March 15, 2010.
• J. Lee asked if the electrical plan for classrooms in the new buildings includes a light switch that will allow students to still be able to take notes while viewing the screen.

**Action:**  *Since the plans for the four new buildings have already been finalized, the feature can be added to any newly designed buildings.*

3. **Odds/Ends**

• **SSB Food Court Update** (M. Rocha): There is no new development on this issue. We are still in the process of recruiting vendors.

• **Building Naming Process – WWCOT Presentation** (S. Jacobson): At the last meeting, it was discussed that a survey should be sent out to collect faculty, staff and students input for the new campus naming convention. Three themes that were proposed are aspiration, cinematic, and functional. A few things to keep in mind in determining the naming convention are its effect on the campus image, the convenience of adding a future donor name, and other theme that may work better. The new naming convention is part of the architect master planning process.

**Action:**  *The committee approved M. Long-Coffee to send out the survey to faculty, staff and ASO officers on behalf of BPMC, and to present the unedited results to the committee at its next meeting.*

• **Alliance to Save Energy’s Green** (added): The project is part of the BuildLACCD’s green campus program and funded by the District Office. West, East and Southwest are the three colleges chosen for the project.

**Action:**  *Ellie Kim from the Alliance to Save Energy will be invited to the next meeting to talk about the project.*

**Progress:**  *Completed. E. Kim will attend the BPMC meeting on November 5, 2009.*

4. **Campus Projects Team Update** (L. Hickman): L. Hickman went over the updates on the *BuildLACCD ImmediateBenefit Project Update (September 28, 2009)* handout.


**Actions:**  *BPMC would like to do a walk through of the building two weeks before the Christmas holiday.*

*Updates on the MSA and swing space schedules will be sent to V. Nesia for distribution to the BPMC members.*

**Progress:**  *Completed. See the attached document.*

6. **Progress Report** (B. Miller): Turner Executive Summary update report was distributed and discussed. The Wellness Center was selected for an Award of Excellence by the California Coalition of Community Colleges.
• Update/Completion Date on Permanent Road, MSB, Pedestrian Mall: See handout.

• Update/Completion Dates SSB, GCB Projects: See handout.

• Progress on NPS/Plant Facilities and Health-Wellness Complex: See handout.

• DSA Submission Timelines for TLC/Watson Center: See handout.

• Design Build Timeline for Student Union: See handout.

7. Fall Parking and Routing Plan Report (M. Rocha): Things are in good shape.

    Action: Discuss ways to anticipate the traffic flow for the spring at the next meeting.

8. Satellites (M. Rocha): There is no new update.

    • LAX Update: None.

9. Other Items: None.

The meeting was adjourned at 4:36 p.m.