

1 **Los Angeles Community College District**
2 **West Los Angeles College at Culver City**
3 Meeting of the Academic Senate
4 Minutes
5 October 10, 2006
6 Winlock Lounge

7
8 Senators Present: Crippens, Eloise, President; Patterson, Rod, Vice
9 President; Siever, Patricia, Treasurer; Sweeney, Joyce, Secretary; Aguiar,
10 Aracely; Blustein, Bonnie; Chow, Judy, DuBois, May; Floyd, Suzanne;
11 Jacobson, Nikki; Kazahaya, Dianne; Levy, Murray; Leonard, Fran,
12 Morrison, Phyllis, Nicholas, Vanita; Quitschau, Karen, Taylor, Alice;
13 Workman, John; Zolner, Paul.

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15 Guest Present: Rocha, Mark, College President; Oester, John, VP
16 Administrative Services, Ichon, Eric; Sprague, Bob; Ulrich, James

17
18 **I. Call to order:**

19 The meeting was called to order at 12:50 P.M. by President Eloise
20 Crippens.

21 1. Confirmation of the agenda **MSP**

22 2. State of the Budget. Financial VP, John Oester presented
23 the WLAC budget for the current academic year which shows that the
24 college has a deficit of \$1,200,000 assuming the retention money of
25 \$729,000 is included. If our attendance goal is not reached, then the
26 retention money sum will be added to the deficit, increasing the deficit to
27 \$1,927,000. Both sessions of Summer School 2006 were counted to reach
28 the attendance numbers used in this accounting, and the figures used for the
29 Winter, Spring and Summer I 2007 sessions are projected assumptions,
30 based on previous years' numbers. The college is 170 FTES short of that
31 one year ago and to reach our goal, the projected numbers must be increased.
32 Traditionally, we have a fall off in the Spring enrollment compared to the
33 Fall, and night class enrollment continues to decline. It appears to be a
34 retention problem as there is a 9% increase over last fall in new students'
35 enrollment. The faculty has been asked to maximize the resources that we
36 have and retain as many students as possible.

37 **IV. Administrative Report**

38 The agenda was modified to hear the report from President Mark
39 Rocha at this point. **MSP** President Rocha remarked on a report he had
40 been reading which pointed out that schools make a contribution to the

1 improvement of cities. WLAC is beginning to ask the right questions. Now
2 the need is for us to have the right answers. The charge of the Senate to
3 produce a new Educational Master Plan was again stated. Opportunity
4 includes the on-line classes where appropriate, as the on-line student is a
5 different student, which compliments the campus classes. There is a need to
6 reinforce basic skills here on campus as well. An agreement needs to be in
7 place as to how the revenue is to be shared equitably.

8 3. Minutes of the September 26, 2006 meeting were corrected and
9 approved. **MSP**

10 **II. Public Speakers**

11 There were no Public Speakers at this meeting.

12 **III. Senate Officers Reports:**

13 1. President Eloise Crippens

14 The new Associate Degree requirements that will be in place
15 effective Fall 2009, shall include English 101 and Math 125. All students
16 must have taken these courses for graduation after that date. The
17 Mathematics division is currently conducting a study to meet this mandate.
18 It was requested that Edward Pai conduct a study to track students for an
19 accurate picture.

20 Notice that Chancellor Rocky Young has asked that College
21 Presidents and Vice Presidents be evaluated was distributed to the Senate.
22 As deans are under a different contract which outlines the method for their
23 evaluation, they are not to be included in this directive.

24 For information purposes, a memo from the State Executive
25 Vice Chancellor and General Counsel regarding Public Records Act
26 Requests for Disclosure of Faculty Aggregate Grads Legal Advisory 06-02,
27 along with a statement regarding Academic Freedom, were distributed.

28 The Senate was reminded that committees need members, but
29 please ask for appointment to a committee before attending. The Student
30 Success committee seems to have only 2 faculty, and it needs to be reviewed
31 and to include a librarian.

