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3 **WEST LOS ANGELES COLLEGE ACADEMIC SENATE**
4 **WINLOCK LOUNGE**
5 **February 17, 2009**
6 **12:45– 3:00 PM**
7

8 **“Developing as Professionals & Producing Better Student Outcomes”**
9

10 **Present:** Patterson, Rod, President; Sweeney, Joyce, Secretary; Canales, Carrie,
11 Treasurer; Banday, Patricia; Blustein, Bonnie, Bucher, William; Chow, Judy; Evans,
12 Elizabeth; Hager, Robert; Ichon, Eric; Jacobs, Betty (alt.); Leonard, Fran; Michels,
13 Margot; Morrison, Phyllis; Nicholas, Vanita; Workman, John; Dubois, May; Foster,
14 Adrienne;

15 **Absent:** Aguiar, Ara, Vice President (excused); Crippens, Eloise, Chiang, Ana; Jordan, J;
16 Olivas, Richard; Siever, Patricia (excused); Simone, Yvonne; Taylor, Alice (excused).

17 **Guests:** Mark Rocha; Lloyd Thomas; Curt Riesberg; Clare Norris; Kathy Boutry;
18 Lin, Ken; Michael Goltermann; Betsy Regalado; Sunny Leon
19

20 The meeting was called to order by the Senate President, Rod Patterson, at 12:55
21 PM with a quorum present.
22

23 **I. ORGANIZATIONAL ITEMS**

24 1. The agenda was adjusted to hear faculty introductions before proceedings and
25 then confirmed. **MSP**

26 **VI, 6.** Introduction of new English department faculty, Clare Norris and Kathy
27 Boutry, was made by Division Chair, Betty Jacobs. Both of these instructors had
28 formerly been adjuncts at WLAC and now are full-time probationary instructors. Ken
29 Lin, new probationary Library Science instructor, was introduced by Judy Chow,
30 Division Chair. Mr. Lin will be serving as Senator for Library Sciences.

31 2. Minutes of December 9, 2008 were approved as read.

323. An announcement was made that the State Academic Senate’s Award of
33 Honorable Mention was given to West Los Angeles College for its Leadership Retreat,
34 by the Board of Governors. This was accepted for us by Fran Leonard in Sacramento.
35

36 **II. ADMINISTRATION REPORT** was presented by college President, Dr. Mark Rocha,
37 who began by welcoming the faculty to the Spring Semester. Classroom management is
38 being examined. There are rules and regulations in place, but everything needs a
39 restatement as WLAC will have zero tolerance for students acting out. It has been noted
40 that by far, the students at WLAC are well behaved. Library hours for our college were
41 cut back, but administration is looking at readjustment of these hours, while still
42 considering the cost, as the State of California does not have a working budget yet in
43 place and the college district is working on borrowed money. There is an anticipated
44 budget revision in April of 2009 for the District. Even though planning must be tight and
45 lean, the forward motion of WLAC must continue. Dr. Rocha will soon be going to
46 Washington D.C. with a contingent from District. They will be looking for opportunities

1 of external grants, such as for international students, veterans' programs, and online
2 classes. The areas in which WLAC's administration is encouraged include 1. the
3 college's commitment to growth, evidenced by new full-time faculty hiring; 2. the
4 Accreditation Focused Mid-term Report, which has been termed by District, as awesome;
5 and 3. the new Technology Master Plan, which is ready to be finalized. Chancellor
6 Drummond has remarked on the growth and commitment of WLAC, calling us THE
7 model college. This is the result of a hard-working and involved faculty and student
8 body. Building Management Committee meets the first Thursday of every month and
9 everyone is welcome to the meetings. Senate representatives are Rod Patterson, Ara
10 Aguiar, and Jeff Lee, while Senator Alice Taylor actually represents the Union on this
11 committee. A contractor for constructing the new access road to the college from
12 Jefferson has been selected.

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14 **III. PUBLIC SPEAKERS:** None at this time

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16 **IV. ASO REPORT TO THE SENATE:** None at this time.

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18 **V. OFFICERS' REPORTS**

19 1. *Rod Patterson – President*

201. **New Certificates:** Congratulations to the divisions and faculty that created and obtained
21 approval for new certificate programs, as approved by the Board of Trustees on February
22 11, 2009:

- 23 ■ Business Application and Database Management (16 units)
- 24 ■ Computer Network Management (17 units)
- 25 ■ Legal Secretary (17 units)
- 26 ■ Network and Information System Security (16 units)
- 27 ■ Web Support and Administration (16 units)

28 2. **College Access Road** – A contract for the construction of the College Access
29 Road was approved by the BOT in the amount of \$ 5.98 Million with an expected
30 completion date of September 2009.

31 3. **Resubmission of Non-Compliant Degrees** – The college has approved the
32 revised Liberal Arts and Sciences – General Studies Degree to now offer four (4) areas of
33 emphasis: Mathematics, Sciences and Computer Science; Social /Behavioral Sciences;
34 Arts and Humanities; and Health Professions. Thanks to Eloise Crippens, Ara Aguiar
35 and Linda Clowers for your work on this important matter. We anticipate State approval
36 based on the positive feed-back from the State's representative.

37 4. **Technology Master Plan** – A final version 6 was distributed and now awaits
38 the recommendation of the Educational Policies Committee to the full Senate. The plan
39 will be presented for final approval at the March 10 Senate meeting.

40 5. **Accreditation Update** – Many thanks to Fran Leonard and all who worked so
41 diligently to produce an outstanding Accreditation Focused Midterm Progress Report.
42 The plan has been signed by campus constituency groups and has already been approved
43 by the Senate in principle. It will be presented to the BOT in 2 weeks.

