

Minutes

Oct. 16, 2012

1-3 PM, Winlock

Accreditation Steering Committee Chair

Alice Taylor

Academic Senate

Adrienne Foster

Administrative Services

Ken Takeda

AFT Faculty Guild

Olga Shewfelt

AFT Staff Guild

Joann Haywood

ALO

Bob Sprague

Facilities

Allan Hansen

Research and Planning

Rebecca Tillberg

SEIU 721 Stewart

Abel Rodriguez

Student Services

Betsy Regalado

President

Nabil Abu-Ghazaleh

Standards' Co-Chairs

I

Fran Leonard
Rebecca Tillberg

II.A

Bill Bucher
Judith Ann Friedman

II.B

Yvonne Simone
Betsy Regalado

II.C

Judy Chow

III

Meric Keskinel
John Oester

IV

Adrienne Foster
Olga Shewfelt
Nabil Abu-Ghazaleh

	Present	Representing	Working on Rec	
			2012	2006
Fran Leonard	x	College Council	1, 2, 7	4, 13
Ken Lee	x	Library	6	
Yvonne Simone	x	Co-Chair 2B2		
Adrienne Foster	x	Academic Senate		
Betsy Regalado	x	Co-Chair 2B2		
Mary-Jo Apigo	x	SLO Committee	3, 4	
Rebecca Tillberg	x	Research and Planning	1, 2, 7	
Bob Sprague	x	Academic Affairs, SLO		
Alice Taylor	x	Accreditation Chair		

I. Minutes of September 18

Approved; Fran to look for minutes of Aug. 16

II. District Budget Committee Recommendations

The committee considered possible uses for each of the requested funds (to be considered by the Board on Wednesday Oct. 17):

- The Library requests seem clear-cut. The librarians will be analyzing their for books and data bases and including them in their Program Review, with documentation. Plant facilities is working with the library on security-related remodeling.
- The Master Plan consultant's work might include training at the leadership retreat, to help the college move on from here.
- The SLO consultant's work might also including Leadership Retreat training on how we sue our course-level SLOs in continual improvement.
- The funds for SLO coordination were referred to the SLO committee. Among the possibilities are the hiring of another faculty coordinator, ideally from the ranks of the full-time, and paying adjuncts for their time in discussion SLO outcomes in courses which hold promise for fruitful discussions. Such courses might be ones which are taught mostly by gung-ho adjuncts, and which a full-time faculty member has an active interest.

Meetings for 2012-13, in Winlock, 1:00 PM – 3:00 PM: Nov 20, Dec 18, Jan 15, Feb 19, Mar 19

West Los Angeles College provides a transformative educational experience. West fosters a diverse learning community dedicated to student success.



ACCREDITATION STEERING COMMITTEE

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- The funds for curriculum coordination were referred to the Academic Senate President and the College President.
- In response to the proposed BRIC project on our culture of evidence, the committee felt that training our own people to do the work is more important than getting consultants to help us understand our situation.
- Travel/training funds were understood to be intended for on-campus training as well as for travel to ACCJC events.

III. Leadership Retreat (November 30)

In addition to the discussion of use of consultants as trainers, the committee stressed the need to include staff as well as faculty. It might be useful to have faculty who have been using common exams or rubrics to evaluate multiple sections of the same course model their process. Courses include English 101 and various math and allied health courses.

IV. RPL Group Student Success Conference findings

Among the ideas picked up by those of us at the conference were

- A college-wide assessment day to measure SLO progress
- LATTC's model 1-week non-credit orientation class, which works with groups of about 100 students.
- Placement via High School grades rather than high-stakes assessment tests.

V. Corrective Action Matrix

Leads:

- Rebecca Tillberg, Planning
- Mary-Jo Apigo, SLOs
- Betsy Regalado, Student Services Staffing and hours
- Kathy Walton, Library and Catalogue
- Adrienne Foster, Participation

VI. Timeline

In general, we plan to use the Corrective Action Matrix as our timeline, but we will need to produce periodic one-pagers to keep the campus focused.

VII. Future meetings. Third Tuesdays, 1-3, Winlock.

VIII. Announcements: Betsy is reassigned to the district office starting Nov. 1.

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