

Accreditation Steering Committee Chair

Alice Taylor

ALO, Co-Chair

Bob Sprague

Academic Senate

Adrienne Foster

Administrative Services

Ken Takeda

AFT Faculty Guild

Olga Shewfelt

AFT Staff Guild

Joann Haywood

Facilities

Allan Hansen

Research and Planning

Rebecca Tillberg

SEIU 721 Steward

Abel Rodriguez

Student Services

Phyllis Braxton

President

Nabil Abu-Ghazaleh

Workgroup leaders

Recommendations 1 & 2

Rebecca Tillberg

Recommendations 3 & 4

Mary-Jo Apigo
Luis Cordova

Recommendation 5

Ara Aguiar

Recommendation 6

Kathy Walton
Judy Chow

Recommendation 7

Ken Takeda

2006 Recommendation 13

Adrienne Foster
Olga Shewfelt

MINUTES

April 14, 2014

3-4:30 PM, Winlock

Members Present: Rebecca Tillberg, Mary-Jo Apigo, Susan Trujillo, Nabil Abu-Ghazaleh

I. Minutes of March 10 were approved as amended.

II. Homework reports:

2006 rec. 13 was not available.

2012 rec. 5: Alice Taylor has met with Ara Aguiar on the catalog issues and will forward the materials on the catalog prep once Ara Aguiar has reviewed them. Mary-Jo Apigo suggested that we need written procedures for producing addenda to the catalog, as well as a checklist to make sure things are not omitted.

2012 rec. 6: Susan Trujillo undertook to gather the materials needed on library collection

III. The April *Accreditation Matters* will focus on Budget. The committee suggested that our interlocking processes be represented in graphic form, showing the relationships between the work of the PIE and Budget Committees, the oversight of College Council, and the contributions from Program Review. We also need to report on the joint meetings of PIE and Budget Committees on process changes, both those which have been made and those more recently suggested (such as a process for initiating programs). Mary-Jo will provide an image from last year's Planning Visualization Workshop. Alice Taylor will get a draft to the attendees by Thursday, so that a well-developed draft will be ready for Ken Takeda when he returns April 21.

IV: Proposed Student Enrollment, Equity and Completion Committee

The committee discussed the proposal from the Enrollment Management Committee (presented at College Council April 3, as an alternative to the ASC's proposal to place the SS&SP workgroup under the Student Success Committee) at length, arriving at the following recommendations for the EMC as it continues discussion of the proposal in preparation for the May College Council meeting:

Meetings for 2013-14, in Winlock, 3:00 PM – 4:30 PM: Sept. 9, Oct. 14, Nov. TBA 11, Dec. 9, Jan. 13, Feb 10, Mar 10, April 14, May 12

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ACCREDITATION STEERING COMMITTEE

1. The college needs to articulate the generally-recognized need for clear pathways for students to and through the college, including the scheduling of the appropriate classes, providing counseling and other support services.
2. We also need to clarify the various operational and planning aspects of such a pathways approach, and think about how they fit into existing or needed structures. For example, what is the place of the Student Success Committee?
3. We should have a common understanding of which of the tasks in the SEEC proposal are ongoing, and which are occasional or even one-time.
4. The proposal could be edited to more resemble West's committee descriptions (e.g., membership indicates which groups are represented, but not the individuals serving), but editing is probably premature, given the complexity of the previous points.
5. Consider creating an ad hoc workgroup to work on the Equity Plan and the SS&SP plan quite soon. People with Achieving the Dream and/or SS&SP experience would be valuable on this workgroup.

V. Committee Alignment with standards (draft attached)

Alice Taylor suggested that a chart in Excel would be useful, as it could be filtered to show the areas under a given committee, or the committees whose work is needed for a particular standard. Mary-Jo Apigo reported that Nick Dang provided her with a Word version of the draft standards.

VI. Other business

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