

- I. DH 201: CLINICAL DENTAL HYGIENE III
- II. PREPARED BY: DENTAL HYGIENE FACULTY
- III. REVISED FOR: FALL 2014
- IV. PREREQUISITES: ENROLLED DENTAL HYGIENE STUDENTS WHO HAVE SUCCESSFULLY COMPLETED DH 151
- V. UNITS AND HOURS: FOUR UNITS: (Total 216 hours)

TIME*: TUESDAY 8:00-12:05 AM AND 1:00-4:35 PM
THURSDAY 8:00-12:05 AM AND 1:00-4:35 PM
FRIDAY 8:00-12:05 PM AND 1:00-4:35 PM

*Clinic Rotations may work on different hours, supervising Instructor will inform of schedule variations.

ROTATIONS: U.C.L.A. SCHOOL OF DENTISTRY (UCL) / AEGD (AEG)
VETERANS AFFAIRS GLA: VALA (VAL)
WLA HEALTH CARE CENTER: VA 500 (VA5) AND VA 213 (VA2)
VETERANS AFFAIRS, SEPULVEDA (VAS)
KID'S COMMUNITY DENTAL CLINIC (KB)
MEND DENTAL CLINIC (MEND)
WILSON-JENNINGS-BLOOMFIELD UCLA VENICE DENTAL CENTER (V)

- VI. COURSE COORDINATOR: Carlos Sermeño, R.D.H., B.S.
Email: sermenoc@gmail.com

COURSE INSTRUCTORS:

CHAMBERS, R.D.H.A.P., M.S
MARSHA CENTER, R.D.H.A.P., B.S.
CARMEN DONES, R.D.H., M.S.
JANINE DUNN, R.D.H.A.P., M.S.
NATALIE FERRIGNO, R.D.H.A.P., B.S.
LINDA GLATSTEIN, R.D.H., B.S.
DIANE GOLDENRING, R.D.H, MEd
DONNA LAWRENCE, R.D.H.A.P., B.S.
ANNETTE LEDEZMA, R.D.H

- VII. COURSE DESCRIPTION:

In a clinical setting students apply specific knowledge and skills learned in preclinical and didactic courses. Emphasis will be on treating the patient with moderate active periodontal involvement. Rotating assignments into dental specialty clinics at UCLA, VA Hospital and clinics, and Venice Dental Clinic and other facilities provide the opportunity to learn the role of the dental hygienist in diverse areas.

The Dental Hygiene Curriculum is scheduled in a sequence of courses, given only once per year; therefore, all courses must be completed with a minimum of a "C" grade or a "Pass" in order to continue in the Dental Hygiene Program.

Students who receive less than a "C" grade at midterm in any course will be notified by the program director in writing of this status. It is the responsibility of the student to seek help and/or clarification of the deficiency with

the course instructor. Please refer to the college catalog for further information on grading policies and procedures.

VIII. COURSE GRADE – PASS / NO PASS

ALL REQUIREMENTS MUST BE COMPLETED AND PASSED AT THE LEVEL DESIGNATED TO ACHIEVE A PASSING GRADE IN THIS COURSE. Each section process grading, product grading, patient requirements and faculty summary must be passed in order to pass the course. Failure in one area will constitute failure in the course.

IX. REQUIRED TEXT:

Darby, Michele Leonardi, Walsh, Margaret M., Dental Hygiene Theory and Practice, third edition, Saunders Elsevier, St. Louise, MO 2010 (ISBN # 978-1-4160-5357-6)

Thomson, Evelyn, Case Studies in Dental Hygiene, third edition, Pearson, Boston, MA, 2013 (ISBN#978-0-13-291308-9)

Little, James et.al., Dental Management of the Medically Compromised Patient, Eighth Edition, Mosby, St. Louis, MO, 2013. (ISBN # 978-0-323-08028-6)

Perry, Beemsterboer, Essex, Periodontology for the Dental Hygienist, 4th Edition, Saunders, St Louise, MO 2013 (ISBN: 9781455703692)

Langlais, Robert, Miller, Craig. Nield-Gehrig, Jill , Color Atlas of Common Oral Diseases, fourth edition, Lippincott Williams & Wilkins, Philadelphia, 2009. (ISBN #978-0-7817-8097-1)

West Los Angeles College, Department of Dental Hygiene Clinic Guidelines For Students 2013

