WEST LOS ANGELES COLLEGE ACADEMIC SENATE
WINLOCK LOUNGE
November 11, 2008
12:45 – 3:00 PM
Minutes/Approved
“Developing as Professionals & Producing Better Student Outcomes”

Present: Patterson, Rod, President; Aguiar, Ara, Vice President, Sweeney, Joyce,
Secretary; Canales, Carrie, Treasurer; Crippens, Eloise; Blustein, Bonnie, Chiang, Ana:
Chow, Judy; Evans, Beth; Hager, Robert; Ichon, Eric; Jacobs, Betty (alt.); Leonard, Fran;
Michels, Margot; Morrison, Phyllis; Nicholas, Vanita; Sieyer, Patricia; Taylor, Alice;
Workman, John; Dubois, May; Foster, Adrienne; Floyd, Suzanne; Ulrich, James/ Anders,
Bruce (alt.)
Absent: Banday, Patricia; Barragan, Norma; Jordan, J; Michels, Margot (exc.); Olivas,
Richard, Simone, Yvonne.
Guests: Mark Rocha; Stefan Stitch, Eileen Gnehm; Judith-Ann Friedman; Robert
Sprague; Lloyd Thomas; Linda Clowers; Evelyn Liskin

Upon reaching a quorum, the meeting was called to order at 12:54 PM by Rod Patterson,
Academic Senate President, who then called for a few moments of silence for faculty
member, Dr. Selma Morely, who recently passed on. One of the members of the
Foundation, Robert Lench, has also passed on. There will be a special program at the
college in his memory, time and place will be announced later. Mr. Lench has been a
supporter of our scholarships and college. A card for faculty member, Josefina Culton,
who is recovering from surgery, was circulated for signatures.

I. ORGANIZATIONAL ITEMS
   1. Confirmation of the agenda  MSP
   2. Minutes of September 30th were approved; and October 14, 2008 were
      amended and approved  MSP

II. ADMINISTRATION REPORT
   1. Dr. Mark Roeha began his remarks with comments on the passage of Measure
      J, which makes possible the completion of the Master Plan for WLAC. The
      plans are moving forward in design and construction. The current
      construction projects will be meeting established dead-lines, with the parking
      structures opening the day after Thanksgiving.
      Congress recently passed a new GI bill which will take effect in August,
      2009. A formal discussion of how the college can prepare for this was
      proposed. The Veterans' Administration will pay for a veteran liaison.
      Currently, Sherron Rouzon is handling counseling for veterans, but schedules
      to benefit veterans should be created as the returning veterans will enhance the
      environment of the college.
All are affected by the general budget short-falls of both the State and the Nation. The plan is for West to continue, carefully, to grow.

Dr. Rocha thanked ASO's President, Eileen Gnehm and the ASO for the college newspaper, Student Voice, which has been published on paper and on the internet.

It was noted that Dr. Rocha is the Chair for the Enrollment Committee which meets the first Wednesday of the month at 10 a.m. in Winlock. Two more faculty members were needed on the committee, so Judy Chow and Rod Patterson were appointed. This appears to be a difficult time for faculty to attend. A recommendation was made that efforts be made to include newly hired faculty to committees in order to groom new leaders for the future.

III. PUBLIC SPEAKERS: None at this time.

IV. ASO REPORT TO THE SENATE
Eileen Gnehm President spoke of the achievement of new college newspaper which will be published on the website as well as on paper. Betty Jacobs offered to help the ASO with information concerning libel issues in printing a newspaper. The ASO has been receiving requests for funds from various departments, so they will be creating special forms for those requests to formalize the process. Recognizing the seriousness of budget cuts, a state-wide ASO rally is being discussed.

