Minutes

August 11, 2014
3:15-4:40 PM, Winlock

Present: Mary-Jo Apigo, Adrienne Foster, Kathy Walton, Bob Sprague, Ara Aguiar, Ken Takeda, Alice Taylor (chairing)

I. Minutes of July 28 were corrected and approved.

http://www.wlac.edu/accreditation/agendasandminutes.html

II. Review of draft Midterm Report

The committee decided that all caps should be used for gaps in the report, including missing data, missing evidence, and predictions of things that will happen between the presentation of the draft and Board Approval.

Bob Sprague noted that an addendum will need to be prepared since the report only goes out in February, 2015.

Adrienne Foster went over the Academic Senate schedule. The draft will be noticed at the Sept 9 meeting for approval at the Sept. 23 meeting. Alice Taylor noted that there is time for the senate to request changes in the draft.

The place of Student Success and Support Program (SSSP) in the report was discussed. While it clearly should be mentioned under 2006 Rec. 6 (which seems to deal with counseling and other student services), Sprague and Ken Takeda were concerned that we not give the impression that the rest of the college is not fully involved. The Student Equity Plan should be discussed along with other plans.

There was discussion of the format of the responses to recommendations. Takeda and Adrienne Foster reported that when they served on teams, they had appreciated straightforward presentations that made it easy to tell which recommendation was being addressed. Sprague suggested that the organization of the thematic section into recommendations was confusing, and that a clearer statement of the structure would be helpful. Kathy Walton described the thematic section as potentially expressing the college values underlying the resolution of the recommendations, stressing the thicker conversations that move the college forward.

Taylor pressed for a decision as to whether to keep the two-part format. It was decided she should seek some guidance from Susan Clifford at the Commission.

III. Professional Development Week

Meetings for 2014-2015: July 28, August 11 and 25, September 8, October 13, November 10, December 8, January 12, February 9, March 9, April 13, May 11, June 8

West Los Angeles College provides a transformative educational experience. West fosters a diverse learning community dedicated to student success.
Tuesday, 10-11: SAY WHAT? Making Meaning of Difficult Texts

Taylor explained that this workshop will use Reading Apprenticeship routines to grapple with the standards, in preparation for the Self Evaluation due in 2016. Nancy Sander will assist.

Thursday, Breakout Session 2: Accreditation (50 minutes)

Foster confirmed that the session must be interactive, not a lecture. Taylor will prepare handouts laying out the timeline for the vetting of the Midterm Report, so that the session can focus on the Self Evaluation.

IV. Next steps

The draft being too long to fully review in the meeting, it was agreed that Taylor would email the draft to the committee and workgroup leaders, so that they can get feedback to her by the end of the day on August 15. She will then produce another draft and email it by the end of the day on Aug. 18, so that the committee can read it for the Aug. 21 meeting, at which time the committee will have to agree on a draft on the college website for presentation on Aug. 28 (Flex/Professional Development Day).