West Los Angeles College, Department of Dental Hygiene Infection and Hazard Control Policy 2013

Wynn, Richard, Meiller, Timothy, and Crossley, Harold, Drug Information Handbook for Dentistry 2010-2011, 18th Edition, Lexi-Comp, Inc., Hudson, Ohio, 2011

Stedman's Medical Dictionary for Dental Professions

LOGOTHETIS, D.D. Local Anesthesia for the Dental Hygienist, St. Louis, 2012, Mosby Co. First Edition. (ISBN # 978-0323-07371-4)

CLARK, Morrison S. and Brunick Ann L. Handbook of Nitrous Oxide and Oxygen Sedation, St. Louis, 2008 Mosby Co. 3rd Edition (ISBN #9780323048279)

X. INSTITUTIONAL STUDENT LEARNING OUTCOMES

A. **Critical Thinking:** Analyze problems by differentiating fact from opinions, using evidence, and using sound reasoning to specify multiple solutions and their consequences.

Assessment: The students will provide dental hygiene care for a variety of patients during this clinical session. Students will be graded on clinical skills to a level of competency.

B. Communication: Effectively communicate thought in a clear, well-organized manner to persuade, inform, and convey ideas in academic, work, family and community settings.

Assessment: The student will provide dental hygiene services for patients during clinic. The communication skills with patients, instructors, and peers will be evaluated.

C. Technical Competence: Utilize the appropriate technology effectively for informational, academic, personal, and professional needs.

Assessment: The students will use a variety of technology to provide dental hygiene services during clinical sessions such as UCLA SOE computer system, VA SOAP and Periodontal charting and power-driven scalers. The technical performance will be evaluated by instructors.

D. Ethics: Practice and demonstrate standards of personal and professional integrity, honesty and fairness; apply ethical principles in submission of all college work.

Assessment: The students will work provide reflections on their professionalism on clinical NCR forms according to the ADEA guideline.

COMPETENCIES ADDRESSED IN THIS COURSE:

I. Professionalism

The dental hygiene graduates must appreciate their role as health professionals at the local, state, and national levels. The graduates must possess the ethics, values, skills, and knowledge integral to all aspects of the profession.

Program SLO #1: Adhere to the American Dental Hygienist's Associations' code of ethical conduct and apply this code to established state and federal laws, recommendations, and regulations in the provision of dental hygiene care.

Program SLO #2: Perform self-assessment for life long learning to provide evidenced-based practice of dental hygiene.

Program SLO #3: Understand and interpret the scientific literature and research as it relates to the evidence-based practice of dental hygiene.

Program SLO #4: Utilize current technology to enhance education, patient care, research and professional growth.

II. Health Promotion and Disease Prevention

The dental hygiene graduates must possess a thorough foundation in the biomedical, clinical, and behavioral sciences and be able to apply those principles in assessment, planning, implementation and evaluation of treatment. The graduates must also be prepared to influence others to facilitate access to care and services.

Program SLO #5: Assess, plan, implement and evaluate community oral health services, including health promotions and disease prevention in variety of settings.

Program SLO #6: Provide planned educational services using effective interpersonal communication skills and educational strategies to promote oral health for individuals and groups of diverse populations.

Program SLO #7: Provide the values of oral health, general health and wellness in individuals and populations with identified risk factors and develop strategies that promote health related quality of life.

III. Patient Care

The dental hygiene graduates must be competent in the performance and delivery of oral health promotion and disease prevention services in public health, private practice and alternative settings. The graduates must be able to exercise critical thinking and sound clinical judgment and communicate with patients.

Program SLO #8: Systematically collect, analyze and record assessment data on the general, oral, periodontal, and psychosocial health status of the child, adolescent, adult, geriatric and special populations using methods consistent with medicolegal principles.

Program SLO #9: Integrate the principles of behavioral, dental, dental hygiene sciences to assess, formulate, implement and evaluate a comprehensive dental hygiene treatment plan for the patient to attain and maintain optimal oral health based on accurate, consistent and complete assessment data and modify treatment as necessary.

Program SLO #10: Provide and evaluate dental hygiene services, including preventive and pain management procedures, that are based on current scientific evidence for a variety of periodontal conditions of children, adolescents, adults, geriatrics and medically compromised patients from diverse populations.

Program SLO #11: Recognize and provide the appropriate care for medical emergencies that occurs in the dental setting.

