



West Los Angeles College

Fall 2013

Spanish 002, Elementary Spanish II Online Class, Section #8193 and it Lab, section #8151
Syllabus

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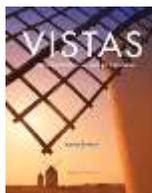
ETUDES (online classroom) www.myetudes.org

SUPERSITE (homework and Lab work assignments) <https://www.vhlcentral.com/>

WELCOME to Spanish 002 online class where you will be empowered to succeed not only in this class but in your future endeavors!

OFFICE HOURS: Please contact me as soon as possible on Tuesday or Thursday from 2:00 - 4:30 p.m., (by appointment) in Discussion and Private Messages link (left frame), ETUDES at www.myetudes.org or by visiting me in the Fine Arts Building, Second Floor, Room #300. I'll be eager to answer your questions and listen to your class improvement suggestions!

TEXTBOOK: *Vistas, Introducción a la lengua española*, 4th Ed., José A. Blanco, Philip Redwine Donley, Vista Higher Learning, Boston, Massachusetts, 2012.



REQUIRED TEXTBOOK PACKAGE: Buy it directly at a discounted price from Vista Higher Learning at <http://vistahigherlearning.com/store/westla.htm/>

Components: *Vistas 4e* Student Edition (Loose leaf text) + SUPERSITE Plus (Web-SAM & vTxt)

ISBN: 978-1-61767-242-2 **Pricing:** \$112.50

Or at WLAC Bookstore, Student Services Bldg, First Floor, (310) 287-4560 at a different price and ISBN. **Used textbooks do not include access codes!**

CATALOG DESCRIPTION: Spanish 002, Elementary Spanish II (UC:CSU) 5 units. Prerequisite: Spanish I with a grade of "C" or better, or two years of high school Spanish or equivalent

This course continues stressing basic vocabulary and fundamental sentence structure in the past, future, indicative tenses, and the subjunctive mood. It continues with the development of reading comprehension and writing skills and student's further study of Spanish culture.

WLAC STUDENT LEARNING OUTCOMES (ISLOs):

B. Communication: Effectively communicate thought in a clear, well-organized manner to persuade, inform, and convey ideas in academic, work, family, and community settings. **Assessment:** You are

expected to speak Spanish in class activities and at home everyday. You will gain competency through many free-style conversations, field trips, oral pair and group activities, oral presentations, and cooperative learning activities in class and/or online.

G. Cultural Diversity: Respectfully engage with other cultures in an effort to understand them.

Assessment: You will demonstrate reasonable comprehension of cultural diversity by researching and comparing Hispanic cultures, events, people and customs with your own by doing oral presentations, attending field trips, and/or interacting and participating in class activities.

COURSE SLO:

Research a popular cultural icon and prepare and write a concise research paper that describes the person in detail.

INSTRUCTIONAL METHODS:

You will be given a variety of educational tools to make your learning experience rewarding and challenging. In this communicative approach class, you will be interacting with your classmates in ETUDES and on SUPERSITE using multimedia, lively Power Point presentations and class lectures, group and pair activities, an interesting Hispanic "*Fotonovela*" and colorful pictures that will enhance your interest and participation; and most importantly, empowering you to succeed.

Class lectures are delivered by using ETUDES, www.myetudes.org, your classroom online, where you can "chat" in Spanish with your classmates, study Power Points presentations, and be aware of classroom and activities due days.

Also, you might be using *Wimba Pronto* device at <https://www.vhlcentral.com> (in Vistas 4e SUPERSITE homework and lab sites) which provides instant-messaging-style text chat, voice and video calls like *Skype*, and the ability to share your screen and collaborate using an electronic whiteboard. You will have fun while learning Spanish!

CLASS POLICIES: Last Day of Instruction is Thursday, December 5, 2013

You have the great opportunity to take this Spanish class, learn things, expand your mind, and get my feedback to help you learn Spanish. Don't waste it! I am committed to teach you to the best of my abilities to succeed but it is not my job to police you.

Classes are conducted Monday through Thursday **online** although you are encouraged to log-in every day to read, study, and finish **Lessons 10-18 class lectures and Power Point presentations in the Modules**. They are conducted in Spanish and 5:25 hours weekly of class attendance and participation in ETUDES (Modules) are highly recommended and **recorded**.

Make an effort to participate in class activities and conversations in Spanish; be empowered and receive credit too! Attend class, read and study class lectures, and participate by answering your classmates' questions in the **forums**, Discussions and Private Message's link.

Assignments, pop-quizzes, and exams will not be reopened after due dates; log in Monday through Thursday and take non-announced "pop-quizzes" in Assignments, Tests and Survey link. Make a Tentative Class Schedule copy for daily class lectures and due dates assignments, homework and lab work, midterm, and final exams. Be actively involved, participate, and succeed; you deserve it!

