

Los Angeles Community College District
West Los Angeles College at Culver City
Meeting of the Academic Senate
Minutes
September 12, 2006
Winlock Lounge

Senators Present: Crippens, Eloise, President; Patterson, Rod, Vice President; Siever, Patricia; Treasurer, Sweeney, Joyce, Secretary; Aguiar, Ara; Blustein, Bonnie; Brown, Stephen; Canales, Carrie; Chow, Judy; DuBois, May; Foster, Adrienne; Floyd, Suzanne; Harris, Lartee; Jacobson, Nikki; Jacinto, Norma; Leonard, Fran; Michels, Margo; Morrison, Phyllis; Olivas, J. Richard; Quitschau, Karen; Simone, Yvonne; Zolner, Paul.

Guests Present: Sprague, Bob, Jordan, Elizabeth, Ulrich, James, Stansbury, Paul, Ichon, Eric, Thomas, Lloyd; Elahu, Faz;

I. Call to order:

The meeting was called to order at 12:55 P.M. by President Eloise Crippens after a buffet lunch was served. The presented agenda was approved. Minutes from the past four senate meetings were presented. Since these were provided too late for the Senate to read and consider before the meeting, the approval of these minutes will be held until the next regular Senate meeting.

II. There were no Public Speakers at this meeting.

III. Senate Officers Reports:

1. Ms. Crippens welcomed the Senate to a new academic year and spoke of attending the State Academic Senate meeting held in San Diego and of meetings with our new college President, Mark Rocha. The Accreditation Team will return to our campus next March and we shall have an up-date report for them at that time. New ideas to handle collegial civility were a topic of discussion at those meetings attended by Ms. Crippens. Respect other people's opinions, even during Senate meetings is to be paramount concern.

2. Vice President Rod Patterson also extended greetings for our new academic year and reported on Project Match which is now a 15 years old joint effort at WLAC currently with 18 mentors and interns, which serves to enhance teaching on our campus. Faculty member, Nicki Jacobson was once an intern in this program. Citizenship Day, September 17, 2006 and Constitution Week, the week following in response to a Board resolution and recommendation, was voted to be observed on our campus with encouragement to have discussions of the Federal Constitution in our classes. There will a display in the Library for this even and e-mail shall be sent to faculty regarding appropriate sites on line for these events. A reminder was made to regard the students that may be in our classes that may not be citizens of this country.

3. Patricia Siever, Treasurer, reported that currently Senate treasury funds are \$1.37. The dues are \$20 per year. Ten dollars of the individual dues go to scholarship. Dues are collectable now. Several members made their contributions at this point. Ms. Siever promised a written report for every Senate meeting from now on. The

Professional Development Standing Committee, consisting of Lloyd Thomas, staff development coordinator, Paul Stansbury, Administration, Paul Zolner, Senate Treasurer, Carolyn Weidner, Union representative, handle conference monies. Established policy sets amount for conference attendance funds at \$100 per faculty member, with additional money granted from other faculty who do not use their allotment for that fiscal year. It was passed that Ms. Siever shall replace Paul Zolner on the Senate Budget Committee, since she is now our Senate Treasurer. It was asked if the part-timers could play dues at an established, reduced fee. The Executive Board shall look into this matter.

IV. President Rocha reported that since his tenure started on July 10, 2006, he has met with groups all over campus, taking steps for commitment to the tasks ahead. He thanked all faculty and staff who supported students with extra help on the first week of classes. College-wide signage has been improved to aid students. The late close of enrollment moved forward our numbers, new students to our campus are ahead 2 – 7 % higher than last year, but we are down on retention of former students. President Rocha placed the responsibility of focus of policy development and recommendation upon the faculty and its Senate. Recommendations shall be accepted and implemented within the parameters of the budget set. The President shall either accept recommendations or shall state why not accepted. There has been a mutual agreement regarding the structure of the college administration, which retains a three Vice President format. John Oester has been retained as Vice President for Financial Matters and shall present a budget next week. Our Accreditation report was accepted and our college has received full accreditation for six more years. However, we shall provide a yearly report. The Master Educational Plan for West Los Angeles College shall expire in 2008. President Rocha charged the Faculty/Senate to commence work on this document so report of this work may be included in our accreditation report due in March, 2007. Civility, respect, and trust were again mention as areas to be examined and improved upon at our college. The College Planning Committee needs to be centrally involved and set time lines. The Senate must make the plan and CPCCommittee prioritized it, acting as experts on how to use the plan, not to devise the plan. The President makes decisions with recommendations from Senate. President Rocha closed his remarks with stating that the energy is here, we need to harness it as our “diamonds” need to be polished.

V. ASO President Greg Jennings encouraged campus wide participation in clubs. Rush week will be held next week at the area near the ASO building. He asked for a productive year for faculty and students.

VI. Recommendation items from the Board were then discussed, with voting on such will be held next meeting. All reports presented to the senate shall be in writing as well as any verbal presentation. Discussion of reports presented electronically and/or hard copy followed, concluding that a creation of an electronic archive would be best. One report shall be made. The minutes of any committee need not to be presented, when the Senate membership of a committee acts as a caucus to present the will of the Senate on any said committee. These reports shall be sent to the Executive Committee, who shall decide which shall be added to the agenda for a full report.

There is a present need for an accurate list of current committees and membership. The report of Reassigned Time Committee was presented by the chair, Robert Sprague, with faculty recommendations incorporated at the end of this report. A final list of faculty granted reassigned time has never been created. Most current assignments are a roll-

over from last year. The report included a recommendation for a new committee to include evaluation for reassigned assignments, time length, and budgeting to clarify any assignment that is not contractually based. A request for an accurate list of reassigned assignments currently in place, was made to administration, the list to be received by the next Senate meeting.

- VII. The Senate Secretary that had been elected for this term was not able to serve this semester, so the Senate voted Joyce Sweeney as interim Secretary for the Fall Semester.
- VIII. Chair Fran Leonard submitted a report on the status of Accreditation, which will also be available on the college web-site. Committees have been formed and need additional members, the sections which are in special need include Governance and Civility, trust and respect. President Rocha asked that the report, which is due in March, be started in written form by December.
- IX. An additional District Senator is needed. May DuBois and Adrienne Foster are currently attending and we may have one more. Paul Zolner has been nominated.
- X. Steven Brown was appointed as Adjunct Representative to the Academic Senate.
- XI. The appointment of Patricia Siever, Academic Senate Treasurer to the Budget Committee and Rod Patterson, Academic Senate Vice President to the College Counsel shall be made at the next meeting.
- XII. Adjournment was at 3:07 P.M.

Respectfully submitted,
Joyce Sweeney, Interim Secretary