Program SLO #12: Apply problem solving strategies and critical thinking to insure comprehensive oral health care for individuals, groups and communities.

XI. BASIC CLINICAL EDUCATION:

COURSE GOAL

At the completion of the course DH 201 the student will be able to demonstrate the correct technique in gathering data related to medical and dental history, oral, dental and periodontal examination on the moderately periodontally involved patient. The student will be able to evaluate this data and utilize it in making clinical judgments when formulating treatment and performing clinical dental hygiene services.

CLINICAL OBJECTIVES

As a result of knowledge and skills gained from didactic, preclinical dental hygiene courses and clinical experiences, the student will be able to perform comprehensive dental hygiene services. The student will be able to perform the following functions at the beginner level or Stage II of learning, the novice level, or Stage III of learning, the competent practitioner.

- A. Stage I level of learning. The student will be able to perform these functions utilizing the correct technique. The instructor will provide assistance in technique, interpretation, evaluation and referrals for comprehensive dental hygiene services. At this level the student is a novice at the following skills.
 1. The ability to recognize and provide appropriate emergency care in the dental setting.
 2. The ability to screen patients for temporal mandibular dysfunctions.
 3. The ability to place a rubber dam and apply pit and fissure sealants.

4. The ability to perform dental hygiene services on the severely involved periodontally involved patient.
- B. Stage II level of learning. The student demonstrates the ability to integrate knowledge from didactic course work and make appropriate alterations in dental hygiene services. The instructor will help the student to make sound judgments insure that the treatment is correct and comprehensive. At this level the student is a novice at the following skills.
1. Demonstrate the ability to scale and root plane using correct instrument techniques.
 2. Demonstrate the ability to assess and implement a treatment plan for the moderately periodontally involved dental patient.
 3. Demonstrate professional judgment in treatment planning, execution of dental hygiene procedures and evaluation for appropriate referral.
 4. Demonstrate the ability to perform dental hygiene services on the moderately periodontally involved dental patient.
 5. Demonstrate professional and ethical behavior in appearance, conduct and communications when associating with instructors, other health professionals or patients.
 6. Demonstrate the use of effective available pain control method to perform dental hygiene services.
- C. Stage III of learning. The student demonstrates the ability to independently integrate knowledge gained from didactic course work, and makes alterations needed in dental hygiene services. The instructor will supervise the student and insure comprehensive dental hygiene treatment. The instructor will advise, foster and encourage the student to seek proficiency. At this level the student is a competent practitioner at the following skills:
1. The ability to apply appropriate instruments for use on a patient, based on principles of design and usage.
 2. The ability to use intra and extra oral fulcrums in scaling and root planing.
 3. The ability to utilize current established criteria, OSHA guidelines, for disease prevention in various clinic settings when treating patients.
 4. The ability to perform comprehensive care of the dental patient by performing periodontal maintenance in conjunction with the dental students in the vertical tier.
 5. The ability to assess, evaluate and plan oral hygiene instruction for patients with active periodontal disease.
 6. Communication and interviewing skills to maximize treatment objectives.

Course SLO	Criterion Level
1. Perform stages 1-3 of clinical functions. The instructor will provide assistance in technique, interpretation, evaluation and referrals for comprehensive dental hygiene services.	At least 80% of students will complete each process grading at a passing level for this course SLO.
2. Provide dental hygiene services for patients during their assigned clinic rotations.	At least 80% of students will complete 100% of the required number of course requirements.

3. Work in the clinic environment in a professional and ethical manner.	At least 80% of students will complete the course without any poor EPR or critical errors.
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XII. METHODS OF INSTRUCTION:

Students will participate in at least 216 clinic hours and/or 14.4 hours per week during DH 201. The students will see patients under the supervision of an instructor or observe clinic procedures in Specialty Clinics.

In order to provide guidance, Instructors may utilize photography as a method of correcting positioning/ergonomics, grasping of instruments, principles of instrumentation, proper dental operatory setup, etc. The digital images will be shown to students with instructor's feed-back.

XIII. METHODS OF EVALUATION: (on Google docs)

ALL REQUIREMENTS MUST BE COMPLETED AND PASSED AT THE LEVEL DESIGNATED TO ACHIEVE A PASSING GRADE IN THIS COURSE. Each section process grading, product grading, patient requirements and faculty summary must be passed in order to pass the course. Failure in one area will constitute failure in the course.

