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**GO WEST. GO FAR.**

**WEST LOS ANGELES COLLEGE ACADEMIC SENATE  
 WINLOCK LOUNGE  
 SEPTEMBER 9, 2008  
 12:45 – 3:00 PM**

**“Developing as Professionals & Producing Better Student Outcomes”**

**Present:** Patterson, Rod, President; Aguiar, Ara, Vice President, Sweeney, Joyce, Secretary; Canales, Carrie; Banday, Patricia; Blustein, Bonnie, Chow, Jody; Evans, Beth; Ichon, Eric; Leonard, Fran; Michels, Margot; Workman, John; Taylor, Alice; Dubois, May; Foster, Adrienne; Jordan, J.; Floyd, Suzanne; Ulrich, James;

**Absent:** Crippens, Eloise (exc.) Siever, Patricia (exc.) Olivas, Richard, Elahi, Faz

**Guests:** Simone, Yvonne; Narez-Acosta, Alma; Alcalá, Celena; Riesberg, Curt; Thomas, Lloyd; Festinger, Kurt; Russell, Tim; Gnehm, Eileen

**I. ORGANIZATIONAL ITEMS**

1. Confirmation of the agenda - Item VI 1, shall be heard after ASO report. **MSP**

**II. ADMINISTRATION REPORT**

President Mark Rocha began his remarks by saying, "Thank you," to everyone for past work and the work that is to come. The Academic Senate plays a primary role for academic and professional matters, and academic excellence is the primary goal for a college. It has been proved that we can work together to increase enrollment by the large gain WLAC has had this semester. One of the present needs is to streamline the scheduling system to help students get into classes more easily.

The Educational Master Plan must be fully implemented with everyone committed to the process through smart classrooms and new technologies. A center for the new technologies is in the planning stages, but details as to what it will be are not in place. The budget is totally transparent so it may be known where and to what we are using our financial resources. The FPIP has been asked to review the present hiring plan. Certifiable outcomes were requested in Basic Skills. This should be done in all areas to build up the majors. The new Program Review software will be helpful identifying areas which need to grow and advance and the new Dean of Research and Planning will help in measuring excellence, growth and ways to improve our growth.

1 Mid-term Focus Report for Accreditation shall be the next concern for the  
2 college. A thumb-nail sketch was given to the Board, which identified SLO's as  
3 the area to be worked on and improved.

4 A Technology Master Plan must be written for WLAC and a committee is  
5 to be formed. This Plan will determine academic policy – not just to fix the  
6 computers – how this technology will fit into the Educational Master Plan.

7 Dr. Rocha asked that the Senators tell their colleagues what is going on for  
8 the college. The building schedule is on track; work on the new access road will  
9 begin in January and will be open in June, 2009; Measure "J" will be on the  
10 November ballot to provide money to finish our Building Master Plan; the  
11 bungalows will be gone and the "Watson Building", a teaching, technology,  
12 digital library building, will be in that space. There shall be a committee to make  
13 sure that all space in the new buildings is apportioned efficiently.

14 A question was asked concerning class size. Dr. Rocha stated that the old  
15 "siload" schedule system needs to be re-examined and moved to a comprehensive  
16 schedule. Smaller classes should not be given at prime times, but multiple  
17 sectioned courses must be taken into consideration.

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19 **III. PUBLIC SPEAKERS:** A resolution from the Senate was presented to Kurt  
20 Festinger for 30 years service to the college as the Jazz Band Director. All this  
21 time, he has served in that capacity as an adjunct and now will be teaching on-line  
22 courses. The new Band director is Philip Small.

23  
24 **IV. ASO REPORT TO THE SENATE** from Eileen Gnehm, President of the ASO.  
25 ASO's goal for this year is to gain full student membership. Their Executive  
26 Council consists of all women. They are excited about new programs, such as  
27 UMOJA and Puente and want to work with the Senate in promoting them. This  
28 year's scholarship booklet will be out soon. A book-loan, or student book-trade  
29 program is being worked out. Voter registration will be on campus, while bus –  
30 passes are being considered.

