

# West Los Angeles College

Spanish 101, Spanish Language Laboratory Class, Section #8105

Spanish 001, 002, and 003 on-campus classes only!

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Office: Fine Arts Building, Room 300

## Syllabus

**WELCOME to Spanish 101 Lab online class! Be actively involved, practice, and succeed.**

**OFFICE HOURS:** Please contact me as soon as possible on Tuesday or Thursday from 2:00 - 4:30 p.m., (by appointment) in the Chat Room or in Discussion and Private Messages link (left frame), ETUDES. I'll be eager to answer your questions and listen to your class improvement suggestions!

**Spanish 001 and 002:TEXTBOOKS:** Vistas, Introducción a la lengua española, 4th Ed., José A. Blanco, Philip Redwine Donley, Vista Higher Learning, Boston, Massachusetts, 2012.

**Spanish 003:TEXTBOOK:** Imagina, español sin barreras, curso intermedio de lengua española, 2<sup>nd</sup> Edition, José A. Blanco, C. Cecilia Tocaimaza-Natch, Tufts University, Vista Higher Learning, Boston, Massachusetts, 2007.

- **If you are taking Prof. J. Culton's classes, please use the same textbook used in her Spanish 001 and 002 classes. She will inform you of your lab assignments!**
- **If you are taking Prof. A. Mizuki's Spanish 003 class, she will assign and indicate lab assignments and textbook ISBN package information.**

**REQUIRED TEXTBOOK PACKAGE** (Spanish 001 and 002 except for Prof. Culton's classes):

Buy it directly at a discounted price from Vista Higher Learning at <http://vistahigherlearning.com/store/westla.htm/>

**Components:** Vistas 4e Student Edition (Loose leaf text) + SUPERSITE Plus (Web-SAM & vTxt) **ISBN:** 978-1-61767-242-2 **Pricing:** \$112.50

Or at WLAC Bookstore, Student Services Bldg, First Floor, (310) 287-4560 at a different price and ISBN. **Used textbooks do not include access codes and you will not be able to access your homework online!**

**CATALOG DESCRIPTION: SPANISH 101 - Spanish Language Laboratory 1.00 Units (UC: CSU) (RPT 3)**

This is a mediated, independent study course which allows students to enhance their Spanish language skills through audio, video, and computer work in the Language Lab. The course content is directly

related to the level of the foreign language class in which the student is concurrently enrolled, and with textbook being used for that course. This is a Credit/No Credit course and a minimum of **2:05** hours of lab per week is required.

### **WLAC STUDENT LEARNING OUTCOMES (ISLO) (same as Spanish 001, 002, and 003):**

**B. Communication:** Effectively communicate thought in a clear, well-organized manner to persuade, inform, and convey ideas in academic, work, family, and community settings. **Assessment:** You are expected to speak Spanish in class activities and at home everyday. You will gain competency through many free-style conversations, field trips, oral pair and group activities, oral presentations, and cooperative learning activities in class and/or online.

**G. Cultural Diversity:** Respectfully engage with other cultures in an effort to understand them. **Assessment:** You will demonstrate reasonable comprehension of cultural diversity by researching and comparing Hispanic cultures, events, people and customs with your own by doing oral presentations, attending field trips, and/or interacting and participating in class activities.

### **Foreign Language (FL) Department STUDENT LEARNING OUTCOMES (SLOs):**

- Speak Spanish effectively and articulately in personal, community, and work settings.
- Listen with understanding to Spanish conversations.
- Write Spanish to communicate with purpose, meaning, and grammatical correctness.
- Read confidently and competently Spanish for personal information, professional, and academic needs.
- Demonstrate ability to make requests and recommendations.
- Formulate future plans.
- Express comprehension of simple and practical vocabulary associated with greetings, school, family, sports, clothes, food, banking, technology, art.
- Exhibit cultural awareness by demonstrating knowledge of the geography and customs of the Hispanic speaking countries, and cities in non-Hispanic countries.

### **ASSESSMENT:**

There are no quizzes or exams in this Lab class but students are required to complete, in a timely manner, 36 hours of lab work on Lessons 1-9 (Spanish 001), or Lessons 10-18 (Spanish 002) in Vistas 4th edition obtaining at least 85% on each lesson. For Spanish 003, Lessons 1-5 should be completed in Imagina 2th edition.

### **INSTRUCTIONAL METHODS:**

You will be given a variety of educational tools to make your learning experience rewarding and challenging. In this communicative approach class, you will be using multimedia, lively supplemental Power Point presentations and class lectures, an interesting Hispanic "*Fotonovela*" and colorful pictures that will enhance your interest and practice; and most importantly, empowering you to succeed.