The student is evaluated in four categories; process, product, clinical requirements, and faculty evaluation summary.

The following items **must be completed** at the level designated to receive a passing grade in Clinical Dental Hygiene DH 201:

In requirements that include non-graded experience and graded experience, Student must complete non-graded portion before attempting the grade ones. Students that fail a requirement evaluation may be required to complete a remediation before attempting to complete the failed evaluation. In order to obtain a passing grade, all the course requirements must be completed by the last clinic day of DH 201.

A. ALL REQUIREMENTS MUST BE EVALUATED BY A WEST LOS ANGELES COLLEGE INSTRUCTOR, AND PERFORMED ON AN ADULT PATIENT. The following requirements must be completed to receive a passing grade DH 201.

2 - E & I Exams-(2.0) - With Different Instructors* -
4 - Fluoride (3.0) – at Least 2 5% NaF Varnish - 2 Adults (With Different Instructors*), and 2 Children
4 - Instrumentation (2.0) - on minimum Calculus 4 (With Different Instructors* - At least 1 at MEND, 1 at UCLA-Venice, 1 at VA) Two MUST be completed at 1st 8 wks - (1 Maxillar and 1 Mandibular) Two MUST be completed at 2nd 8 wks - (1 Maxillar and 1 Mandibular)
2 - Periodontal Exam (2.0): with different Instructors*: One MUST be completed during 1st 8 weeks Second MUST be completed during 2nd 8 weeks
2 - Oral Hygiene Instruction (2.0) – With different Instructors*.
3 - Sharpening (2.0) – Must be completed with different instructors*.

3 - TMD Evaluation (2.0)– With different Instructors
3 - Caries Risk Assessment (CAMBRA) - (2.0)– Must be completed with different instructors
2 - Use of Ultrasonic Scaler (2.0)– Must be completed with different instructors* (Calculus 4, 5, or 6)
1 - Prosthetic Appliance (2.0)
1 - Radiographic Technique (FMX Series) (2.0) - Evaluated by WLAC DH Faculty
Infection Control (3.0) One each clinical facility, to be completed at the FIRST or SECOND Patient Experience**:
Infection Control (Venice)
Infection Control (Kids Burbank)
Infection Control (MEND)
Infection Control (AEGD)
Infection Control (VALA)
Infection Control (VA 213)
Infection Control (VA500)
Infection Control (VAS)
PRODUCT GRADING**
2 - Patient Medical Assessment (3.0) ASA II and above (with minimum of 2 medical conditions), with different Instructors*.
2 - Lt. Prophylaxis experiences CHILD Patient (one at 85% passing) 4 - Lt. Prophylaxis experiences ADULT Patient (one at 85% passing)
4 - Medium (85%) Hand scale only, with different Instructors*. At LEAST one Max and one Mand. Or M/H-H (80%) Quadrant
2 - Ultrasonic M-H or H Quadrant scaling w/ Ultrasonic and Hand Instrument (80%) With different Instructors*.
1 - Mock Board 75% (TBA)
1 - ATP Observation (UCLA)

*** IN ORDER TO ENRICH THE CLINICAL EXPERIENCES, STUDENTS ARE ENCOURAGED TO COMPLETE EVALUATIONS WITH DIFFERENT INSTRUCTORS. EVALUATIONS REQUIRING TO BE COMPLETED “WITH DIFFERENT INSTRUCTOR” MUST BE COMPLETED WITH A MINIMUM OF 2 DIFFERENT INSTRUCTORS.**

**** ONCE A PRODUCT GRADING ATTEMPT HAS BEEN STARTED IT CANNOT BE CANCELLED OR DECLINED UPON REVIEW OF PROBING ERRORS. ALL SCORES STAND AND WILL BE RECORDED ON GRADING SHEET (All attempts, Pass or NP, must be turned in. Results will be evaluated to determine if competency has been reached).**

ATTENDANCE IS REQUIRED!!!

1. A student must attend clinic from 8:00 to 12:00 in the morning and 1:00 to 4:30 for the afternoon as scheduled including all specialty assignments. Each student must check in with the assigned instructor each session. In case of an absence or emergency the student is to call/contact the instructor and the facility they are assigned to on that day.

There is no minimum number of patient required per clinical session, however, students are responsible to treat any patient, at any time when an instructor requests it. Not willing to take a patient may constitute in an act of discrimination, which may lead to a **DISCIPLINARY ACTION** and may result in NO CREDIT for the course.

