Welcome Students
This semester, you will work to develop your Design and Technical Computer skills. You will also learn and practice the fundamentals of basic computer skills and learning certain computer software & programs. The goal is for you to be better with the knowledge of Interactive Design and Multimedia at the end of this course. The skills you learn here will help you succeed both in and out of class. However, your education is ultimately YOUR responsibility. YOU determine your level of success. Successful college students are self-motivated and understand the importance of studying the material, coming to class prepared and practicing skills learned. I’m here to help you succeed. 😊

Course Description:
This is an Intermediate Multimedia level course dealing with basic motion graphics and compositing for film and television using digital imaging and animation software, with an emphasis on After Effects or similar state-of-the-art software, including layers, masks, filters, animation techniques and output to video, via demonstrations, and exercises.

Recommended Texts:

Book: Adobe After Effects CS5 Classroom in a Book
Authors: Adobe Creative Team ((This book will be available at the WLAC Campus library ))

Optional Book: Adobe After Effects CS5 Visual Effects and Compositing Studio Techniques
Authors: Mark Christiansen ((This book will be available at the WLAC Campus library ))

Video Tutorials and Web Articles: TBD – this information will be provided in class or emailed to you.

Recommended Materials:

- Small Flash Drive (min of 8GB or more)
- Small Portable Hard Drive (min of 500GB)
- Headsets, Headphones
- Up-to-date computer/laptop you can use outside of class
- Access to high-speed Internet
Course Content:

- Introduction to After Effects work area: Application window, Tools Panel, Project Panel, etc..
- Exercises in editing files, naming conventions, file management, updating edits.
- Exercises in text tools, editing tools, and using 3D and the Puppet Tool.
- Building a file with layers in After Effects
- Compositing and using stock effects footage with live action
- Using transform tools in AE like moving, scaling, rotating, distorting, opacity changes, flipping, using free transform tool.
- Exercises in layers and masks; using effects.
- Exercises with After Effects animation capabilities.
- Preparing for output to video; resolution, frame rate, and dealing with non-square pixels.
- Exercises on output to various formats
- Work on Final projects.
- Screening and critiques of final projects

Course Objectives:

- Recognizing the theory, techniques, aesthetics, and practice of professional motion graphics and compositing software for motion pictures and digital video.
- Apply skills to a series of 'hands-on' motion graphics, compositing, and special effects exercises
- Demonstrate proper manipulation of After Effects editing tools, filters, etc...
- Demonstrate competency in navigating the software as it pertains to producing well-designed short animations.
- Skill in designing, planning, scripting and executing satisfying visual results as applied to a completed narrative project.
- Evaluate individual and/or group projects in terms of After Effects.

Student Learning Outcomes

- Critical Thinking: Analyze problems by differentiating fact from opinions, using evidence, and using sound reasoning to specify multiple solutions and their consequences.
- Technical Competence: Utilize the appropriate technology effectively for informational, academic, personal, and professional needs.
- Aesthetics: Use multiple modes of inquiry and approaches to experience and to engage with the arts and nature; develop and express personal creative visions throughout all aspects of one's life

Student Responsibilities and assignment guidelines

- Class Participation
- Homework (outside of class)
- In class assignments / practices
- Exams / quizzes
- Final project / Portfolio
- Critiques
Grading

Your final grade will be determined on the completion of your “Final Project”. Your home/assignments throughout the course will be Evaluated & Critiqued. All of your class assignments will be the makings of your Final Project “Show Reel”.

