

**Recommendation #5 and #4 from 2000 Committee
Meeting Minutes of
Tuesday, September 19, 2006
1 pm in the Accreditation Office Conference Room**

Attending: Nikki Jacobson, Fran Leonard, John Oester, Lloyd Thomas, Clyde Titus, Geneat Walton. Ed Pai was at the Divisional Council meeting.

- I. Minutes from the meeting of September 5, 2006 were approved.
- II. Discussion of data/evidence for program reviews ensued.
 - A. To help determine how well the data and training provided for current academic program reviews is working, several members volunteered to interview Division chairs:
Nikki – Business, Behavioral and Social Sciences, CEMA
Fran – Counseling, Science
Lloyd – Language Arts, Math, Humanities & Fine Arts, P.E.
Clyde – Aviation, Dental Hygiene, Computer Science & Applications
 - B. What could be improved? Fran mentioned that Phyllis Morrison, chair of science, indicated that she would have liked to have calculations already made as this was time-consuming work. Phyllis also mentioned that she would like to have clear benchmarks for the data provided against which to measure her division's disciplines. This had been done in the workshop; the overall college numbers were the benchmark that division chairs were to use in looking at their numbers.
 - C. Nikki asked about the timing of the workshop, which is usually scheduled for the 3rd week of August when some chairs/vice-chairs may not yet be on duty. She suggested the end of the spring semester or perhaps the third week of the semester.
Fran indicated that at the end of the spring semester is too early for key data while pushing the workshop into September may result in unit planning not being done in time to conform with the annual planning/budget cycle of the current Master Plan.
- III. Nikki and Fran were meeting with the Senate Executive Board at its meeting at 2 pm about how plans from academic areas will be recommended to the College Council for additional resources, such as the set-aside for initiatives that enhance enrollment, including, as John mentioned, retention. Nikki wants to be sure that the Senate Exec. Board keeps in mind that one of the criteria for prioritizing request should include accreditation by/standards of outside agencies (see minutes from the meeting of Sept. 5, 2006).

The meeting adjourned at 1:50 p.m.

Upcoming meetings: 10/3, 10/17, 11/7, 11/21, 12/5

Vision

*Through innovative programs and responsive community service,
West Los Angeles College empowers students to succeed.*

Student Learning Outcomes

*Critical Thinking Communication Aesthetics Quantitative Reasoning
Self Awareness/Interpersonal Skills Civic Responsibility Technical Competence
Cultural Diversity Ethics*