2. Fifty percent (50%) of the sessions should represent work on patients with periodontal disease and moderate calculus.

3. The number of patients completed, quadrant equivalents, and anesthesia completed are all measured (and it is the student’s responsibility to obtain the instructor’s signature on NCR and Evaluation Form upon completion). A norm referenced scale will be used to determine the minimum experience required to pass this course.

Student MUST **Keep track** of the Patient and Anesthesia Experience counts at every clinic. Students are encouraged to arrange a system in which it is maintained a fair distribution of clinical experiences among classmates, and therefore, an equal opportunity of experiences.

Clinic Advisor Assignment

Advisors	Student 1	Student 2	Student 3	Student 4	Student 5
Ms. Chambers	Lina Abifaker	Michelle Leites	Nasim Nowbaharestan	Jessica Short	
Ms. Ferrigno	Shiva Massachi	Ana Alvarez	Cristin Levenson	Tia Glanding	
Ms. Lawrence	Megan Gordon	Kimberly Sanders	Amber Oliveros	Norina Del Rosario	Daniel Kishimoto
Ms. Ledezma	Kristin Gibson	Leanne Wright			
Mr. Sermeño	Rachel Hipolite	Joanna Chiu	Alliance Kamdem	Rosemina Mahgrefteh	Azarnoush Mirzaee
	Tirsit Belew				

How to Handle Paperwork:

1. Discuss with your advisors how they would like to handle the paperwork. Each student will be responsible to file the original process and product evaluations and NCR forms in the clinic binder at school immediately (**PLEASE,**

DO NOT SUBMIT COPIES). Make sure all forms have been punched with three holes on the left side of the page (binder type), and organize them in a chronological sequence, from older on the top, to the most recent at the bottom. **All evaluation forms completed in one patient should be placed together with the corresponding NCR.**

Each instructor will take notes on the NCR forms and transfer that information to DH 201 Grade Summary form on Google Docs. The student will be able to view their own tracking form for requirements, and in case of any discrepancies, they can be corrected according to the evaluation forms that are in your binder.

Anesthesia and senior year requirements will be collected at the end of DH 201. Please do not lose any form (without the original signed form, your completion will not be accepted). Keep all the anesthesia requirements on one sheet for DH 97 (Summer Session) and DH 201 (Fall Semester).

2. Patient Summary Tracking: You will be responsible to list all the patients and add quad equivalency and full mouth completion on your own. The summary will be due after your last clinic day. Fill Google Doc WLACDH Patient Tracking Class of 2015 (**Absolute due date: Dec/18/2014**).
3. On the NCR form, the faculty or you can choose the type of professionalism you felt most challenging or accomplished during your clinic session, and briefly state your plan of action (do not repeat the instructor observation).
4. Faculty Summary Report and Professionalism (Pass or No Pass)

All the instructors will have a summary of progress conference at Midterm and at the End of the DH 201 Course to discuss and evaluate every student's clinical performance. The criteria which will be discussed are professionalism, integration of knowledge, time management, infection control, teamwork, instrumentation, and ethics. The faculty Summary Progress Report form will be used for evaluation and a copy will be given to each student. In order to pass the course, students must PASS the faculty evaluation for the course. Also, a student who receives ONE critical error in the course will be required to meet with the Program Director and Course Director to evaluate the severity of the issue and possible academic sanctions.

ACADEMIC DISHONESTY

Dishonest conduct in the classroom and/or clinic is unacceptable. Some examples of dishonest conduct include cheating or plagiarism, forgery or alteration of documents or records, and falsification of records or misrepresentation of facts. Students found conducting themselves dishonestly will be disciplined. Students' **complicities** or tolerating the other's dishonest behavior will be considered accessories. Due process according to the college policies will be adhered to by the program faculty.

Remediation:

When an instructor observes lack of knowledge and / or unsafe patient care, the instructor will issue a remediation plan for the student. The need for remediation will be discussed with the student and the clinic director. A pink slip will be given to the student and will include the type of remediation necessary to complete. The instructor observing the act will determine which remediation process will best help the student. Faculty will post a summary of remediation on the Google Doc grading form so that all faculty can help improve future clinical experiences for the students. Repeated remediations dealing with the same issue may lead to a Critical Error.

