



**WEST LOS ANGELES COLLEGE ACADEMIC SENATE
WINLOCK LOUNGE**

November 11, 2008

12:45 – 3:00 PM

Minutes/Approved

“Developing as Professionals & Producing Better Student Outcomes”

Present: Patterson, Rod, President; Aguiar, Ara, Vice President, Sweeney, Joyce, Secretary; Canales, Carrie, Treasurer; Crippens, Eloise; Blustein, Bonnie, Chiang, Ana; Chow, Judy; Evans, Beth; Hager, Robert; Ichon, Eric; Jacobs, Betty (alt.); Leonard, Fran; Michels, Margot; Morrison, Phyllis; Nicholas, Vanita; Siever, Patricia; Taylor, Alice; Workman, John; Dubois, May; Foster, Adrienne; Floyd, Suzanne; Ulrich, James/ Anders, Bruce (alt.)

Absent: Banday, Patricia; Barragan, Norma; Jordan, J; Michels, Margot (exc.); Olivas, Richard, Simone, Yvonne.

Guests: Mark Rocha; Stefan Stich, Eileen Gnehm; Judith-Ann Friedman; Robert Sprague; Lloyd Thomas; Linda Clowers; Evelyn Liskin

Upon reaching a quorum, the meeting was called to order at 12:54 PM by Rod Patterson, Academic Senate President, who then called for a few moments of silence for faculty member, Dr. Selma Morely, who recently passed on. One of the members of the Foundation, Robert Lench, has also passed on. There will be a special program at the college in his memory, time and place will be announced later. Mr. Lench has been a supporter of our scholarships and college. A card for faculty member, Josefina Culton, who is recovering from surgery, was circulated for signatures.

I. ORGANIZATIONAL ITEMS

1. Confirmation of the agenda **MSP**
2. Minutes of September 30th were approved; and October 14, 2008 were amended and approved **MSP**

II. ADMINISTRATION REPORT

1. Dr. Mark Rocha began his remarks with comments on the passage of Measure J, which makes possible the completion of the Master Plan for WLAC. The plans are moving forward in design and construction. The current construction projects will be meeting established dead-lines, with the parking structures opening the day after Thanksgiving.

Congress recently passed a new GI bill which will take effect in August, 2009. A formal discussion of how the college can prepare for this was proposed. The Veterans' Administration will pay for a veteran liaison. Currently, Sherron Rouzon is handling counseling for veterans, but schedules to benefit veterans should be created as the returning veterans will enhance the environment of the college.

1 All are affected by the general budget short-falls of both the State and the
2 Nation. The plan is for West to continue, carefully, to grow.

3 Dr. Rocha thanked ASO's President, Eileen Gnehm and the ASO for the
4 college newspaper, Student Voice, which has been published on paper and on
5 the internet.

6 It was noted that Dr. Rocha is the Chair for the Enrollment Committee
7 which meets the first Wednesday of the month at 10 a.m. in Winlock. Two
8 more faculty members were needed on the committee, so Judy Chow and Rod
9 Patterson were appointed. This appears to be a difficult time for faculty to
10 attend. A recommendation was made that efforts be made to include newly
11 hired faculty to committees in order to groom new leaders for the future.
12

13 **III. PUBLIC SPEAKERS:** None at this time.

14
15 **IV. ASO REPORT TO THE SENATE**

16 Eileen Gnehm President spoke of the achievement of new college
17 newspaper which will be published on the website as well as on paper. Betty
18 Jacobs offered to help the ASO with information concerning libel issues in
19 printing a newspaper. The ASO has been receiving requests for funds from
20 various departments, so they will be creating special forms for those requests to
21 formalize the process. Recognizing the seriousness of budget cuts, a state-wide
22 ASO rally is being discussed.
23

24 **V. OFFICERS' REPORT**

25 *1. President – Rod Patterson*

26 Rod Patterson spent three days at the Bonaventure Hotel at the State
27 Senate plenary session, as did Senator Patricia Siever. There was an overview of
28 the history AB 1725 on their agenda as well as information about the
29 development of shared governance, to help dispel the view of Community
30 Colleges as being known as grades 13 and 14. Codified Title V, now known as
31 10 plus 1, confers power to deal with professional and education matters at those
32 colleges.