Supplemental Class lectures are delivered by using ETUDES, [www.myetudes.org](http://www.myetudes.org), your classroom online, where you can "chat" in Spanish with your classmates, study Power Points presentations, and be aware of classroom and activities due days. On Vistas 4e SUPERSITE, Web-SAM you might be using

Wimba Pronto device at <https://www.vhlcentral.com> which provides instant-messaging-style text chat, voice and video calls like Skype, and the ability to share your screen and collaborate using an electronic whiteboard. You will have fun while learning Spanish!

### **CLASS POLICIES and STANDARDS:**

You are responsible for buying your textbook **Vistas 4th ed.** or **Imagina 2th ed.** packages with an access code, **do your own work**, read your syllabus, and complete your lab work assigned (**dated**) and recorded on **SUPERSITE Web-SAM**, by logging in at least **2:05** hours weekly. Failure to complete your required lessons or time spent in the Lab will result in a N/C final grade (**no credit.**)

Difficulty with the course software or other technological troubles will not be an excuse to extend assignments deadline dates. Be absolutely sure your computer and browser settings comply with Vistas 4th ed SUPERSITE Technical Requirements or come to the HLRC Bldg., Library, and use the computers available for students.

- Withdraw officially in the Admissions Office and take this course at a more convenient time if your "extenuating circumstances" become too overwhelming.
- Avoid receiving a "N/C" grade! The last date to withdraw with a "W" is **Friday, November 15, 2013**. It is your responsibility to withdraw!
- Withdrawal from classes can affect your eligibility for federal financial aid!
- **Have a minimum of 15 hours of lab time recorded by the 8th week of the semester, Saturday, October 19, 2013.**
- Finish your lab hours before **Thursday, December 5, 2013**, the Foreign Language Lab and/or SUPERSITE Web-SAM will be closed and you will not be able to complete your lab hours and assigned lab work.

You have the great opportunity to take this Spanish Lab class, learn things, expand your mind, and get my feedback to help you learn Spanish. Don't waste it! I am committed to teach you to the best of my abilities to succeed but it is not my job to police you. Know your responsibilities and be committed to perform well and succeed!

### **COPYRIGHT STATEMENT:**

If you plagiarize (submit work that is **not your own**, either entirely or in part) you will get a failing grade "N/C" on assignments, quizzes, and exams. Cheating and disruptive behavior are not tolerated and you will be reported to the Vice-President of Student Services for disciplinary action. For more information, refer to Los Angeles Community College District, Standards of Student Conduct.

### **FOREIGN LANGUAGE LAB INSTRUCTIONS:**

The Foreign Language Lab is located on the first floor of the HLRC Bldg. Attend at least two (2) hours weekly, starting Tuesday, September 3, 2013. Failure to complete 36 hours of Lab work during the semester will result in N/C (no credit) final grade.

Your class instructor will assign you a Lab log-in number if you are officially enrolled in Spanish 101 Lab, section #8105, the first week of instruction. At the Lab, you will log-in and-out after each session to record lab attendance.

While in the Lab, it is required for you to complete Lessons 1-9 on Vistas 4e SUPERSITE Web-SAM for Spanish 001 on-campus classes with Professors J. Zaragoza, R. Castillo, Y. Kim, or N. Jacinto; and Lessons 1-5 on Imagina 2e SUPERSITE Web-SAM for Spanish 003 on campus class with Prof. A. Mizuki. Your Spanish 001, 002, or 003 instructor will open a SUPERSITE class indicating Lab exercises and activities for you to complete in the Lab.

If you are taking Spanish 001 and 002 with Professor J. Culton, she will

- a. inform you about required textbook,
- b. assign Lab log-in numbers to record Lab attendance by logging-in and -out,
- c. assign lab activities required for you to complete while in the Lab
- d. provide you a copy of her Tentative Lab Class Schedule.

### **STUDENT'S RESPONSIBILITIES:**

- Buy your required Vistas 4e or Imagina 2e package with online **access codes**.  
<http://vistahigherlearning.com/store/westla.htm/>
- Log-in to **SUPERSITE, Web-SAM** <https://www.vhlcentral.com/> the first day of instruction, Monday, August 26, 2013.
- **Do your own work** (refer to Copyright Statement above).
- Make an appointment to see/visit me, Norma Jacinto, Spanish Lab Instructor at [jacinton@wla.edu](mailto:jacinton@wla.edu) or your class instructor as soon as possible in the semester.
- Manage your time and plan ahead in order to succeed!
- Show your classroom instructor proof of your Lab registration; he/she will assign you a Lab log-in number the first week of instruction.
- Start your lab hours on-campus by the second week of the semester, the lab is closed the first week.
- Refer to Tentative Class Schedule in the Modules for due dates, it is not appropriate to email me asking what assignment you need to complete.
- Study SUPPLEMENTAL class lectures in the Modules (same as Spanish 001).
- Contact a Spanish Tutor. This service is free online and on-campus!