Examples (and not limited to) of errors that require remediation:

1. **Gross contamination or breach of protocol (infection control)**

2. **Not recognizing the need for pre-medication.**
3. **Not wearing Protective Personal Equipment properly.**
4. **Fail to practice patient safety (reusing contaminated instruments)**
5. **Unsafe instrument technique (i.e. Gross tissue trauma)**
6. **Not recognizing obvious oral lesions (i.e. herpes lesion, aphthous ulcer)**
7. **Not reporting broken instruments**
8. **Inadequate periodontal assessments**
9. **Inadequate review of medical history.**
10. **Not taking patients or being absent or late without a valid excuse.**

Remediation examples (not limited to):

- Clinical guidance with the instructor who observed the need for additional guidance
- Research paper (3-5 pages minimum including journal references)
- Re-evaluation of product/process grading

If the student demonstrates continual misconduct after remediation, a critical error may be given to the student and intervention by the Dean of Student Affairs will be arranged.

Unsafe Practice/ Critical Error

CRITICAL ERROR/UNSAFE PRACTICE

A critical error or unsafe practice is a procedure, process, or product that could adversely affect the health and safety of the patient, student, or faculty member. All critical errors and unsafe practice citations will be reported to the Dean of Student Service immediately. The student must be dismissed from the clinic to see the Dean of Student Service at West Los Angeles College. The critical error must be turned into the course director in writing and the student will receive a copy. Please review your West Los Angeles College Department of Dental Hygiene Clinic Handbook for more information regarding this section. A student who receives any critical errors in the course will be subject to not passing for the course even if all the course requirements are completed. Dismissal from patient care and/or program will be determined.

Examples of critical errors are (not limited to):

1. Gross negligence
2. Cheating or falsifying forms
3. Attend clinic or laboratory under the influence of drugs (prescribed or illegal) and/or alcohol
4. Inadequate ability to provide patient care (lack of sleep, illness, injury)
5. Unprofessional behavior (harassment)
6. Removing clinical assessment binder from school campus
7. Any HIPAA Violation (<http://www.hhs.gov/ocr/privacy/hipaa/understanding/summary/index.html>)
8. Any act of prejudice (social, religious, ethnic/racial, medical conditions, etc) towards a patient, facility staff, classmate, or instructor.

XIII. Rules:

A student must attend clinic from 8:00AM- 4:30PM each day as scheduled including all specialty assignments (specific clinic facilities may request different schedules). Each student must check in with the assigned instructor each session. Specialty Clinic (SPC) corresponds to clinical hours. The function of a SPC is to provide coverage in a rotation for a student that due to SICKNESS, ACCIDENT, or SPECIAL CIRCUMSTANCE cannot attend a scheduled rotation. In this case, the student in need of coverage MUST contact the SPC students for the day (call / text / email the student, and also email copying Ms. Dones and Mr. Sermeño in the email).

If you are scheduled as SPC, please do not schedule any non-clinical activity on the day. The student MUST be ready to provide coverage at a specific rotation, and also, the student scheduled as SPC MUST ANSWER THE PHONE / TEXT / EMAIL (please **understand that it is not a day off**) - the no answering when contacted and/or refuse to cover is not acceptable, and it will be recorded as a warning in the student record). Students must be

active on this day.

Student with more than 2 days of unexcused absence will be reported to the Dean of Student Services for dismissal from the class. Tardiness will be also recorded for each clinic session. When accumulated tardiness becomes more than 6 hours, the student will be reported to the dean of student service for dismissal from the class.

If student t is suspected to present to clinic / laboratory under the influence of substance or present unsafe behavior, will be dismissed from clinic facility, and instructor and /or facility administrator may prohibit the return of student to the clinic facility. The student will agree to a breathalyzer assessment if suspected of being under the influence of alcohol and a blood test if suspected to being under the influence of a controlled substance.

Students that do not follow the guidelines / protocol from a clinic facility, may be dismissed for the day by the Clinical Instructor, and the Clinic Facility Administrators may petition for complete removal of student from the clinic facility.

To receive credit for your work, an instructor must place an initial over the calculus code, periodontal type, fluoride, patient completion and quadrant equivalency on the daily evaluation forms. **Each instructor has a right to add or deduct quadrant equivalency points based on difficulty of a case and student's performance.**

Students must work closely with their advisor for guidance on the **Periodontal Project, as soon as during DH 201** (information will be provided during DH 190). The faculty will be present for the presentation of the case study at the end of DH 251 and will contribute to the grading process. It will be the student responsibility to find a patient and start working on the project and ask for guidance as needed.

