



Course Syllabus – Spring 2014

WLAC COURSE: ARC 223 – Portfolio Development (CSU) 1.00 Unit*LAIAD Course: ARCH 511: Portfolio Workshop***PRE-REQUISITE / CO-REQUISITE**

Arch 160 – Computers for designers

Note: Arch 160 Computers for Designers may be taken as a Co-requisite with permission from faculty.

SCHEDULE / LOCATION**6:00 pm – 8:00 pm M, Th at LAIAD, 3807 Wilshire Bl. Suite 330****FACULTY**Alan Guillen alan.guillen.arch@gmail.com, aguillen@LAIAD.com**OFFICE HOURS**

By Appointment. The instructor is available during business hours for consultation outside of class. Students are encouraged to seek help and bring concerns to the instructor during this time. Please don't hesitate to ask for help or assistance if you need it, or to discuss any concerns you have regarding the class.

COURSE DESCRIPTION

ARC 223: Students in the course will create a professional architectural portfolio suitable for employment interviews or submission to transfer universities. Students will synthesize previous projects and skills into a cohesive graphic package.

RECOMMENDED READING

Adobe Creative Cloud Design Tools All-in-One For Dummies – Jennifer Smith
 Architectural and Program Diagrams (Construction and Design Manual) 1 and 2
 Data Flow 1 and 2: Visualizing Information in Graphic Design
 Design Basics Index – Jim Krause

Other Recommended Resources

Self Paced Tutorials

Downloadable / Viewable at:

<http://www.lynda.com/>

Youtube.com

GOOGLE It

Try Amazon.com or other online book sellers for the best prices on these titles.

LEARNING OBJECTIVES

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1. Assess and evaluate previous projects in terms of completion and appropriateness for inclusion in the portfolio.
 2. Establish a personal schedule for the semester, based upon the instructor's course schedule, divided in to enhancement of previous projects and execution of the portfolio layout.
 3. Archive and organize via hard copy and/or digital technology a catalog of work from previous projects.
 4. Research requirements and deadlines for portfolio submission to desired universities, if applicable.
 5. Create a mockup of the portfolio in sketch or cut-and-paste form.
 6. Design a graphical format or layout for the portfolio, including evaluating alternative layouts.
 7. Create a 15-30 page professional quality portfolio in digital format.
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COURSE CONTENT

A series of in class lectures that introduce the student to the software tools used in creating content for architectural Portfolio. The course will consist of continuing in class discussions with the students on their individual design projects, developing strategies on how to represent and convey ideas that are manifested into graphics and layouts, while producing additional content to reinforce those ideas where applicable.

Course content includes:

1. Assemble previously completed work
2. Evaluate and edit the work for possible inclusion into the portfolio
3. Design a series of potential formats for the portfolio
4. Determine the sequence by which the work should be illustrated
5. Determine the appropriate graphics and fonts, etc
6. Determine the appropriated text to describe the work

JOURNALS

Each student is required to bring to all classes a hard-bound journal (sketchbook). These journals will form a record of your thoughts and ideas. Faculty may also make sketches and notes in your journal relative to your projects. These journals will be reviewed at the end of the Semester.

EVALUATION GUIDELINES AND PROCEDURES:

1. Students are evaluated for individual progress using the following criteria:
 - A. Development of skills and abilities listed under learning objectives.
 - B. Attendance and contribution to studio, lectures, and field trips.
 - B. Evidence of motivation / perseverance.
 - D. Willingness to explore alternatives and take risks.
 - E. Willingness to accept criticism.
2. In terms of the criteria listed above the design studio activities are weighted approximately as follows:

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|------------------------------|-----------------------------------|
| Studio projects | 75% (number of projects may vary) |
| Attendance and Participation | 15% |
| Instructor Discretion | 10% |
| TOTAL | 100% |
3. Grades given on LAIAD transcripts will be traditional A,B,C,F grading. No grades of D will be given.
4. Equal Grades will be given on West Los Angeles College Transcripts if student is enrolled at WLAC for credit.
5. Attendance is mandatory. Students missing 25% of classes will be subject to dismissal.
6. **No studio project assignments will be accepted for full credit if late or unfinished.**

TENTATIVE SCHEDULE: Spring 2014

See individual design assignments for particular schedule. Homework will be assigned on a daily basis. Attendance is mandatory to all class meetings.

| Week | Day | Date | Subject Matter |
|------|------|--------|---|
| 0 | Thur | Feb 6 | Project 1a Assigned |
| 1 | Mon | Feb 10 | |
| | Thur | Feb 13 | Project 1a Due, Outlines assigned |
| 2 | Mon | Feb 17 | Outlines due, project 1b Assigned |
| | Thur | Feb 20 | Lecture - demo |
| 3 | Mon | Feb 24 | Lecture - demo |
| | Thur | Feb 27 | Lecture - demo |
| 4 | Mon | Mar 3 | Lecture - demo |
| | Thur | Mar 6 | In class crits |
| 5 | Mon | Mar 10 | Project 1b Work due - Project 2 Assigned |
| | Thur | Mar 13 | Lecture - demo |
| 6 | Mon | Mar 17 | Lecture - demo |

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| | Thur | Mar 20 | In class review |
| 7 | Mon | Mar 24 | In class review |
| | Thur | Mar 27 | In class review |
| 8 | Mon | Mar 31 | In class review |
| | Thur | Apr 3 | Project 2 Work due |
| 9 | Mon | Apr 7 | Spring Break |
| | Thur | Apr 10 | Spring Break |
| 10 | Mon | Apr 14 | Project 3 Assigned |
| | Thur | Apr 17 | Lecture - demo |
| 11 | Mon | Apr 21 | Lecture - demo |
| | Thur | Apr 24 | Lecture - demo |
| 12 | Mon | Apr 28 | Lecture demo |
| | Thur | May 1 | In class review |
| 13 | Mon | May 5 | In class review |
| | Thur | May 8 | In class review |
| 14 | Mon | May 12 | In class review |
| | Thur | May 15 | Lecture – demo |
| 15 | Mon | May 19 | Lecture - demo |
| | Thur | May 22 | Pre final review. |
| 16 | Mon | May 26 | Memorial Day – No Class |
| | Thur | May 29 | Last Day of Class |
| 17 | Sat | May 31 | ALL WORK DUE –Final Jury on Saturday May 24 |
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