32 2. Vice President Rod Patterson

33 There will be a meeting of the Educational Policy and
34 Standards Committee on October 18th in the PCR.

35 3. Patricia Siever, Treasurer

36 The treasury now contains \$466.37. The treasurer is
37 developing a new report form for ease in comprehension.

38 **V. ASO Report**

39 No report was made.
40

1 **VI. Academic and Professional Matters**

2 1. *Curriculum Committee* report made by chair, Lloyd Thomas,
3 stated that the Paralegal Program would like to add courses to
4 keep current with other paralegal programs offered nationwide.
5 A motion had been made to follow the recommendation of the
6 Committee to allow new paralegal courses, however, the
7 division, which this program is part, has not completed updating
8 outlines. It is a policy of the Senate that no new courses shall be
9 added to any division that has not completed updating the course
10 out-lines of all the courses offered in that division. November
11 22, 2005 minutes show a one-time exception addition and
12 December 13, 2005 Minutes a “one time” exception was made to
13 add a course to the Drug/Alcohol program. A vote was called to
14 approve the recommendations of the Curriculum Committee to
15 allow additional Paralegal courses. **MSP.**

16 2. *Accreditation report* from Fran Leonard. The Accreditation web-
17 site includes minutes of the separate committee meetings for
18 accreditation and other pertinent information. The faculty is
19 asked to refer to this site for information. The Progress Report is
20 being written and progress is being made. The need to validate
21 statements with documentation is now being addressed. The
22 fact-finding mission is looking at the use of SLO’s, asking how
23 many divisions/departments are using them. Some of the
24 problems have been the result of the District’s decision to
25 decentralize the processing of employee evaluations. The
26 colleges have assumed responsibility for their administration..

27 3. *Program Review/Unit Plans, Noticed Motion* for the next
28 meeting was made by Fran Leonard. Move that the Academic
29 Senate reconsider its policy that no new courses will be approved
30 while other disciplines in the same Division still have course out-
31 lines to be up-dated.

32 4. *Appointment of Faculty Members to Committees* Li Lei was
33 appointed to Comprehensive Program Review Committee. **MSP**

34 5. *Noticed Motion* concerning Shared Governance was discussed.
35 V P Patterson assumed the chair so President Crippens could speak to
36 the motion. Any measure concerning things academic, by State Law,
37 must come under the purview of a college’s Academic Senate. The
38 first shared governance agreement was made under Frank Quiambao,
39 which was then modified to include a structured College Council.
40 This new Collegial Agreement was signed by Eloise Crippens and

1 Doris Givens. It stated the Planning Committee was under the new
2 College Council. Currently, there are six faculty members appointed
3 by the Senate on the Planning Committee. The motion, as read, tried
4 to over-lay the MOU with the former agreement signed by Quiambao;
5 and not the new, signed by Givens. The motion was then referred to
6 the Executive Committee for study, who will report to the Senate by
7 the next regular meeting.

8 *6. Reassigned Time* A final list is still not complete, as input from
9 Administration is needed. The reassigned time policy, without the
10 list, was approved by the Senate. **MSP** It was then requested that
11 the final list when compiled, be included in the report.

12 *.7.FPIP Committee Report* (informational) was made by Phyllis
13 Morrison. There are 26 full-time probationary positions to be
14 considered and prioritized. Counseling positions are given equal
15 opportunity with faculty positions..

16 *8. Matriculation Fall Report* A written copy of the report was
17 received, with the oral report given during the October 24, 2006
18 meeting.

19 *9. Fall College Retreat* information was given by Patricia Siever,
20 who is the coordinator for the event. This will be held on campus,
21 HRLC fourth floor on Friday, November 3, 2006. The agenda for
22 the day was distributed. We are to localize the State and District
23 goals, working together as a team. Everyone is invited – not just the
24 “leaders” and was asked to bring a baby picture of them self to use
25 with the “icebreaker” segment of the retreat.

26 **VII. Adjournment at 3:10 P.M.**

27
28 **Next Meeting October 24, 2006**

29
30 **Respectfully submitted,**
31 **Joyce Sweeney, Secretary**