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32 **VI. 1. Liberal Arts: Areas of Emphasis Revisited** – Crippens/Thomas

33 This is an emergency situation because the plan WLAC submitted to Sacramento was  
34 denied, stating that the plan needed specificity. We submitted 21 options while most  
35 colleges submitted 3 or 4. The Liberal Arts major cannot challenge or dilute an existing  
36 major. Recommended areas of interest shall be 1. Math and Science; 2. Behavioral and  
37 Social Science; 3. Arts and Humanities; and 4. Elementary School Teachers' Prep. It was  
38 recommended that the Articulation Office, Eloise Crippens should be e-mailed with any  
39 concerns. Bonnie Blustein moved (seconded) that this Liberal Arts Areas of Emphasis  
40 plan be approved as now presented with minor changes accepted. **MSP/one abstention**

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42 **V. OFFICER'S REPORT**

43 1. *Rod Patterson – President*

44 In order to maintain the State mandated ratio of 75/25 full time teachers to  
45 adjunct or be severely fined, WLAC needed to hire more full-time instructors. It  
46 was recommended also to convert limited positions to full-time and District

1 proposed to pay for those new "converted" positions for 3 years. It is not yet  
2 known if we have avoided paying the fine. A Dean of Research and Planning is  
3 about to be hired. Everyone is being encouraged to become involved in the  
4 Accreditation process, so get on a committee and work because WLAC must  
5 produce a focused Mid-Term Report. West now has over 12,000 unduplicated  
6 head-count students this semester. New programs being offered at the college  
7 include Jump-start at Beverly Hills High School, UMOJA, and Puente, with  
8 Cinema courses revitalized. The 40<sup>th</sup> Anniversary celebration activities are being  
9 supported. New course up-dates this summer were mostly for athletics courses.  
10 There was a request to have a full report of the summer hiring done at WLAC.

11 2. *Aracely Aguiar – Vice President*

12 In order to cut down on the hand-outs WLAC went green. The Flex Day  
13 packet is on the website. It is now planned to have each committee on the college  
14 website with charge, time and place of meetings and minutes of meetings  
15 available there.

16 3. *Carrie Canales - Treasurer* reported that the Senate will start with the  
17 same balance with which last semester ended, \$420.49. The dues reminders will  
18 be put in all faculties' mailboxes.

19  
20 **VI. ACADEMIC AND PROFESSIONAL MATTERS - Action Items**

21 2. Noticed motion from Curriculum Committee on Aviation (tabled)  
22 Mr. Patterson brought matter from the table for discussion. It was noted that  
23 Dean Clowers learned that another LACCD campus has a program similar to  
24 West's Aviation program and they do strictly adhere to the Board Rule in question  
25 on our campus. Vice President Regalado also supports this motion. The motion  
26 was read with a request for West to come into compliance with Board policy, but  
27 it was noted that the quote from the Board rule appears to be inaccurate in the  
28 motion. A motion by Eric Ichon (seconded) to postpone a vote to time certain  
29 (the next regular Senate meeting, October 14, 2008) so the wording of the original  
30 motion may be perfected was made. **MSP**

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32 **VII. ACADEMIC AND PROFESSIONAL MATTERS - INFORMATIONAL**

33 1. Accreditation Report – Fran Leonard  
34 WLAC is fully accredited to 2012. West had an interim visit to make sure that we  
35 were following the recommendations and were found in compliance. The next  
36 required report, the focused Mid-Term Report is due in March. There are 13  
37 points that must be addressed. It has been found that West has a "siloes"  
38 approach to scheduling of classes. By that it means that each division and/or  
39 department schedules courses without regard to the rest of the divisions. Progress  
40 is being made, but this all must have documentation. In the past, plans were  
41 made, but there was little follow-up. Much credit was given to Dr. Rocha and his  
42 approach to running the college. West must sustain the momentum that was  
43 gained.

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45 **ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE**  
46 **ACTIONS**

1 A motion was made by Bonnie Blustein (seconded) to extend time for a  
2 discussion of a new committee to be called Technology Master Plan Committee  
3 between now and the next regular meeting. **MSP** The formation of this  
4 committee shall be examined by the Ed Policies committee.  
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6 The balance of the agenda shall be considered at the next regular meeting of the Senate.  
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8 **IX. ADJOURNMENT at 3:15 PM.**

9 Next meeting - **special** - September 30, 2008; **regular** - October 14, 2008  
10

11 Respectfully submitted,  
12 Joyce Sweeney, Secretary  
13

14 **NOTICED MOTIONS**  
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16 **The Curriculum Committee recommends that WLAC adhere to the Board**  
17 **Rule (6704.10 and (6704.11) and that no more than 30 units (15 by exam and**  
18 **15 for non accredited institutions) can be granted towards the degree in a**  
19 **state-approved program. And that we do not “waive” any other course**  
20 **requirements based on courses taken at non-accredited institutions.**  
21

22 **Move that the Senate endorse the Advanced Placement policy approved by**  
23 **DAS and established in Board Rule Chapter VI, Article II.**