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2
3 **West Los Angeles College Academic Senate Meeting**

4 **Winlock Lounge**

5 **December 9, 2008**

6 **12:50– 3:00 PM**

7 **Minutes/Approved**

8 **“Developing as Professionals & Producing Better Student Outcomes”**

9
10 **Present:** Patterson, Rod, President; Aguiar, Ara, Vice President, Sweeney, Joyce,
11 Secretary; Canales, Carrie, Treasurer; Crippens, Eloise, Past President; Banday, Patricia;
12 Blustein, Bonnie, Chiang, Ana; Chow, Judy; Evans, Beth; Hager, Robert; Ichon, Eric;
13 Jacobs, Betty (alt.); Leonard, Fran; Michels, Margot; Morrison, Phyllis; Nicholas, Vanita;
14 Siever, Patricia; Simone, Yvonne; Taylor, Alice; Workman, John; Dubois, May; Foster,
15 Adrienne; Floyd, Suzanne; Ulrich, James/ Anders, Bruce (alt.)

16 **Absent:** Jordan, J; Olivas, Richard, William Bucher..

17 **Guests:** Mark Rocha; Eileen Gnehm; Lloyd Thomas; Paul Zolner; Curt Riesberg; Tim
18 Russell; Marcus Butler.

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20 The meeting was called to order at 12:55 P.M. by Senate President, Rod Patterson, with a
21 quorum present.

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23 **I. ORGANIZATIONAL ITEMS**

24 1. Eloise Crippens requested move Item VI: 4, Minimum Qualifications report to
25 the top of the agenda because she needed to attend a meeting off campus. Confirmation
26 of the agenda as amended **MSP**

27 2. Reading of the Minutes of November 25, 2008 was postponed until copies are
28 made and arrive in conference room.

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30 VI : 4. *Minimum Qualifications* Eloise Crippens reported how District handles the matter
31 of minimum qualifications when a campus offers a job. The transcripts of applicants are
32 examined to determine if the candidate meets minimum qualifications for the job being
33 offered. If it is deemed that s/he does not, the application is sent to the District-wide
34 Discipline Committee for that specific department. They will then approve or deny the
35 application. This decision is then sent to EPAC to endorse the Discipline Committee's
36 ruling or to decide contrary. State regulations take precedent over all decisions.

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38 **II. ADMINISTRATION REPORT**

39 1. *Dr. Mark Rocha, WLAC President*, began his remarks by thanking all for
40 the work that is currently being done on behalf of the college. At the plenary session
41 which was held in FA 100 Thursday, December 4, 2008, with Chancellor Mark
42 Drummond and staff, the Chancellor praised the work which WLAC is doing, and asked
43 that WLAC continue to focus on the students to "get them across the finish line," saying
44 that there was awareness at District that we are all under stress. Dr. Rocha particularly
45 thanked Rod Patterson for the hard work that he has done, which has been clear and

1 forthright. The budget crisis that the State is undergoing has been described as withering.
2 A meeting with Mr. Patterson, VP Robert Sprague, and VP John Oester will go over the
3 recommendations for possible actions, which will stop short of lay-offs, but there will be
4 cut-backs, as there is no other course. Secondly, they will look at every opportunity for
5 revenue enhancements, such as AA online degrees; land development of Jefferson
6 property and parking lot 7; and contract education. When the Tech Plan is approved, it
7 can be funded and implemented. There may be opportunity for Federal funding for
8 Community Colleges, so there is an area in which there may be some luck for us. We
9 will get through this challenging time. Alice Taylor remarked that she appreciated the
10 humor that Dr. Rocha is displaying.

11 **III. PUBLIC SPEAKERS**

12 Basic Skills ESL Funds – Curt Riesberg reported that the Mid-year Expenditure
13 Report has been forwarded to the State Chancellor's Office. Project MATCH will be
14 more fully discussed later.

15 Olga Pech has asked that all textbook orders be submitted for the Winter and
16 Summer schedules at this time.

17 **IV. ASO REPORT TO THE SENATE**

18 *Eileen Gnehm - ASO President* reported that members of the ASO helped in
19 various capacities with the play presented by CEMA this past weekend. The David
20 Rodriguez Scholarship Party is being held today, to earn extra funds for their scholarship.
21 The ASO will be meeting during the Winter Intersession. There are now fifteen student
22 clubs on campus. The ASO is planning a big Welcome Party at the beginning of the
23 Spring Semester.

24 **V. OFFICER'S REPORT**

25 *Aracely Aguiar – Vice President*, reported that a matrix to evaluate the current
26 Educational Master Plan is now being prepared.

27 *Carrie Canales – Treasurer*, reported that the Senate has funds of \$1,830.49. We
28 are now giving three scholarships of \$300.00 to students.