*more information & breakdown of grading will be provided later in the semester

Classroom Etiquette and Rules

1. Sit in your Assigned Seats
2. When you arrive to class, make sure you have used the restroom, had a chance to eat, check your messages, etc.
3. No Eating/ No Drinking in class. Cup or bottle with a proper lid are allowed for beverages.
4. No Smoking, No Alcohol, No Drugs. Don't come to class smelling like weed or booze.
5. Be on Time. Make sure your computer is working BEFORE class starts.
6. After 3 absences your seat will be reassigned
7. Show up to class. Excessive absents of Class will lower your grade. 3 tardies = 1 absence.
8. Cell Phone's Ringers & Alerts need to be on ** Vibrate or silent-mode.**
9. Keep the volume turned OFF on computer. Bring your own Headphones to have volume ON
10. No Photographs, Video Recording or Video-Taping of Instructors or students in the classroom without their Permission
11. Watch your valuables, it can get stolen. **Your responsible for your own equipment that you bring to class.***
12. No Borrowing or Lending of each other personal devices. You will get an F.
13. Log ON & OFF to your own Desktop. DO NOT THROW OUT anything that does not belong to you that is on the computer.
14. Be Kind, Courteous & Respectful to others and have a good sense of humor 😊
15. DO NOT contribute to a Hostile Environment. Being Offensive, Intimidating, or creating an oppressive atmosphere will NOT be tolerated.
16. You may not agree with the views and opinions expressed by your peers or fellow students, but you don’t have the right to be disrespectful. Personal attacks, profanity, vulgarity and comments toward an individual is unacceptable.
17. **Pick up and clean up after yourself.** Do not put your bags, purses or backpacks on top of power outlets or Ethernet cables
18. **Everyone’s safety is important.** If you see or hear anything that is unlawful, dangerous & threatening, let me know so I can contact Campus Security.
19. If you need to contact me, please Email me. Do Not Call me. Appointments via Email with 3-4 days advance notice.
**College Policies:**

**Academic Integrity (Plagiarism)**
In accordance with code 9803.28, **academic dishonesty is prohibited and will not be tolerated in this class.** Violations of academic integrity include, but are not limited to, the following actions: cheating on an exam, plagiarism, working together on an assignment, paper or project when the instructor has specifically stated students should not do so, submitting the same term paper to more than one instructor, or allowing another individual to assume one’s identity for the purpose of enhancing one’s grade. Academic dishonesty of any type, such as cheating or knowingly furnishing false information, by a student provides grounds for disciplinary action by the instructor or college. In written work, no material may be copied from another without proper quotation marks, footnotes, or appropriate documentation.

- **Plagiarism will result in a zero for the assignment, possible dismissal from the class and disciplinary action from the college. You will not receive credit for any essay missing previous drafts, citations and/or a Works Cited page**

**Student Conduct**
According to code 9803.15, disruption of classes or college activities is prohibited and will not be tolerated. Refer to the catalog and the Standards of Student Conduct in the Schedule of Classes for more information.

**Recording Devices**
State law in California prohibits the use of any electronic listening or recording device in a classroom without prior consent of the instructor and college administration. Any student who needs to use electronic aids must secure the consent of the instructor. If the instructor agrees to the request, a notice of consent must be forwarded to the Vice President of Academic Affairs for approval (WLAC College Catalog).

**Electronic Mail**
Email is the official method of communicating with you. Every WLAC student has an email address. Check your Student.LACCD@Edu account daily/weekly. To access your account visit www.wlac.edu, and click on the Student Email button. To log in use your student ID # and your birthday and month. Your Student.LACCD@Edu email can be forwarded to any other personal email account.

**Disabled Student Services** (*more info on Campus Resources below*)
If you know or think that you have any learning or physical disabilities, please contact Dr. Duke in the Disabled Student Programs and Services (DSPS) Office in HLRC 121 at (310) 2874450. The DSPS will then contact your instructors to notify them of needed accommodations, such as additional testing time, or a note taker. If you require an accommodation for this class, please speak with me. Tape recording of lectures and discussions will not be permitted without my consent.

**Dropping the Course**
According to college policy, you will be excluded for excessive absences or for not following the Standards of Student Conduct (printed in the Schedule of Classes). If you drop the course, be sure to do so at the Admissions and Business Offices and keep your receipt. Pay attention to drop dates in the Schedule of Classes. [http://www.wlac.edu/scheduleofclass/schedulecalendar.html](http://www.wlac.edu/scheduleofclass/schedulecalendar.html)
Campus Resources:

Office of Disabled Student Programs and Services (DSP&S)
Heldman Learning Resources Center (HLRC), Room 119 | (310) 287-4450.
West Los Angeles College recognizes and welcomes its responsibility to provide an equal educational opportunity to all disabled individuals. The Office of Disabled Students Programs and Services (DSP&S) has been established to provide support services for all verified disabled students pursuing a college education. **DSP&S students may qualify for:** priority registration, registration assistance, special parking permits, sign language interpreters and assistive technology (WLAC College Catalog).

Instructional Support (Tutoring) & Learning Skills Center
Heldman Learning Resources Center (HLRC) | (310) 287-4486
Improve your reading, language, vocabulary, spelling, math fundamentals and chemistry knowledge with convenient, self-paced computer-aided courses in the Learning Skills Center. Increase your knowledge and learning success: sign up for tutoring in various college subjects (WLAC College Catalog).

