

ACCREDITATION STEERING COMMITTEE

Approved Minutes
for
Thursday, May 27, 2010
2:30 pm – 4:00 pm
Winlock Lounge

Attending: Celena Alcalá, Mary-Jo Apigo, Judy Chow, Linda Clowers, Nick Dang, Judith Fierro, Adrienne Foster, Fran Leonard, Rod Patterson, Olga Shewfelt, Yvonne Simone, Rebecca Tillberg, Lloyd Thomas

The meeting was called to order at 2:30 pm.

- I. Minutes of the April 22, 2010 meeting
The minutes of the April 22, 2010 meeting were approved with one correction. Last page, first paragraph, “Olga Shewfelt, co-chair, reported this committee is considering to send out a campus climate survey in fall 2010 upon consultation with Rebecca Tillberg.”
- II. Steering Committee Meetings
Vice President Bob Sprague is requesting that the Accreditation Steering Committee meet the first hour only and the second hour will be for co-chairs only starting next month. Fran will ask Vicky Nesia to check the Master Calendar and see if Winlock is available the first Monday of each month from 1-3 pm.
- III. Vision Statement
Fran reported that she has a recommendation from the group that met yesterday regarding the final vision statement for West. Lloyd Thomas met two weeks ago to research and craft all suggestions submitted from various groups on campus. He passed around one statement for the final recommended vision statement. **The committee agreed by consensus on the following vision statement for recommendation to the College Council next week on Thursday, June 3:**

“West: A gateway to success for every student.”
- IV. Update on Standards Committees
Rebecca Tillberg reported that most members of each standards committee have been trained on Google Docs and that committees have been established. Fran reported that Vice President John Oester, Co-Chair of Standard III, Resources,

Accreditation Steering Committee Mtgs. 2009-2010 – Winlock Lounge
4th Thursday of each month from 2:30 p.m. to 4:00 p.m.
2/25, 3/25, 4/22, 5/27, 6/24, 7/22, 8/26, 9/23, 10/28, 12/23



Accreditation Steering Committee Chair

Fran Leonard

Mark W. Rocha

Academic Senate

Rod Patterson

Administrative Services

Isabella Chung for John Oester

AFT Faculty Guild

Olga Shewfelt

AFT Staff Guild

Joann Haywood

ALO

Bob Sprague

Facilities

Allan Hansen

Research and Planning

Rebecca Tillberg

SEIU 721 Stewart

Abel Rodriguez

Student Services

Betsy Regalado

ACCREDITATION STEERING COMMITTEE

Financial, is asking for other examples of how West is linking planning with budgeting other than the strong example cited of FTE in the Google Docs reports.

Standard II.B. Student Learning Programs and Services

Celena Alcalá and Yvonne Simone report that all members have been working in Google Docs now and an upcoming report will be given at the next Accreditation Steering Committee meeting in June. They plan to do investigating and inquiring during the summer.

Standard II.C. Library and Learning Student Services

Judy Chow, Chair of Standard II.C., reported that Ken Lin, Librarian, has completed three different surveys. These surveys will be implemented as a trial in the summer.

Standard III.C. Technology Resources

Nick Dang, College Information Systems Manager, reported that this committee has gathered a lot of information so far. A report of approximately 20 pages is in the works. Digital library displays have already been placed in the Library by InfoTech so there is good physical evidence of West's technological resources present.

Standard IV. Leadership and Governance

Olga Shewfelt and Rod Patterson reported that next Thursday, June 3, at College Council they will share the draft College Governance Chart and list of committees on campus climate surveys for employees will be conducted preferably in a fall-to-fall cycle to maintain continuity. No meetings have been scheduled during the summer for this committee but members are already working in Google Docs. Olga thanked Rod for his commitment and dedication in working with the Standard IV Committee.

V. Comprehensive Foundation Skills Plan

Rebecca reported that she and Fran will be co-chairing a special Steering Group during the summer called the "Think Tank." This steering group has been tasked with updating and developing a college foundation skills plan, identifying budgetary needs, and identifying responsibility for follow-up. The group will also work through and coordinate the work of focused groups which will develop and present specific proposals to improve the learning outcomes of foundation skills students. Rod Patterson stated that learning skills should be taught across the college curriculum and in the classroom as well in order for students to elevate their basic skills in reading and writing. Adrienne Foster asked the committee who will decide and sit on the new foundation skills group. Fran stated the committee will look at faculty from the Language Arts, Learning Skills, and Mathematics divisions.

The meeting adjourned at 4:00 p.m.

Accreditation Steering Committee Mtgs. 2009-2010 – Winlock Lounge
4th Thursday of each month from 2:30 p.m. to 4:00 p.m.
2/25, 3/25, 4/22, 5/27, 6/24, 7/22, 8/26, 9/23, 10/28, 12/23



West Los Angeles College provides a transformative educational experience.
West fosters a diverse learning community dedicated to student success.

Accreditation Steering Committee Chair

Fran Leonard

Mark W. Rocha

Academic Senate

Rod Patterson

Administrative Services

Isabella Chung for John Oester

AFT Faculty Guild

Olga Shewfelt

AFT Staff Guild

Joann Haywood

ALO

Bob Sprague

Facilities

Allan Hansen

Research and Planning

Rebecca Tillberg

SEIU 721 Stewart

Abel Rodriguez

Student Services

Betsy Regalado