

Minutes August 21, 2014

Winlock, 3:15-5:15

Accreditation Steering Committee Chair

Alice Taylor

ALO, Co-Chair

Bob Sprague

Academic Senate

Adrienne Foster

Administrative Services

Ken Takeda

AFT Faculty Guild

Olga Shewfelt

AFT Staff Guild

Joann Haywood

Facilities

Allan Hansen

Research and Planning

Rebecca Tillberg

Student Services

Phyllis Braxton

President

Nabil Abu-Ghazaleh

Workgroup leaders

Recommendations 1 & 2

Rebecca Tillberg

Recommendations 3 & 4

Mary-Jo Apigo
Luis Cordova

Recommendation 5

Ara Aguiar

Recommendation 6

Kathy Walton
Ken Lin

Recommendation 7

Ken Takeda

2006 Recommendation 13

Adrienne Foster
Olga Shewfelt

Present:

Ara Aguiar, Adrienne Foster, Olga Shewfelt, Ken Takeda, Phyllis Braxton, Bob Sprague, Rebecca Tillberg, Luis Cordova, Mary-Jo Apigo, Alice Taylor (chairing)

After a brief cooing session devoted to Tillberg's photos of her new granddaughter, an agenda was confirmed:

- Postpone review of Aug. 11 Minutes to Sept. 8.
- Recommend forwarding a draft 2015 Midterm Report to the College as a whole.
- Review of the Process for finishing the Midterm Report

Draft Midterm Report:

The Committee reviewed a draft of the Midterm Report and agreed to changes. We will use all capital letters for missing data, as placeholders for parts yet to be drafted, and for things we expect to occur before the Report goes to the Board.

The Committee did not feel that Rec. 6 of 2012 was ready; Takeda explained that block grants are often a large factor in the library acquisitions budget, and that decisions are made as the size of block grants become clear. Aguiar noted that we do devote considerable resources to the library, including personnel. Taylor, Shewfelt and Foster had questions about how library resource needs are determined, and whether the College consistently meets those needs. Rec 6 will have a placeholder.

Taylor shared the ACCJC style sheet and the committee considered the issue of capitalization. For example, if we don't capitalize vice president, do we capitalize Administrative Services? If we write "vice president of administrative services", do we still write Administrative Services when we refer to the division? The committee agreed that Taylor will rely on a proofreader's opinion for this draft.

Process:

Foster noted the potential for confusion if Professional Development activities focus on the launch of the 2016 Self Evaluation but the draft Midterm appears at the same time. The Committee agreed that the draft should appear Aug. 28, in time for College Council, Academic Senate and other bodies to agenda it for review in September. Taylor will circulate a draft by Aug. 25 for one last review before making the draft public.

Meetings for 2014-2015: July 28, August 11 and 25, September 8, October 13, November 10, December 8, January 12, February 9, March 9, April 13, May 11, June 8

West Los Angeles College provides a transformative educational experience.
West fosters a diverse learning community dedicated to student success.



ACCREDITATION STEERING COMMITTEE

Accreditation Steering Committee Chair

Alice Taylor

ALO, Co-Chair

Bob Sprague

Academic Senate

Adrienne Foster

Administrative Services

Ken Takeda

AFT Faculty Guild

Olga Shewfelt

AFT Staff Guild

Joann Haywood

Facilities

Allan Hansen

Research and Planning

Rebecca Tillberg

Student Services

Phyllis Braxton

President

Nabil Abu-Ghazaleh

Workgroup leaders

Recommendations 1 & 2

Rebecca Tillberg

Recommendations 3 & 4

Mary-Jo Apigo
Luis Cordova

Recommendation 5

Ara Aguiar

Recommendation 6

Kathy Walton
Ken Lin

Recommendation 7

Ken Takeda

2006 Recommendation 13

Adrienne Foster
Olga Shewfelt

Taylor noted that responses will be needed by the end of September, so that the Committee can produce a final draft for approval in October. This assumes the Board will want the Report in November. We do not have a date for Board presentation yet. Apigo suggested that the DPAC meeting on Aug. 25 might provide one. Taylor agreed to bring ACCJC documents that indicate the timeframe to that meeting.

Meetings for 2014-2015: July 28, August 11 and 25, September 8, October 13, November 10, December 8, January 12, February 9, March 9, April 13, May 11, June 8

West Los Angeles College provides a transformative educational experience.
West fosters a diverse learning community dedicated to student success.