XV. COURSE CONTENT OUTLINE

DH 201 CLINICAL DENTAL HYGIENE

CLINIC SCHEDULE - FALL 2014

*Please follow DH 201 Clinic Schedule (Google Doc).

9/2 Clinic Begins (Direct to Clinic Schedule for 1st week of activities)

Midterm Conference Week: TBA

11/04 Mock Board Screening (8:30 AM – 4 PM WLAC)

11/06 Mock Board Screening (8:30 AM – 4 PM WLAC)

11/11 Veteran's Day

11/18 and 19 Mock Board (WLAC)

11/27 and 28 Thanksgiving Day

12/12 Last Day of Clinic

12/18 End of DH 201: All clinic papers and self-evaluations are due to your advisor.

Faculty Grade Conference: TBA

Instructor voice mail/email

Annette Ledezma, R.D.H		anneteledezma@rdh@gmail.com
Cynthia Chambers		cynplex@ca.rr.com
Diane Goldenring	(805) 340-4916	DSGRDH@aol.com
Donna Lawrence		dllawrence@att.net
Janine Dunn		jdunnrhd@gmail.com
Linda Glatstein	(213) 253-5160	Linda.Glatstein@va.gov
Marsha Center		mscenter.rdh@gmail.com
Natalie Ferrigno	(310) 562-4342	natalie_rdh2004@yahoo.com

Faculty Office Hours:

Ledezma: Tuesday 12:00PM - 12:30PM (at VA 500)
Chambers: Tuesday 11:30-12PM (at VA 213)
Goldenring: Thursday (by appointment only at MEND)
Lawrence: Thursday and Friday 11:30-12:00 PM (at VAS)
Dunn: Monday 11:35 - 12:05 (at WLAC)
Glatstein: Tuesday (by appointment only at VALA)
Center: Tuesday (by appointment only at Kids' Burbank)
Ferrigno: Friday 8:00am to 8:30am ; 4:30pm to 5:00pm, Or by appointment
Sermeño: Mondays 3:00 PM to 5:00 PM or by appointment (**Instructor is not available in the evening hours, weekends, or holidays. Any email or phone call placed during those hours/days will be answered in the next 2 business days**).

Dental Hygiene Senior Year (2014-2015) Clinic Procedure Requirements
-Requirements Must Be Completed Prior to Graduation-

Name of Student and Number:
Advisor Name:

	Procedures	Minimum Process Evaluation Grade	Required Experiences	Grade	Date of Completion
1	Amalgam Polishing	2	7 Surfaces: Include at least 2 Class II amalgam and 2 Graded Experiences (Minimum)		
2	Chemotherapeutics	2	3 Graded Experience (Minimum)		
3	Composite Polishing	2	3 surfaces: 2 Graded Experiences		

			(Minimum)		
4	Desensitizing Agent	3	2 Graded Experiences (Minimum): with at least 6 teeth each experience		
5	Fluoride (Gel, Foam, or Varnish)	PASS	10 experiences: Faculty signature on NCR (Minimum 6 Adults)		
6	FMX	PASS	FMX - 10 Experiences (Minimum)		
7	Gingival Curettage	3	5 experiences: 2 Graded Experiences and 3 Non-Graded Experiences (Minimum)		
8	Nitrous Oxide Sedation	3	5 Total - 3 Experiences (VA5, UCLA-Venice, AEGD, UCLA-Westwood) and 2 Graded Simulations or Patient (WLAC, UCLA-Venice, UCLA-AEGD)		
9	Rubber Dam		1 Experience (Minimum)		
10	Sealants	3	10 Teeth (Minimum), including 2 Graded Experiences		
11	Temporary Crown Cementation	2	1 Experience (Minimum)		
12	Temporary Cement Placement	2	1 Graded Experience (Minimum)		
13	Tooth Vitality	2	1 Graded Experience (Minimum)		
14	Study Models	2	1 Set		
15	Intraoral Photography	2	1 Full Set		

Specialty Observation Rotation Hours

Clinics	Required Hours	Completed Hours	Date Completed
Periodontics	12 hours		
Orthodontics	3 hours		
Oral Surgery	6 hours		
TA hours	50 hours		

College Policies and Standards

Professional Conduct in Our Classroom Community

The West LA College faculty, staff and administrators are dedicated to maintaining an optimal learning environment and will not tolerate any disruptive behavior in or outside of the classroom or any academic dishonesty. These standards apply to all students.