V. OFFICERS' REPORT
1. President – Rod Patterson
   Rod Patterson spent three days at the Bonaventure Hotel at the State Senate plenary session, as did Senator Patricia Siever. There was an overview of the history AB 1725 on their agenda as well as information about the development of shared governance, to help dispel the view of Community Colleges as being known as grades 13 and 14. Codified Title V, now known as 10 plus 1, confers power to deal with professional and education matters at those colleges.
   Project MATCH will be on our campus December 6, 2008 for the District. There was a UMOJA presentation by the staff and faculty on campus November 7, 2008 which received good feed-back from the college recognizing that West was serious about helping students. This presentation was well attended. An off-campus Reading Competency Workshop was attended by Rod Patterson. The information gained will be used in Basic Skills at West. The development and assessment of SLO's on WLAC's campus was discussed. There will be a tracking of the cost of implementation of this program.

2. Vice President – Ara Aguiar
   It is planned that all West's Senate Committees shall have a link on the college website with approved minutes of all meetings included.

3. Treasurer – Carrie Canales
   The dues for the Academic Senate appear to be woefully behind. The balance now stands at $1210.49. A general request was made for all faculty
members to pay current dues and to contribute extra monies to our established scholarship funds. Mr. Patterson offered to attend the individual Divisional meetings and request that all faculty members pay dues to support Senate activities.

Bruce Anders moved (seconded) to create an ad hoc committee to reconsider to Constitution and Bylaws of the Academic Senate of West Los Angeles College.

VI. ACADEMIC AND PROFESSIONAL MATTERS

1. Matriculation Committee Report – motion to receive the Matriculation Report has been put on hold as the Chair of this committee is not present. The report was sent to Senators by Email; and also sent to Sacramento, but the report still must be formally presented to West's Academic Senate for questions and answers.

2. Curriculum Committee Report – motion to approve the committee's report of October 29, 2008 which was submitted to all Senators by Email prior to the meeting. MSP with 2 abstentions

Lloyd Thomas, Chair, stated that SLO's must be posted by all faculty members. There are still approximately 60% who have not posted them. This is required by the Commission for Accreditation and as such must be done. The college has 631 course outlines that have been up-dated, but 342 still must be done.

3. Educational Policies Committee - Advanced Course Definition/Policy – noticed motion It is the professional opinion of the Academic Senate that, in order to be defined as "advanced" a course should meet all of the following criteria:

1. Have at least two prerequisites
   (a prerequisite must be a transferable course (e.g. non basic skills) that is required for a major, degree, certificate, or transfer program (e.g. IGETC).

2. Be required for a major, degree, certificate or transfer program; and

3. Have a current course outline on file.

After discussion, it was moved by Bruce Anders (seconded) to postpone this item to the Spring Semester for further discussion, exposure and dialogue. There had been only one discussion with the Union. The contract states that advanced courses definition will be arrived at in discussion with the Union President and the College President. MSP 1 nay and 3 abstentions

VII. ACADEMIC AND PROFESSIONAL MATTERS

1. Accreditation/College Council Report – Chair Fran Leonard requested that all Senators read one of the fourteen recommendation answers as an editor using the rubric to guide the reader and ascertain that the response focuses on the recommendation. A sign-up sheet was circulated. Senators shall be appointed for this task if there are not enough volunteers.

2. Educational Policies Committee Report – Chair Ara Aguiar stated that a time line for up-dating the Educational Master Plan is being created.
3. **Policy on Advanced Placement Credit** – Eloise Crippens reported that the UC system universities are now in sync and are asking that the Community Colleges will also agree with their transfer policies. An effort to get a state wide policy for all Advanced Placement exams is being made and a vote will be taken Thursday at State level for this.

4. **Building Program Management Committee Report** - Senate representatives on this committee, Rod Patterson and Ara Aguiar, reported that all construction projects are now on time. Furniture selection for the new buildings is underway, but must be made from what is available from District. There is a possibility of land swap concerning WLAC's LAX property. Apparently, there is an assurance that any money generated from the various pieces of WLAC property will go to WLAC.

5. **Committee Appointments** - Rod Patterson announced that one position is open on the Ed Policies Committee.

**VIII. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE ACTIONS**

1. Next month: Budget Committee Report from Meric Keskinel, Senate representative.

**IX. ADJOURNMENT**

Special one item meeting November 23, 2008 to discuss Accreditation Report.
Next regular meeting December 9, 2008

Respectfully Submitted,
Joyce Sweeney, Secretary