

## **INTERPERSONAL COMMUNICATION FALL 2013 Syllabus**

**Course:** Speech 121: INTERPERSONAL COMMUNICATION, section 8160.

FALL 2013 3hrs ONLINE

**Instructor:** Pamela Fife

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**Office Hours:** Nights and Weekends

### **Catalog Description**

This course offers a study of the dynamics of everyday one-to-one communication such as non-verbal cues, language, perception, culture, power dynamics, listening, self-concept, and health and personal well-being are explored. Problems in relational communication and conflict management as well as adaption and success in focusing on the role that behavior, psychology, and environment play in friendship, family, workplace, and intimate relationships. Factors that influence communication interpersonal effectiveness are examined.

### **Required Materials**

Textbook: Interpersonal Communication, 13th edition, by Joseph A. De Vito

### **Technical Requirements**

Please carefully review the ETUDES system requirements located at: <https://etudes-ng.fhda.edu/portal/site/!gateway/page/4243c7b4-9b68-45fc-0016-148ad08653aa>

Make sure you have configured your computer correctly before the course starts. Please also review the technical requirements located in the Start Here section of Modules.

### **Course Objectives**

1. To provide information and experience concerning choices involved in communication with others on a one-to-one basis.
2. To discuss relationships with family, friends, teacher-student, employer-employee, acquaintances; analyzing the communication involved in these interactions, employing persuasive techniques, good listening techniques.
3. To develop interpersonal competence within these relationships through development of alternative ways of communicating, analyzing non-verbal communications

### **Institutional Student Learning Outcomes**

- Critical Thinking: “Analyze problems by differentiating fact from opinions, using evidence and sound reasoning to specify multiple solutions and their consequences.”
- Assessment: In journal assignments and Paper #1, explain, analyze and evaluate the stages of close interpersonal relationships and communications in conflict situations.
- Communication: “Effectively communicate thoughts in a well-organized manner to persuade, inform and convey ideas in academic, work, family and community settings.”
- Assessment: Analyze how perceptions influence communications with others through assignments, tests, and journal writings.

### **Speech Program Outcomes**

1. Employ effective interpersonal communication skills and strategies that foster improved relationships with other individuals in dyads or small groups
2. Evaluate his/her communications with regard to:
  - What is effective interpersonal communication to me?
  - How do I receive and perceive communication?
  - How do I verbally interact?
  - What do I say nonverbally?
  - Why do I need friendship and love?
  - How should I handle communication conflict?
  - How do I increase my interpersonal communication skills?

### **Course Requirements and Expectations**

1. Assignments, class involvement and participation/ Attendance weekly, online required to complete assignments. ~(75 points)
2. Two examinations taken from text readings, modules, online discussions, and exercises. (~140 points)
3. A Final examination taken from the two course exams, text readings, modules, online assignments and exercises. (~50 points)
4. One communication analysis paper, emphasizing analysis of an ongoing relationship (100 points total: 80 points paper, 20 points discussion)
5. Four discussion entries/assignments with student participation (150 points)
6. Journal entries will receive 20 points each, (60 points)

**Grading Scale** (May vary up to 50 points according to the assignments given)

517 – 575 points    A  
 460 – 516 points    B

402 – 459 points C  
345– 401 points D  
Below 345 points F

### **Methods of Evaluation/ Uniform Attendance Policy**

To the very best of your ability, you are expected to COMPLETE ALL ASSIGNMENTS in a timely manner. Because each class module introduces, reviews, or tests important concepts, weekly attendance online is mandatory for ultimate success. Deadlines for assignments will be strictly adhered to..... LATE assignments will receive point penalty grades. Students who miss a total of more than one weeks' worth of lessons/assignments are urged to contact the instructor to discuss status. Students who miss a total of more than two weeks' worth of lessons/assignments should drop the class with a Withdraw/No Credit or Withdraw/Fail grade.

### **Drop Policy**

If you choose to drop a course, it is your responsibility to do so. Please see the schedule below for official dates:

Drop classes with a refund/no fee owed..... September 6, 2013  
Drop classes w/o a "W".....September 6, 2013  
Drop classes with a "W"..... November 15,2013

### **Electronic Mail**

E-mail is the official method of communicating with you. Every WLAC student has an e-mail address. Check your [Student.LACCD@Edu](mailto:Student.LACCD@Edu) account daily/weekly. To access your account visit [www.wlac.edu](http://www.wlac.edu), and click on the Student Email button. To log in use your student ID # and your birthday and month. Your [Student.LACCD@Edu](mailto:Student.LACCD@Edu) email can be forwarded to any other personal email account.

### **Special Needs and Disabled Students Policy**

If you are a student with a disability and require accommodations, please send me a Private Message. The sooner I am aware of your eligibility for accommodations, the quicker I will be able to assist the Disabled Students Programs & Services (DSP&S) Office in providing them. The DSP&S Office provides special assistance in areas including: registration assistance specialized tutoring, academic and career guidance counseling, instructor liaison, special instruction and testing assistance. You can contact the Director of the DSP&S Office, Adrienne Foster, at [fosteraa@wlab.edu](mailto:fosteraa@wlab.edu) describing the accommodations that are necessary.