Attendance

Students are expected to attend all classes for which they are registered, to be prompt and to remain in class/lab for the entire time. Students who are unable to attend class regularly, regardless of the reason or circumstance, should withdraw from the class. Instructors may drop a student from a class whenever a student is absent more hours than the number of hours the class meets per week. Withdrawal from class can affect eligibility for federal financial aid.

Dropping a Class

Student wanting to drop a class should drop online at www.wlac.edu, click "For Students," then "Student Information System." Students who stop attending a class are responsible for withdrawing from the class to prevent being issued a failing "F" grade in the class.

Special Instructional Accommodation

If there are special accommodations that you require to be successful in this course, please discuss your situation with the professor. To receive accommodations for a special need or disability, students must register with the Office of Disabled Student Program and Services, HLRC. **Tape recording of lectures and discussions will not be permitted without the consent of the instructor.**

Academic Integrity

Students are responsible for the honest completion and representation of their work, for the appropriate citation of sources, and for respect of others' academic endeavors. When there is evidence of cheating or plagiarism in classroom work, the instructor may assign a failing grade, "F," or zero points to the examination or assignment in which the alleged

cheating or plagiarism occurred. Before a substandard grade is issued the instructor will provide the student with supporting documentation of the plagiarism or cheating charge. Instructors have the authority to use plagiarism detecting instruments such as "Turn It In" to detect academic dishonesty.

Forms of Behavior which Violate Academic Integrity

- **Cheating.** Using any materials or devices or strategies which provide undue advantage on any exam, assignment, activity or other method of assessment for a course. This includes, but is not limited to, looking at another student's exam, using phones or other communication systems to text message during exams, taking pictures or images of exams, talking with others during exams, using Internet to find information, or any other system of inappropriate "help." Exams are to be measures of what YOU, as an individual, have learned.
- **Collaboration.** Working together on projects, papers, exams or other forms of assessment which are to be completed individually.
- **Plagiarism.** Taking anyone else's work as one's own. Presenting another's words, ideas, forms of expression, materials, or labor without proper citation, referencing, and declaration that this material originated outside the student's own work.

For assistance with classroom projects, papers and assignments, please visit the Learning Skills Center, HLRC.

Standard of Student Conduct

Faculty members are charged with responsibility for building and maintaining a classroom atmosphere conducive to learning. Disruptive, disrespectful, or obstructive behavior will be dealt with in terms specific to this syllabus and in accordance with the LACCD Standard of Student Conduct. Select forms of disciplinary action appropriate to the misconduct may be taken by an instructor when there is evidence that the student's behavior interferes with classroom instruction.

The following types of disciplinary action may be taken by an instructor:

- 1) Warning- A verbal or written notice, given to the student by an instructor. Continuation or repetition of the specified conduct may be cause for further disciplinary action.
- 2) Removal by Instructor - An instructor may remove (suspend) a student from his or her class for the day of the incident and the next class meeting. During this period of removal, the student shall not return to the class from which he or she was removed without the permission of the instructor of the class.

Students may refer to the College Catalog or the online student orientation at www.wlac.edu; click "Counseling, Assessment and Orientation," then scroll down to "Orientation" for complete details regarding the aforementioned policies.

Cell Phone and Other Communication Devices

Ensure to have your cell phone in a silent mode, ensuring that it will not ring and disturb others. If you have to answer an emergency phone call, inform your instructor and, please, step out of the classroom/clinic.

In case that a smart-phone or tablet will be used as a clinic tool (review medications or medical conditions):

1. Request approval from Facility Administration and Supervising Instructor.
2. It must be used following the WLAC Infection Control Protocol.

Students must restrict themselves from using social media during patient treatment hours (be aware of HIPPA protocols, and guidelines regarding postings associated to fellow Classmates and Faculty members).

Classroom and Campus Cleanliness

Please help us keep the classroom and campus grounds clean. No food or beverages, except for water, is permitted inside instructional classrooms /labs. Please use the receptacles to dispose of trash.

When practicing in one of our rotations, leave dental operatory area free of trash, and arrange dental chair as advised at the respective facility.