44 6. **Class Cancellations:** When all is said and done, section offerings in Fall 2009
45 have been reduced by 18% compared to Fall 2008. This is a staggering blow to the
46 college, and it reflects the State of California's budget crisis since we did not receive the

1 growth funding as promised. Still, credit enrollment at the start of Spring 09 is up 31
2 percent. Obviously, class size averages are increasing dramatically.

3 **7. DAS Agenda** – The DAS has an initiative to boost student access to financial
4 aid. Town Hall meetings are planned on all campuses within the LACCD on February
5 18. At West LA, the meeting will be in the Financial Aid office. Refer to the following
6 link: <http://www.laccd.edu/news/townhall5b.htm>

7 Also, the DAS is proposing the addition of a new section to the course approval
8 form (formerly the PNCR). The new section introduces the concept of Essential
9 Academic Skills to include: critical thinking skills, self-reflective learning, computer
10 competency and information competency. It appears next to the SCANS competencies in
11 the proposed format. The DAS is preparing a series of proposed rules changes to reflect
12 Title 5 changes.

13 **8. Faculty Teaching and Learning Academy** – The LACCD has launched the
14 FTLA which meets at City College. West LA faculty participants include
15 Joyce Sweeney, Holly Bailey-Hoffman, Bonnie Blustein, Nuala Lincke-Ivic, and Paul
16 Zolner.

17 **2. Aracely Aguiar** – Vice President is absent.

18 **3. Carrie Canales** – Treasurer reported that \$90.00 in dues have been added to
19 the treasury.

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21 **VII. 1.** It had been moved by Eric Ichon: "That the Senate reaffirms the
22 alignment of the Education Department with the Library and Learning Resources
23 Division." The discussion began with a statement from Mr. Ichon that realignment
24 should be done with Senate and Union agreement, per union contract. It appears that
25 Administration placed the Educational courses in question in the Social Sciences
26 Division without going through the procedure as outlined by contract. Elizabeth Evans
27 pointed out that Education 100, which involves the Child Care program and is in the
28 Social Sciences Division, has a distinction from other Ed courses offered at this college.
29 They wish to remain in the Social Sciences Division. The Ed courses under this
30 discussion are specifically for the students' growth. Our Senate's representative to
31 District's Education Discipline group is Curt Riesberg and he will ask how other colleges
32 handle the question of differing Education/Educational courses. A substitute motion was
33 made by Bonnie Blustein, with the agreement of the original motion's author, "That the
34 Senate informs the Administration, that since the procedures for changing alignment of
35 Educational courses under consideration have not been followed, that they shall remain in
36 the Library and Learning Resources Division." **MSP**

37 38 **VI. ACADEMIC AND PROFESSIONAL MATTERS**

39 *1. Accreditation Focused Midterm Progress Report*

40 Fran Leonard will be presenting in person, the finished report to BOT next week.
41 This document has been posted on WLAC's website for the community to read. We had
42 been challenged by the commission to stop endless planning and move on to action.
43 WLAC went on to do more than just comply with that requirement, but to exceed the
44 requirements. We have noticeable progress. A vote of thanks was offered to Fran for all
45 the work that has been accomplished. A motion was made from the floor that the Senate
46 approves the Accreditation Focused Midterm Progress Report due to be submitted to the
47 ACCJC no later than March 15, 2009." **MSP**

12. 2. *Curriculum Committee Report* was presented by Lloyd Thomas, who passed
2 around a handout outlining the next steps that WLAC must take in developing a full SLO
3 program. This information is also published on the college's website. A high SLO
4 proficiency level should be attained by 2012. Cross-discipline examination of the SLO
5 submissions should be held to discover interesting similarities between departments,
6 therefore team with a person from another department in this examination. By so doing,
7 we will help each other's areas of learning.

83. 3. *Degree Works* presentation by VP Betsy Regalado and Sonny Leon was given
9 to help faculty understand a new District-wide software tool that is now being used by
10 Matriculation. Hopefully this will increase graduation and student transfer to the UC or
11 CSU systems. It will clarify students' standing towards such goals. It can even forecast
12 course demand. This is funded through the matriculation portion of the budget. There is
13 to be another software program that will cross reference neighbor colleges' courses
14 equivalences, with section to list substitution classes. This program will also be able to
15 pull students' records from the whole LACCD system. This latter portion is currently in
16 the training stages, It is forecast that this whole software system will be used college-
17 wide by the Fall Semester, with four universities, such as UCLA, already using it.

184. 4. *DAS Agenda Items* were presented by our representative, May Dubois, through
19 a handout. The District Academic Senate meets the second Thursday of each month,
20 which is in conflict with WLAC's College Council, so it works difficulties in attending
21 both sessions.

522 5. *Building Program Management Report* Senate President Patterson stated that
23 follow-up meetings with the planners and construction workers for the new buildings
24 must be made after making recommendations to them, to ascertain that those
25 recommendations are implemented. Fay Gonzales at District office may be contacted to
26 see examples of furniture to be placed in the new buildings.

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28 **VIII. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE**
29 **ACTIONS**

- 30 1. There will be a Financial Aid Town Hall meeting tomorrow for students to
31 learn of available offerings.
32 2. Black History Month will be celebrated at WLAC on Friday evening, February
33 27, 2009 in FA 100 with a musical program.
34 3. The second floor CE building offices are leaking badly due to the rains and are
35 beginning to smell of mildew and mold. It was recommended that the Work
36 Environment Committee be contacted to address this ongoing problem.

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38 **IX. ADJOURNMENT at 3:05 PM - Next meeting: March 10, 2009**

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40 **Respectfully submitted,**
41 **Joyce Sweeney, Secretary**

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