

Minutes

Feb. 19, 2013

1-3 PM, Winlock

Present: Alice Taylor (chair); Bob Sprague; Mary-Jo Apigo; Adrienne Foster; Rebecca Tillberg; Fran Leonard; Judy Chow; Ken Lin

- I. Jan. 15 minutes approved
- II. Statement on report preparation revised to stress the use of standing committees.
- III. Review the timeline and tasks for getting the report to the Commission by March 15
 1. Board Institutional Effectiveness presentation Feb. 20, 11:45
 2. Completion of documentation
 3. Formatting
 4. Printing (4 copies)
 5. Mailing to Sacramento
- IV. Revised the summary of the draft for the Institutional Effectiveness Committee, reducing it to the required 2 pages, eliminating West jargon, focusing on the higher-level concerns of Board members.
- V. Bob, Judy, Ken and Alice finished a revision of the response to Rec. 6, focusing on the use of established planning procedures and reporting that the library collections will benefit from more than \$200,000 in this fiscal year.

Accreditation Steering Committee Chair

Alice Taylor

Academic Senate

Adrienne Foster

Administrative Services

Ken Takeda

AFT Faculty Guild

Olga Shewfelt

AFT Staff Guild

Joann Haywood

ALO

Bob Sprague

Facilities

Allan Hansen

Research and Planning

Rebecca Tillberg

SEIU 721 Stewart

Abel Rodriguez

Student Services

Shalomon Duke

President

Nabil Abu-Ghazaleh

Workgroup leaders

Recommendations 1 & 2

Rebecca Tillberg

Recommendations 3 & 4

Mary-Jo Apigo
Todd Matosic

Recommendation 5

Kathy Walton

Recommendation 6

Kathy Walton
Judy Chow

Recommendation 7

Rebecca Tillberg

2006 Recommendation

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Adrienne Foster
Olga Shewfelt

Meetings for 2012-13, in Winlock, 1:00 PM – 3:00 PM: Nov 20, Dec 18, Jan 15, Feb 19, Mar 19

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West fosters a diverse learning community dedicated to student success.

