

1 **Los Angeles Community College District**  
2 **West Los Angeles College at Culver City**  
3 **Meeting of the Academic Senate Executive Committee**  
4 **Minutes - January 16, 2007**  
5 **1 P.M. PCR and empty office room**

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6 Senators Present: Crippens, Eloise, President; Patterson, Rod, Vice President; Sweeney,  
7 Joyce, Secretary

8 Guests Present: Fran Leonard, Kevin Rodin

9 The meeting began early in the PCR with a presentation by Kevin Rodin who had  
10 only limited time, from KMR Associates, Inc. concerning online program review  
11 software, arranged by Fran Leonard. The complete presentation was viewed by Ms.  
12 Crippens and Ms. Leonard. Ms. Sweeney and Mr. Patterson viewed only the end  
13 portion. The software had been created for Southwest College during the writing of their  
14 Accreditation report last year. The cost is \$16,000 with a yearly upkeep fee of \$800.  
15 Perhaps this could be purchased through District, with other participating colleges  
16 sharing the initial cost. It was decided that this software program be presented and  
17 recommended to the Academic Senate and College Council for use at WLAC. Ms.  
18 Leonard will prepare the written proposal, recommendation. Ms. Leonard and Mr. Rodin  
19 then left the meeting and the committee moved to an empty office.

20 There is a need to hold elections for the expired terms of Senators-At-Large. At  
21 the next regular Senate meeting, this election shall be announced and time established.

22 Phyllis Morrison has agreed to join the committee for Reassigned Time; and the  
23 Ed Policy Committee will meet next Wednesday, January 24<sup>th</sup> at 1:30 P.M.

24 The schedule for the Academic Senate's meetings was worked out for the Spring  
25 Semester, with regular meetings on the second and fourth Tuesdays per usual.

26 February 13<sup>th</sup> and 27<sup>th</sup>

27 March 13<sup>th</sup> and 27<sup>th</sup>

28 *Spring Break April 2<sup>nd</sup> to 8<sup>th</sup>*

29 April 10<sup>th</sup> and 24<sup>th</sup>

30 May 8<sup>th</sup> and 22<sup>nd</sup>

31 June 12<sup>th</sup> – graduation day. (time needs to be changed)

32 The Executive Committee hopes to meet with President Rocha next Tuesday,  
33 January 23<sup>rd</sup> at 1 P.M.

34 Ms. Sweeney will chair a sub-committee during the first part of the Spring  
35 Semester to finish work on the revision of the WLAC Academic Senate Constitution,  
36 membership of this sub-committee shall be established at the next Senate meeting..

37 Mr. Patterson will create a schedule for the Senate to hear committee reports.

38 There is a need for the submission of a synopsis/report of College Council and  
39 Planning Committee's regular meetings by the Senators attending to be presented at the  
40 monthly Academic Senate meetings.

41 The agenda for February 12, 2007 was worked on.

42 **Next Meeting January 23, 2007 1 P.M.**

43 **Respectfully submitted,**

44 **Joyce Sweeney, Secretary**