29 **VI. ACADEMIC AND PROFESSIONAL MATTERS**

30 1. *Budget Committee Report.* Meric Keskinel, the Senate representative on
31 the Committee, gave a detailed report on budget matters and economic developments
32 with a hand-out from Sacramento. The WLAC committee meets monthly and the
33 minutes of these meetings are posted on the college web-site. There is a short-fall of
34 \$14.5 billion in the State. LACCD will owe \$30,000,000, while West Los Angeles
35 College's share will be \$1,145,137.00. The solution is to cut-back everything. It
36 currently appears that the rebound will be quick, since the drop was quick, and tight times
37 may last six or seven months. It has been recommended that the college reach out
38 beyond the campus to the local community for supplemental funding. The power-point
39 presentation made by Mr. Keskinel shall be sent to all the Senators for further study. A
40 second hand-out was distributed by Mr. Patterson which gave budgetary numbers. All of
41 the nine campuses of the District shall be scaling back offerings. Mr. Patterson pointed
42 out that we will grow by being more efficient, offering larger class-size courses. The

1 questions were raised, "Will we just be packing the classes?", and, "Will there be cut
2 backs with advertising?" These were answered with yes, and no. We can grow within
3 the existing classes. There may be a possibility to off load some of the charges through
4 the bond measures.

5 Thanks were offered to Mr. Keskinel for an excellent and clear
6 presentation. Recommendations for further cuts from the Senators were requested.

7 2. *Accreditation Midterm Progress Report.* Fran Leonard remarked that the
8 deadline for the Accreditation Report was approaching. Further readers for the
9 recommendations report responses were added by Mr. Patterson. Five of the Responses
10 have been approved and have been posted on the web site. This following Monday, a
11 working session for the rest of the Responses is scheduled in CE 226. Phyllis Morrison
12 submitted a report on a Response, as did Eric Ichon.

13 3. *Technology Master Plan Report* Marcus Butler, Senate Faculty Co-Chair
14 for writing the Tech Master Plan, reported that the document is a home-grown, group
15 effort, with 90% completed. The Accreditation mandated deadline for writing this plan
16 will be met. The goals have been identified and how to meet the goals is the basis of the
17 document. A current draft of the final document is about 25 to 30 pages in length. This
18 will be posted by December 12, 2008. The faculty is requested to please read this
19 document, and to address any questions and recommendations to those on the committee.
20 Bonnie Blustein stated that the Basic Skills Committee was not specifically consulted by
21 the TMC writers. Gratitude was expressed for all the work done by Marcus Butler and
22 the members of the committee.

23 When asked what the "drop-dead" date was for the full Accreditation Report, Fran
24 Leonard replied that essentially the work is finished. All that needs to be done is to
25 present the final version.

261. 4. *Curriculum Committee Report* The committee did not meet in November. Dr.
27 Janet Fulks has appointed Lloyd Thomas to the State SLO Committee as a result of
28 hearing WLAC's SLO work during our Retreat. To devise a classroom rating assessment
29 is the goal of the SLO portfolios required of each faculty member. Fifty three faculty
30 members have posted them to date, and there is about fifty three yet to do so.

312. 5. *Matriculation Report* Patricia Banday gave a detailed power point presentation,
32 which shall be forwarded to all of the Senators. WLAC now has an online orientation
33 with SLO's and a quiz embedded in the orientation. If points are missed on the quiz, the
34 student is requested to take the orientation again. We are now attempting to keep our
35 students for a few years instead of drop-ins and -outs. Thanks were offered to Ms.
36 Banday for a clear presentation, who gave thanks to Ana Chiang for the power point
37 presentation.

383. 6. *DAS Report* May DuBois distributed a hand-out concerning the actions of the
39 District Academic Senate on November 13, 2008.

40 41 **VII. NOTICE MOTIONS**

42 1. Move: That the Academic Senate authorize the Senate Executive Committee to
43 act on its behalf during Winter 09 Intersession in order to facilitate the time-sensitive and
44 mission-critical work of the Senate. **MSP**

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1 2. Move: That the Academic Senate approves in principle the Accreditation
2 Midterm Progress Report, due to be submitted to the ACCJC, no later than March 15,
3 2009. **MSP**

4 3. A discussion of the third motion, "That the Education Discipline is to be
5 realigned by moving it from the Behavioral & Social Science Division to the Library &
6 Learning Resources Division" (Ichon), was begun. It was stated that this realignment
7 was "behind the scenes" since Behavioral Sciences never signed the original alignment
8 agreement. Patricia Siever stated that this should be a union matter. A motion was then
9 made, Move: That the matter related to the placement of the Education Courses be
10 postponed until the Senate Meeting in February, 2009, for investigation of the facts.

11 **MSP with one nay**

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13 **VIII. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE**
14 **ACTIONS**

15 1. Degree Audits, Arthur Lara

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17 **IX. ADJOURNMENT at 3:20 P.M.**
18 **Next meeting: February 17, 2009**

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20 **Respectfully submitted,**
21 **Joyce Sweeney, Secretary**
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