Library Services
Heldman Learning Resources Center (HLRC) | (310) 287-4269 & (310) 287-4486
The WLAC Library provides instruction on how to use the online catalog, periodical and research databases. In addition to a large collection of books, periodicals and videos the WLAC Library has course textbooks which students may use while in the Library. Web access is available in LIRL as well as meeting rooms. The upper floors provide a beautiful view ideal for study (WLAC College Catalog).

WLAC Student Health Center
Building A-9  contact # (310) 287-4478
Mon. & Wed. 8am – 4pm / Tues. & Thurs. 9:30am – 6pm / Fri 8am – 12pm

1) They offer Free Medical Services.
   First aid/Over-the-counter pain relievers, TB testing, Pre-employment physical/physical required by specific school programs, STD screening, Pap smear, Family planning, Consultation with medical providers Physical examination, Preventive health care, Mental health services, individual, couples & groups and Annual flu vaccine (time sensitive)

2) They offer Free confidential Services related to:
Depression/Suicidal thoughts, Relationships/Couples, Anxiety, Domestic violence/abuse, Family conflicts, Childhood abuse & neglect, Anger, Substance abuse, Trauma/PTSD, Eating disorders, Stress, Time management, Grief, Academic/Career choices, Parenting and General self-improvement.
Campus closed on these Dates / Holidays:

- Presidents' Day: Feb 14-17
- Cesar Chavez Day: Mar 31
- Spring Break: Apr 7 - April 13
- Memorial Day: May 26
- Non-Instruction Day: May 27

No Wednesday Class on this date because campus will be closed:

- Wednesday April 9th (SPRING BREAK)

Important WLAC DATES TO REMEMBER:

Go to this link to see more Important Dates regarding WLAC:
http://www.wlac.edu/scheduleofclass/schedulecalendar.html
This Class Final Exam Date is Wednesday June 4\textsuperscript{th} at 5:50pm – 10:30pm

Spring ‘14 Final Exam Schedule
Tuesday, June 3 - Monday, June 9

- Final examinations are required of all classes and are required to be given within the designated final examination period.
- A two hour period is scheduled for each examination.
- The date of your final examination is determined by the FIRST DAY and the FIRST HOUR the class meets.

Final Examinations must be held on the DAY AND TIME SCHEDULED and in the regularly assigned classroom.

No course or student is exempt from final examinations. The Office of Academic Affairs must approve any change from this schedule.

SHORT-TERM CLASSES
will have their final exam at the last meeting of class. In case of conflicts or makeup exams, see instructor.

ACT Program and Hybrid Classes:
The final examinations will be held on the last on-campus meeting day of the class.

<table>
<thead>
<tr>
<th>Classes meeting on: Monday &amp; Wednesday</th>
<th>Monday only</th>
<th>Wednesday only</th>
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<tbody>
<tr>
<td>CLASS STARTS BETWEEN</td>
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<td>DATE</td>
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<td>6:30 a.m. - 7:30 a.m.</td>
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<td>June 9</td>
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<td>8:31 a.m. - 9:30 a.m.</td>
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FRIDAY, JUNE 6
MORNING CONFLICTS
AFTERNOON CONFLICTS
LATE AFTERNOON & EVENING CLASSES
(MEETING AT 3:31 P.M. OR LATER)
FINAL EXAMINATIONS WILL BE HELD AT THE REGULAR CLASS MEETING TIME DURING THE ABOVE PERIOD.

NOTE: In case of conflicts or for class times not listed, please see instructor. Instructors will need to consult with Division Chairs to determine final exam times for classes with start times that do not coincide with start time blocks listed above.

FRIDAY ONLY CLASSES
REGULAR MEETING TIME ON JUNE 6
SATURDAY ONLY CLASSES
REGULAR MEETING TIME ON JUNE 7
FRIDAY/SATURDAY CLASSES
WILL HAVE THEIR FINAL ON THE REGULAR FRIDAY MEETING TIME ON JUNE 6
Student Acknowledgment

(Please return this sheet to the instructor)

“I ___________________________, have completely read this syllabus and understand and agree to the course requirements.”

Please indicate below or EMAIL me at duckwon@wlac.edu, any special needs or circumstances that may have some impact on your work in this class, and for which you may require special accommodations, including but not limited to physical or mental disabilities, inability to arrive in class on time or need to leave class early, observance of religious holidays, etc.

Special needs or circumstances:

________________________________________________________________________

________________________________________________________________________