33 Project MATCH will be on our campus December 6, 2008 for the District.
34 There was a UMOJA presentation by the staff and faculty on campus November
35 7, 2008 which received good feed-back from the college recognizing that West
36 was serious about helping students. This presentation was well attended. An off-
37 campus Reading Competency Workshop was attended by Rod Patterson. The
38 information gained will used in Basic Skills at West.. The development and
39 assessment of SLO's on WLAC's campus was discussed. There will be a tracking
40 of the cost of implementation of this program.

41 *2. Vice President – Ara Aguiar*

42 It is planned that all West's Senate Committees shall have a link on the
43 college website with approved minutes of all meetings included.

44 *3. Treasurer – Carrie Canales*

45 The dues for the Academic Senate appear to be woefully behind. The
46 balance now stands at \$1210.49. A general request was made for all faculty

1 members to pay current dues and to contribute extra monies to our established
2 scholarship funds. Mr. Patterson offered to attend the individual Divisional
3 meetings and request that all faculty members pay dues to support Senate
4 activities.

5 Bruce Anders moved (seconded) to create an ad hoc committee to
6 reconsider to Constitution and Bylaws of the Academic Senate of West Los
7 Angeles College.

8 9 **VI. ACADEMIC AND PROFESSIONAL MATTERS**

10 1. *Matriculation Committee Report* – motion to receive the Matriculation Report
11 has been put on hold as the Chair of this committee is not present. The report
12 was sent to Senators by Email; and also sent to Sacramento, but the report still
13 must be formally presented to West's Academic Senate for questions and
14 answers.

15 2. *Curriculum Committee Report* – motion to approve the committee's report of
16 October 29, 2008 which was submitted to all Senators by Email prior to the
17 meeting. **MSP** with 2 abstentions

18 Lloyd Thomas, Chair, stated that SLO's must be posted by all faculty
19 members. There are still approximately 60% who have not posted them. This is
20 required by the Commission for Accreditation and as such must be done. The
21 college has 631 course outlines that have been up-dated, but 342 still must be
22 done.

23 3. *Educational Policies Committee - Advanced Course Definition/Policy* –
24 **noticed motion** It is the professional opinion of the Academic Senate that, in
25 order to be defined as "advanced" a course should meet all of the following
26 criteria:

- 27 1. Have at least two prerequisites
28 (a prerequisite must be a transferable course (e.g. non basic skills)
29 that is required for a major, degree, certificate, or transfer program
30 (e.g. IGETC).
- 31 2. Be required for a major, degree, certificate or transfer program; and
- 32 3. Have a current course outline on file.

33 After discussion, it was moved by Bruce Anders (seconded) to postpone this item
34 to the Spring Semester for further discussion, exposure and dialogue. There had
35 been only one discussion with the Union. The contract states that advanced
36 courses definition will be arrived at in discussion with the Union President and
37 the College President. **MSP** 1 nay and 3 abstentions

38 39 **VII. ACADEMIC AND PROFESSIONAL MATTERS**

40 1. *Accreditation/College Council Report* – Chair Fran Leonard requested that all
41 Senators read one of the fourteen recommendation answers as an editor using the
42 rubric to guide the reader and ascertain that the response focuses on the
43 recommendation. A sign-up sheet was circulated. Senators shall be appointed for
44 this task if there are not enough volunteers.

45 2. *Educational Policies Committee Report* – Chair Ara Aguiar stated that a time
46 line for up-dating the Educational Master Plan is being created.

1 3. *Policy on Advanced Placement Credit* – Eloise Crippens reported that the UC
2 system universities are now in sync and are asking that the Community Colleges
3 will also agree with their transfer policies. An effort to get a state wide policy for
4 all Advanced Placement exams is being made and a vote will be taken Thursday
5 at State level for this.

6 4. *Building Program Management Committee Report* - Senate representatives
7 on this committee, Rod Patterson and Ara Aguiar, reported that all construction
8 [rpkects are now on time. Furniture selection for the new buildings is underway,
9 but must be made from what is available from District. There is a possibility of
10 land swap concerning WLAC's LAX property. Apparently, there is an assurance
11 that any money generated from the various pieces of WLAC property will go to
12 WLAC.

13 5. *Committee Appointments* - Rod Patterson announced that one position is open
14 on the Ed Policies Committee.

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16 **VIII. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE**
17 **ACTIONS**

18 1. Next month: Budget Committee Report from Meric Keskinel, Senate
19 representative.

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21 **IX. ADJOURNMENT**

22 **Special one item meeting November 23, 2008 to discuss Accreditation Report.**

23 **Next regular meeting December 9, 2008**

24
25 **Respectfully Submitted,**
26 **Joyce Sweeney, Secretary**