COPYRIGHT STATEMENT:

If you plagiarize (submit work that is not your own, either entirely or in part), you will get a failing grade "F" on assignments, quizzes, and exams. Cheating and disruptive behavior are not tolerated and you will be reported to the Vice-President of Student Services for disciplinary action. For more information, refer to Los Angeles Community College District, Standards of Student Conduct.

EXAM POLICY: Final Exam is on Thursday, December 12, 2013.

- You will have **30 minutes** to complete a pop-quiz, **60 minutes** to complete your mid-term exam, and **120 minutes** to complete your final exam in Assignments, Tests and Surveys link, ETUDES. They will consist of:
 - Oral, listening, and/or reading comprehension, grammar, vocabulary, culture, "*Fotonovela*" and/or a written composition in Spanish.
- Exams and pop-quizzes are not open book exams, and **cannot be made up!**
- Pop-quizzes will be posted during class days (Mon-Thurs.) and from 7:00 am -11:59 pm.
- **It is recommended you log-in daily!**

CLASS ATTENDANCE POLICY:

- Log-in the first day of instruction, Monday, August 26, 2013, attend **5:25 hours weekly** in the Modules and read your Syllabus and study class lectures. You will receive 180 points of class attendance when study and complete Lessons 10-18.
- If you are absent, you will be responsible for material covered in class and homework assigned, refer to **Tentative Class Schedule** (Modules) and make a copy for future reference.
- If your "extenuating circumstances" become too overwhelming, make an appointment to speak to me as soon as possible. Manage your time and plan ahead in order to succeed!
- If you are unable to attend regularly, regardless of the reason or circumstance, you should withdraw from it. Withdraw officially in the Admissions Office or online and take the course at a more convenient time if you have to stop attending classes.
- Failure to withdraw officially will result in an "F" grade. The last date to withdraw with a "W" is **Friday, November 15, 2013**. It is your responsibility!
- Withdrawal from classes can affect your eligibility for federal financial aid.

In this class, you will have:

1. Vocabulary, grammar, and cultural pop-quizzes during the semester online in Assignments, Tests and Surveys link (left frame)
2. Weekly oral and/or written group and individual class participation assignments to demonstrate your comprehension and the ability to express yourself in simple Spanish structures
3. A midterm exam (Lessons 10-14) and a final exam (Lesson 10-18) that test your comprehension of oral and written Spanish, and your ability to express yourself in written Spanish
4. Assignments and a written composition (~~about your family~~) in Spanish of at least ~~10-12~~ sentences in Discussions forum
5. An SLO Course Assessment Composition
6. Activities or exercises that your instructor may assign as needed!
7. Responsibilities for submitting your homework and lab work before due dates and for keeping abreast of lecture topics, announcements, and assignments even though you were absent!

STUDENT RESPONSIBILITIES:

- Log-in on ETUDES daily, be prepared and follow class rules and policies!
- Buy your required Vistas 4e package with online **access code** not later than the second class of the semester.
- **Do your own work** (refer to Copyright Statement above).
- Read your assigned lesson on your textbook or on SUPERSITE before log-in to ETUDES.
- Refer to your Syllabus and Tentative Class Schedule and/or make copies for future reference.
- Attend class **5:25 hrs/wk**, (ETUDES) and participate in Spanish in oral assignments and activities to demonstrate your comprehension and the ability to express yourself in simple Spanish structures.
- Pay attention to instructor's class lectures and Power Point presentations (Modules).
- Form/join a study group outside of class.
- Know your responsibilities and be committed to perform well and succeed.
- Be well informed of your due dates assignments, homework, and lab work in the Tentative Class Schedule, **ETUDES, Modules; they will not be reopened.**
- Consider taking these classes at a later time if you are not able to fulfill your responsibilities.
- Do your assigned (**dated**) homework on **SUPERSITE, Practice daily** and on time; and your assigned (**dated**) Lab work for Spanish 101 Lab on **SUPERSITE Web-SAM.**

HOMEWORK and ASSIGNMENTS:

Homework is on **SUPERSITE Practice** and Lab work on **SUPERSITE Web-SAM**; they are due weekly and **incomplete or late assignments** will not be accepted. It is not appropriate to email me asking what assignment you need to complete; refer to Tentative Class Schedule for due dates and study plan (MODULES) or make an appointment to visit me during my office hours. Outside of class, it is recommended to read Spanish literature, newspapers and magazines, watch Spanish TV-programs, and listen to Spanish radio stations.

- Listen to vocabulary and audio exercises more than one time until you are able to complete the assignments with ease.
- Record them by using a microphone; make sure I can hear you in order to give you proper credit. Practice before recording.
- Correct your assigned exercises until you obtain 100%, spending at least **10 hours** weekly outside your ETUDES online classroom.
- Complete your SUPERSITE homework; it represents **180 points** of your final grade and a tremendous Spanish practice to succeed on quizzes and exams. If you complete on time **95-100% on each lesson**, you will receive **20 points**; **89-94% = 15 points**; **83-88% = 10 points**; and less than **82% = 0 point**.