### **Academic Integrity**

Students are responsible for the honest completion and representation of their work, for the appropriate citation of sources, and for respect of others' academic endeavors. When

there is evidence of cheating or plagiarism in classroom work, the instructor may assign a failing grade, “F,” or zero points to the examination or assignment in which the alleged cheating or plagiarism occurred. Before a substandard grade is issued the instructor will provide the student with supporting documentation of the plagiarism or cheating charge. Instructors have the authority to use plagiarism detecting instruments such as “Turn It In” to detect academic dishonesty.

#### **Forms of Behavior which Violate Academic Integrity**

- **Cheating.** Using any materials or devices or strategies which provide undue advantage on any exam, assignment, activity or other method of assessment for a course. This includes, but is not limited to, looking at another student's exam, using phones or other communication systems to text message during exams, taking pictures or images of exams, talking with others during exams, using Internet to find information, or any other system of inappropriate "help." Exams are to be measures of what YOU, as an individual, have learned.
- **Collaboration.** Working together on projects, papers, exams or other forms of assessment which are to be completed individually.
- **Plagiarism.** Taking anyone else's work as one's own. Presenting another's words, ideas, forms of expression, materials, or labor without proper citation, referencing, and declaration that this material originated outside the student's own work.

For assistance with classroom projects, papers and assignments, please visit the Learning Skills Center, HLRC.

#### **Online Student Resources**

- Online Student Helpdesk: <http://usdegreeonline.wlac.edu/helpdesk>
- Course Login: <http://usdegreeonline.wlac.edu/pages/168.asp>
- Technical Requirements: <https://etudes-ng.fhda.edu/portal/site/!gateway/page/4243c7b4-9b68-45fc-0016-148ad08653aa>
- ETUDES FAQ: <http://usdegreeonline.wlac.edu/pages/182.asp>
- WLAC Online Homepage: <http://usdegreeonline.wlac.edu/pages/104.asp>
- WLAC Online Counseling: <http://usdegreeonline.wlac.edu/pages/178.asp>
- WLAC Online Tutoring: <http://usdegreeonline.wlac.edu/pages/116.asp>
- WLAC Library: <http://www.wlac.edu/library/international.html>
- Netiquette: <http://www.albion.com/netiquette/corerules.html>
- Strategies for Online Learners: <http://www.uidaho.edu/eo/dist8.html>
- Be a Successful Online Student: <http://www.ion.uillinois.edu/resources/tutorials/pedagogy/StudentProfile.asp>
- Tips for Online Success: <http://www.ion.uillinois.edu/resources/tutorials/pedagogy/tips.asp>

#### **Course Schedule**

*Instructions:* Here is your semester schedule: please refer to it weekly so your assignments will be completed in a timely manner.

## Speech 121 Fall Course Schedule

Begin Date	Module Number and Title	Chapter Readings	Assignments/Activities/Discussions
8/19/13	Module 1	Chapter 1	Who Are You Discussion Assignment 1 Journal Assignment #1
8/19/13	Module 2	Chapter 2	What Culture Are You? Discussion Assignment 2
8/19/13	Module 3	Chapter 3	The Self and Perception in IPC: Discussion Assignment 3
8/19/13	Module 4	Chapter 4	Journal Assignment #2
10/11/13	Test #1	Chapter 1-4	
10/14/13	Module 5	Chapter 5	Barriers to IPC Assignment
10/14/13	Module 6	Chapter 6	What Does your Nonverbal Communication Say About You? Discussion Assignment 4
10/14/13	Module 7	Chapter 7	Expressing Emotions Assignment
10/14/13	Module 8	Chapter 8	Review for Test #2
11/15/13	Test #2	Chapter 5-8	
11/18/13	Module 9	Chapters 9 and 10	Journal Assignment #3
11/18/13	Module 10	Chapter 11 and 12	Power Assignment
11/18/13	Paper #1		Relationship Paper
12/09/13	Final Examination		
8/19/13			Meet Your Classmate Assignment for Extra Credit

### **Electronic Mail**

Electronic mail is the official method of communication for delivery of college information. Please check your Student.LACCD@Edu account daily/weekly. To access your account visit [www.wlac.edu](http://www.wlac.edu), click on the Student Email button. To log in use your student ID# and your birthday and month. Your Student.LACCD@EDU email can be forwarded to any other personal email account.

### **Instructional Support and Monitoring**

- Monitor your academic progress online at [www.wlac.edu](http://www.wlac.edu) click “Counseling, Assessment and Orientation,” then on the DegreeWorks icon, or visit the Counseling Office.
- For instructional support and assistance with research projects, visit the Learning Skills Center and Library in HLRC.