### **LAB WORK ASSIGNMENTS: Vistas 4th edition SUPERSITE Web-SAM**

Complete Lessons 1-9 (Spanish 1) and Lessons 10-18 (Spanish 002) on **SUPERSITE Web-SAM** section; and Lessons 1-5 on SUPERSITE, Imagina 2e for Spanish 003. Lab assignments are dated and DUE on Thursdays (refer to Tentative Class Schedule in the Modules.) **Incomplete or late assignments** will not be accepted and will not receive credit. If you complete less than 85% on each lesson, you will receive zero and you will need to repeat the course at a later time.

- Practice as much as you can in order to succeed on exams and quizzes.
- Listen to vocabulary and audio exercises more than one time until you are able to complete them with ease. Practice enough before you record them for credit!
- Record them by using a microphone; make sure I can hear you in order to give you proper credit.
- Repeat and correct your assigned oral and written exercises until you obtain 100% on each one.
- Be well informed of lab work due dates in the Tentative Class Schedule, left. You are responsible for lab work if you are absent.
- Review and practice on-campus or online with a Spanish tutor.

**PUNCTUATION:** SUPERSITE will not recognize your lab work if Spanish symbols are not placed correctly. Pay attention to:

- stress marks (**los acentos**),
- exclamation marks (**¡...! = signos de exclamación**)
- question marks (**¿...? signos de interrogación**)
- spelling (**ortografía**) and/or
- letter "**ñ**"

**Vistas 4e SUPERSITE Web-SAM PERCENTAGE completion REQUIRED (Gradebook, left):**

Lesson 1= **100%**

Lesson 2 = **100%**

Lesson 3 = **100%**

Lesson 4 = **100%**

Lesson 5 = **100%**

Lesson 6 = **100%**

Lesson 7 = **100%**

Lesson 8 = **100%**

Lesson 9 = **100%**

**If you complete less than 85%, you will not receive lesson or class credit!**

**COURSE RESOURCES and Guide:**

- Class lectures and Power Point presentations, Lessons 1-9 (**Modules**)
- Tentative Class Schedule: Information and Due Dates (**Modules**)
- SUPERSITE Log-in Information (**Modules**)
- MLA Style Information link (**Left frame**)
- Dr. S. Chew Video Series link (**Left frame**)
- Class information (**Modules**)
  
- Self-Regulatory Behaviors by Dr. Dembo.doc (**Resources, left frame**)
- Tutorial MLA Style Library Module 7<sup>th</sup> ed.ppt (**Resources, left frame**)

**TUTORING** is free online and in the **FOREIGN LANGUAGE LAB (FL)** Lab in the HLRC Bldg., First Floor (Library) and you can add it the first week of instruction. When you enroll, you will see its tab in ETUDES to join the Spanish Forum under Discussion and Private Messages link (**left frame**).

**LIBRARY RESOURCES:** Please visit <http://www.wlac.edu/library/index.html> for information regarding:

[Library Catalog](#)

[Research Databases](#)

[Instructional Media Center](#)

[View Library Brochure](#)

[NEW Books!](#)

[Current Semester Hours](#)

**IMPORTANT INFORMATION:**

If you have any learning or physical disability, please contact the Disabled Student Programs and Services Office (DSP&S) in the Student Services Bldg. (SSB 320) at (310) 287-4450. The DSP&S will then contact your instructors to notify them of needed accommodations, such as additional testing time, note taker, etc. Do not be embarrassed to seek help. Disabilities are not a reflection of who you are, but of how your brain works. Understanding how you learn is the first step to success.

If you are on campus and have a medical problem that might occur during class, please notify instructor(s), campus Health Center (310) 287-4478, and/or Campus Police at (310) 287-4314.

**College is closed on Labor Day, September 2, 2013;**

**Veterans Day, November 11, 2013;**

**Thanksgiving Holiday, November 18-29, 2013; and**

**November 30 – December 1, 2013.**

**Have a successful and rewarding Fall 2013 semester!**

Continue with your supplemental class lectures in the Modules - Next!