I. Call to order:
The meeting was called to order at 12:52 P.M. by President Eloise Crippens.

1. Confirmation of the agenda
Amended to hear item 4 before item 3. MSP

2. Administrative Report – Dr. Mark Rocha
Copies of the President’s Report to the Academic Senate for the meeting of October 24, 2006; Recommendations from the Administration for Improving Retention; and 2006-2007 Apportionment FTES; Policy Discussion Items for October 23 Meeting; Thoughts on Shared College Governance; were distributed.

After stating that progress is being made, Dr. Rocha offered the following remarks. Distance Learning is one of a number of methods of delivering education, and as such is under the purview of the Academic Senate. Is is believed that Distance Learning tends to reach a different type/style of student, and does not cannibalize the campus classes. The faculty should be open to new methods, which shall adhere to the inclusion of established SLO’s that are required for our campus classes. The Academic Senate shall establish a committee for Distance Learning, as recommended in the contract. The AFT chapter shall appoint two members, the Academic Senate shall appoint the rest to complete a nine member voting committee, and the college president shall appoint non-voting resource members. With new methods being added to a curriculum, revenue sharing must be in place. The average class size is currently set at 34 students, but too many classes do not meet this standard.

3. Minutes
The Minutes of the October 10, 2006 meeting were approved as corrected. MSP

II. Public Speakers
Robert Sprague spoke of federal money that may become available for new programs. Included was a proposal for an Academy for Academic Success for African-American and a program in dental assisting.

**III. Senate Officers’ Reports:**

1. *President Eloise Crippens*

There will be a plenary session in Newport Beach and an Educational Policies of the DAS meeting next Tuesday at Trade Tech. There is need for increased participation on the Student Success Committee. Documents distributed were

- Building a Culture of Engagement in the Community College; and
- The Negative Commandments
- Ten Ways Community Colleges Hinder Student Success.

2. *Vice President Rod Patterson*

Work on the new Master Plan shall commence. There is a need to confirm the Senate’s position as to Distance Learning. The committee concerning Academic Rank shall be meeting in November. The accreditation progress report on employee evaluation is nearing completion of its work. Senators were encouraged to attend the Town Hall meeting at 2 P.M. on October 31, 2006.

3. *Patricia Siever, Treasurer*

The balance in the WLAC Senate checking account is now $861.31 The Senate shall receive from DAS $2500 when they received our dues of $200, and our dues have been submitted. A card shall be sent to Betty Jacobs, whose father will be undergoing surgery. Since faculty member, Rick Mayock’s father has passed on, flowers/plant shall be sent to Rick in the name of the Senate.

**IV. ASO Report**

This report was given by Harbakshish Singh. The ASO is meeting regularly with activities and new clubs planned for the semester.

**V. Academic and Professional Matters**

1. *Curriculum Committee* report was made for the chair, Lloyd Thomas, by Mr. Patterson. Updates of course outlines will be made for Child Development, October 25, 2006 and updates for Humanities, Music, Art, Japanese, Political Science classes shall be presented.

2. *Accreditation report* from Fran Leonard.

Personal invitations have been e-mailed to all to join the Town Hall meeting October 31st on the fourth floor of the HLRC at 2 P.M. Chairs will give brief reports on actions taken thus far for the March 15th update Accreditation Progress Report, and there will be a brief question and answer period. The flyers for this event were distributed.

3. *Executive Committee Report to the Senate on D/DE*

Distance learning shall be discussed at the November 14, 2006 Senate meeting. The D/DE committee shall be a standing committee that reports to the Senate through the EPSC. Its composition and responsibilities shall be in accord with the guiding principles for Senate Committees. The membership of the D/DE shall be confirmed by the Senate. Faculty representatives shall be appointed to the D/DE Committee as recommended by the ESPC.
4. Executive committee report to the Senate on MOU, shared governance.

Distributed: West Los Angeles College Collegial Consultation Policy. (signed by leadership) Report was given by Phyllis Morrison, chair of the ad hoc committee that developed the new agreement of shared governance between the Senate and President of the college, which was signed in July, 2005 by Eloise Crippens and Doris Givens. The former agreement had been made in 2000 under then President Wong and revised in 2003. There was a consensus that the former agreement was ineffective. Patricia Siever discussed the collegial governance policy. Included in this policy was the delineation of college and Senate Committees. As part of the newest agreement, the College Planning Committee is a standing committee of the College Council.

Alice Taylor’s motion regarding shared governance was discussed. The motion was **MSPostponed** until new wording is crafted by Niki Jacobson and Alice Taylor.

5. Noticed Motion

It was moved that the Academic Senate reconsider its policy that no new courses will be approved while other disciplines in the same division still have course outline to be up-dated. This was referred to the Educational Policy Committee. **MSP** (to refer)

6. College Council Report

Draft Minutes of the latest College Council report were distributed. The College President asked for recommendations from the Senate how to improve the retention college rate. All plans must comply with contractual obligations.

7. Discussion of Senate recommendations for enrollment growth and retention.

Copies of 2006-2007 Apportionment FTES were handed out.

In the need to make decisions on where we want the college to go, ideas presented included

- a knowledgeable person to answer telephones to answer questions and to have a Master Calendar at hand for reference;
- students’ forms section to be created;
- think broadly instead of program based;
- Admissions to follow rules about faxing;
- programs or workshops for academic probation students;
- bus service to be improved; need for campus safety during night classes;
- possible students’ probationary status to be made known.

The Senate President was asked to collect these ideas and send them to President Rocha.

8. **Announcements** and Indications of Proposed Future Actions

1. **College retreat report by Patricia Siever**

Flyers for the retreat were distributed. The retreat tee shirts have been ordered. All are encouraged to attend this event on Friday, November 3, 2006. There shall be a SWOT analysis (strengths, weaknesses, opportunities, threats) portion to the retreat.

Next meeting shall include a complete list of committees. There is a need to establish a staggered term list for committee members.

Aracelli Aguiar shall present a report on the new Certified Nursing Assistant (CNA) program at WLAC.

II. Adjournment at 3:00 P.M.

Next Meeting November 14, 2006
1
2    Respectfully submitted,
3    Joyce Sweeney, Secretary