

Accreditation Steering Committee Chair

Alice Taylor

Academic Senate

Adrienne Foster

Administrative Services

Ken Takeda

AFT Faculty Guild

Olga Shewfelt

AFT Staff Guild

Joann Haywood

ALO

Bob Sprague

Facilities

Allan Hansen

Research and Planning

Rebecca Tillberg

SEIU 721 Stewart

Abel Rodriguez

Student Services

Shalomon Duke

President

Nabil Abu-Ghazaleh

MINUTES

Nov. 20, 2012

1-2:30 PM, Winlock

Present: Alice Taylor, Bob Sprague, Mary-Jo Apigo

I. Minutes of October 16 accepted

II. Special funds update

The Nov. 30 Leadership Retreat will use training funds.

Alice should work with Bob to identify needs associated with production of the report and hosting the visiting team.

In connection with SLO work, suggestions include faculty SLO coaches and an SLO workshop in the spring semester.

Planning should consider similar needs.

West should identify someone to apply for the WASC Assessment Leadership Academy.

III. Corrective Action Matrices

These should be updated regularly; Alice is using them in the drafts.

IV. Leadership Retreat (draft schedule attached)

The committee recommended asking Matthew Lee to give a brief overview of our planning status at the beginning of the retreat, and a recap of the accomplishments of the retreat at the end. He should float during the retreat, first being ready to assist the Tweeters plan what to document, then assisting the poster-makers, and, as it fits in, the readers.

Mary-Jo explained how a poster teaching session can be organized, by regrouping participants so that members of each poster group are present in each visiting group. That way there is one expert at each station, and everyone gets to move through all the posters.

The LR committee will have to devise focused questions for the posters.

V. Draft responses

Meetings for 2012-13, in Winlock, 1:00 PM – 3:00 PM: Nov 20, Dec 18, Jan 15, Feb 19, Mar 19

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Workgroup leaders

Recommendations 1 & 2

Rebecca Tillberg

Recommendations 3 & 4

Mary-Jo Apigo
Todd Matosic

Recommendation 5

Kathy Walton

Recommendation 6

Kathy Walton
Judy Chow

Recommendation 7

Rebecca Tillberg

2006 Recommendation 13

Adrienne Foster
Olga Shewfelt

ACCREDITATION STEERING COMMITTEE

Recs. 1, 3, 5, and 6 were briefly discussed.

The committee discussed what sorts of participation to reference in 13; while the recommendation does focus on governance and decision-making, broad participation in all areas of college life are applicable, sometimes as evidence of effective decision-making. Bob highlighted review of each faculty member's committee participation, the Tech Committee's successful identification of staff to participate on that committee, and the role of Program Review in encouraging chairs to discuss participation with their faculty. Alice will post drafts to the web.

- VI. Update our letterhead. We agreed to replace the standards chairs of the 2012 Self Study with the leaders of the workgroups.

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