Los Angeles Community College District  
West Los Angeles College at Culver City  
Meeting of the Academic Senate  
Minutes  
December 12, 2006  
Winlock Lounge  

Senators Present: Crippens, Eloise, President; Patterson, Rod, Vice President; Siever,  
Patricia, Treasurer; Sweeney, Joyce, Secretary; Brown, Stephen; DuBois, May;  
Kazahaya, Dianne; Leonard, Fran; Margot Michels; Morrison, Phyllis.; Patil, Ashok;  
Quitshaw, Karen; Simone, Yvonne; Taylor, Alice;; Zolner, Paul.  
Guests Present: Rocha; Mark; Rouzan, Sherron; Jacobs, Betty; Anders, Bruce  

I. Call to order:  
The meeting was called to order at 1:10 P.M. by Vice President Rod Patterson...  

1. Confirmation of the agenda  
President Eloise Crippens took over the chair and confirmed the Agenda. .  

2. Administrative Report – Dr. Mark Rocha  
Dr. Rocha began his remarks with thanks to those who had helped with the “One-  
Stop” enrollment, the “Jitters Room”, and the “I Am West” button campaign to help  
increase enrollment at WLAC. He also mentioned that there had been a Town Hall  
Meeting this morning on campus with Chancellor Rocky Young. Of vital interest to our  
campus, the topic of growth in enrollment had been discussed.  
Since this Senate meeting is to be the last before the school break, Dr. Rocha  
offered holiday greetings to all. Discussion was then opened to the floor. Fran Leonard  
commented on the Accreditation progress report. This is to be a report on what has  
actually been done, and not an interpretive document. The input from faculty, staff and  
students exceeded expectations, and that information is being journalized for inclusion in  
the report, if it had been submitted in signed writing. Bob Sprague distributed a hand-out  
concerning feedback on the draft progress report.  

2. Minutes  
Approval of the Minutes as corrected of November 28, 2006 MSP The  
complete list of Senate committees and members shall be added to these minutes.  

II. Public Speakers  
None  

III. Senate Officers’ Reports:  

1. President Eloise Crippens  
Ms. Crippens distributed handouts with information concerning Statewide  
Career Pathways; Creating School to College Articulation, a one time grant of  
$4,000,000 to Community Colleges for two years to disciplines is listed on the handout.  
LDPT list packet courses required for specific, particular disciplines – Business  
and African-American studies had been completed, with more anticipated. Listing for  
what is needed for specific majors is to be found online. Every faculty member is  
requested to look at their own discipline on the State website for specific information in  
transfer to CSU colleges. It appears that each individual college is now requiring
different lists of requirements for transfer. It is recommended that the Transfer Center
have all this information ready for the students' information. This is a present necessity
for transfer to impacted departments at certain schools. It was further recommended that
a link to this information be placed on our website.

2. Vice-President Rod Patterson

The new Distance Learning Committee will meet January 16, 2007 at 2:15 P.M.
The written charge, presented to the committee in December, was How to track DL on
campus; how to code those classes to keep track of growth; online evaluations; who
approves of those teaching online. Some campuses have a committee that approves of
faculty competency to teach technically online. (see full VP report attached)

NISOD award is to be given for a candidate’s excellence in teaching or non-
teaching service; innovative strategies and/or contribution to college governance and/or
local committees; contributions to college atmosphere; representing the college and its
programs to the broader community. Nominations for this award are due to Mr.
Patterson by December 13, 2006

Toys collected on our campus shall be delivered to the Children’s Hospital on
December 13, 2006.

2. Treasurer’s Report – Patricia Siever

The bank has issued a new ledger without charge to replace WLAC’s missing
one. It was pointed out that lunch served for the Senate last meeting cost $44.00
and lunch for today, $88.00.

IV. ASO Report

None

V. Academic and Professional Matters

1. Curriculum Committee – Lloyd Thomas

A motion to accept the recommendations of the Curriculum Committee from its
November 29th meeting was presented. The minutes of that meeting are available on the
website. **MSP**

A motion to allow the Senate Executive Committee to accept any curriculum
items during the January-February recess as is customary, was made, amended to include
“or consider any urgent Senate business during the January-February recess as is
customary. **MSP**

2. Accreditation – Fran Leonard

A Noticed Motion was presented that “the Academic Senate approve the Progress
Report for the ACCJC as submitted with the understanding that the report will continue
to be updated through the holiday and winter intersession to capture accurate and
complete details on identified actions that address the recommendations from the
ACCJC. These refinements to the report will be posted at the campus website so that all
will see any additions, corrections or updates. The Senate approval authorizes the Senate
President to sign the final report on behalf of the Academic Senate in January, 2007 **MS**

A handout was distributed, “Progress toward Accreditation” Recommendation 4
– integrating research and evaluation in decision-making. The committees are
continually adding to the report up to the day of publication.
Recommendation 6 – Yvonne Simon said this report is still taking updates.
Sherron Rouzan requested that remarks, questions and responses from the Town Hall Meeting would be added.

Recommendation 9 – Mr. Patterson said that it had been proposed that there be an annual report from Administration concerning evaluation on faculty and staff. Questions raised included, shall this be put on program review; shall this information be gathered on a regular basis; shall the chairs be asked to review themselves or by whom; shall there be an evaluation of Administrative personnel. No decisions were made. It should be incumbent upon the chairs to follow the process of who is to be evaluated and then follow through. The Counseling chair said that she had never received a current list of who is to be evaluated. Other faculty stated that no evaluations have been done. It is apparent that a tracking system is needed at WLAC as consistency and accuracy appears to be lacking.

**MSP unanimous to accept the report.**

3. **EPSC Committee – Rod Patterson**

The Ed Policy Committee met and discussed a framework for strategic plans. The report from the Retreat’s executive committee will be submitted to the EPSC tomorrow, December 13, 2006. A copy of the collage of child pictures used for the Retreat shall be made for each who submitted a picture.

4. **Appointment**

Eric Ichon, chair and Alice Taylor, vice chair were appointed to lead the D/DL Committee. **MSP unanimous**

5. **Noticed Motion/Recommendation from Executive Committee**

The Academic Senate shall develop a schedule for hearing reports and recommendations from all Senate Committees and other entities requiring official input or response from the Senate with a written report or abstract from each. **MSP**

A chair for the Basic Skills Committee and a charge is needed.

6. **MOU from State Chancellor Drummond**

Ms. Siever shall send by e-mail LDPT from State Chancellor.

7. **College Planning Committee – Nikki Jacobson**

Informational: There were 11 proposals submitted with 6 accepted of how the extra monies were to be apportioned. Counseling questioned the apportionment. Resolution may come with the appointment of a new Vice President for Student Services for WLAC.

8. **Project Turn-Around**

The Union has concerns about the permanence of this project, which is just in discussion stages. Ms. Taylor remarked that we need to consider this and be ready for action, since the President may be ready to move. A request for the Executive Committee to ask the College President about this project was made.

A Faculty Coffee Hour was referred to the Executive Committee.

**V. Adjournment at 3:00 P.M.**

**Next Meeting February 13, 2007**

Respectfully submitted,

Joyce Sweeney, Secretary