COURSE SLO ASSESSMENT: Research paper (instructions)

Research a popular cultural icon and prepare and write a concise research paper that describes the person in detail.

It needs revision! Compose a two-page composition/essay in Spanish, typed (Times New Roman 12) and double-spaced in Microsoft Word, clearly stating the topic, introduction, body and conclusion. Include your name, title, class, following the MLA format. Be concise! Use the past tense, present perfect, conditional or future tense verbs with the expected competency of an Elementary Spanish II level student. Follow instructions and RUBRIC in the Modules carefully.

PUNCTUATION is very important in Spanish and one point will be deducted if three stress marks (**los acentos**), exclamation (**¡...! = signos de exclamación**) or question marks (**¿...? signos de interrogación**), spelling (**ortografía**) and/or letter **ñ** are missing in exams, quizzes, and assignments. Material covered in Vistas 4e textbook, class lectures (Modules), and class activities (handouts) may appear on exams and quizzes.

GRADE DISTRIBUTION:

Class Attendance: Lessons 10-18 (Modules link, ETUDES) = **180** points

Class Participation in Spanish (FORUMS in Discussions and Private Messages link) = **50** points

Homework: Lessons 10-18 (**Vistas 4th ed. SUPERSITE Practice**) = **180** points

Mid-Term Exam: Lessons 10-14 (Assignments, Tests and Surveys link, ETUDES) = **150** points

Pop-Quizzes during the semester (Assignments, Tests and Surveys link) = **180** points

One Composition written in Spanish (attach copy in Assignments, Tests and Surveys link) = **100** points

Required Final Exam: Lessons 10-18 (Assignments, Tests and Surveys link) = **160** points

TOTAL = **1,000** points

GRADE SYSTEM:

- 900 - 1000 = **A**
- 800 - 899 = **B**
- 700 - 799 = **C**
- 600 - 699 = **D**
- 1 - 599 = **F**

COURSE RESOURCES and Guide:

- Class lectures and Power Point presentations, Lessons 10-18 (**Modules**)
- Tentative Class Schedule: Information and Due Dates (**Modules**)
- SUPERSITE Log-in Information (**Modules**)
- Composition Rubric (**Modules**)
- MLA Style Information link (**Left frame**)
- Research paper <http://www.aresearchguide.com/4format.html>
- Dr. S. Chew Video Series link (**Left frame**)
- Class information, information on how to insert Spanish symbols, and tips on how to succeed in these classes (**Modules**)
- Self-Regulatory Behaviors by Dr. Dembo.doc (**Resources, left frame**)
- Tutorial MLA Style Library Module 7th ed.ppt (**Resources, left frame**)



- **SUPERSITE Practice** is your homework online site where you will be listening, repeating, and practicing vocabulary and oral activities until you can record Lessons 10-18 with ease (activate your SUPERSITE **Vistas 4th ed.** code).
- **SUPERSITE Web-SAM** is your Lab work online site (for Spanish 101 Lab online class) where you will be listening, repeating, and practicing vocabulary and oral activities until you can record them with ease, Lessons 10-18 (activate your SUPERSITE **Vistas 4th ed.** code).
- **TUTORING** is free online and in the **FOREIGN LANGUAGE LAB (FL)** in the HLRC Bldg., First Floor (Library) and you can add it the first week of instruction. When you enroll, you will see a tab in ETUDES to join the Spanish Forum under Discussion and Private Messages link (**left frame**). For more information, please contact the FL Lab Assistants by the second week of the semester.



LIBRARY RESOURCES: Please visit <http://www.wlac.edu/library/index.html> for information regarding:

[Library Catalog](#)

[Research Databases](#)

[Instructional Media Center](#)

[View Library Brochure](#)

[NEW Books!](#)

[Current Semester Hours](#)

IMPORTANT INFORMATION:

If you have any learning or physical disability, please contact the Disabled Student Programs and Services Office (DSP&S) in the Student Services Bldg. (SSB 320) at (310) 287-4450. The DSP&S will then contact your instructors to notify them of needed accommodations, such as additional testing time, note taker, etc. Do not be embarrassed to seek help. Disabilities are not a reflection of who you are, but of how your brain works. Understanding how you learn is the first step to success.

If you are on campus and have a medical problem that might occur during class, please notify instructor(s), campus Health Center (310) 287-4478, and/or Campus Police at (310) 287-4314.

College is closed on Labor Day, September 12 2013;

**Veterans Day, November 11, 2013;
Thanksgiving Holiday, November 18-29, 2013; and
November 30 – December 1, 2013.**

Have a successful and rewarding Fall 2013 semester!