



The West Los Angeles College (West) Catalog describes the policies, services, programs, and courses offered by the college for the 2018-2020 academic years. Most of the policies and regulations affecting students are described in this catalog, and each student is responsible for becoming familiar with this information. More current and complete information may be obtained from the appropriate department or administrative office or from the WLAC website at www.WLAC.edu. The catalog will be distributed in hard copy (limited quantities) and available online. Catalog corrections and addendums will be in the online version.

NOTE: Regulations will not be waived nor exceptions granted because a student pleads ignorance of policies, procedures, or deadlines. It is the student's responsibility to read the information presented in this catalog and to know and observe all policies and procedures related to his/her program. Regulations will not be waived nor exceptions granted because a student pleads ignorance of policies, procedures, or deadlines.

West Los Angeles College is a public tax-supported educational institution that offers post-secondary education opportunities and is administered by the Los Angeles Community College District.

West Los Angeles College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges - 10 Commercial Boulevard, Suite 204, Novato, CA 94949 (405) 506-0234, an institutional accrediting body recognized by the Commission on Higher Education Accreditation and the U.S. Department of Education.

TABLE OF CONTENTS

About the College and the District	2	Student Conduct	30
General Information	2	Rules, Regulations and Policies	30
Vision & Mission Statements	2 & 3	Student Discipline Procedures	33
Educational Philosophy.....	4	Student Responsibility	34
Institutional Student Learning Outcomes.....	4	Students Right to Know	34
Admissions Policies and Information	8	Grievances / Complaints	34
Non-Discrimination	5 & 6	Academic Policies	35
Academic Freedom Statement	5	Enrollment and Attendance	35
Sexual Harassment Policies	5	Final Examinations	36
Accuracy Statement	7	Adding/Dropping and Section Transfer	36
Admissions Information.....	8	Course for Prerequisites	37
Residency Requirements.....	8	Advanced Placement Course Equivalence	37
International Students.....	9	Credit by Examination	37
Student Identification Numbers.....	9	Course Repetition	38
Student Records and Directory Information.....	10	Transfer Credit Policy	37
Transcripts	10	Courses from Non-Accredited Institutions	
Student Fees	11	Credit for Courses Taken Outside the US.....	38
Student Success & Support Programs (Matriculation)	12	Credit for Military Service	39
Veterans Admissions.....	14	Catalog Rights	39
Student Programs and Services	15	Grades & Grade Changes	39
Associated Students Organization (ASO)	15	Pass/No Pass	41
Child Development Center.....	15	Academic Standards and Credit Policies	42
Commencement	16	Academics	44
Counseling Center	16	Graduation Requirements	44
Disabled Students Programs & Services	17	Second Associate Degree Requirements	44
Extended Opportunity Programs & Services (EOP&S/CARE)	17	Transfer Requirements	44
Financial Aid	18	CSU General Education Certification	45
Health Center for Students	22	Intersegmental General Education Transfer Curriculum	46
Honors	23	IGETC Plan	47
Intercollegiate Athletics	24	CSU General Education Plan.....	48
International Students	24	Degree Requirements	50
NextUp (Cooperating Agencies Foster Youth Educational Support) ..	24	Associate Degrees, Certificates, Skill Certificates, Non Credit	51
Parking & Safety	25	Major Requirements	53
Scholarships	25	Associate Degree for Transfer.....	53
Transfer Center	25	Associate Degrees	53
Transfer Honors Program	26	Non Credit Certificates	54
Veterans Services	26	Bachelor's Degree	127
Special Programs and Support Services	26	Course Descriptions	133
Accelerated College Transfer (ACT).....	26	Interpreting Catalog Information Courses (Title, Description, Number of Units, Transferability, Prerequisites, Corequisites, Repeatability, etc.)	134
Bookstore.....	26	Administration	205
Campus & Community Programs (CalWORKs and TRIO)	26	LACCD Board of Trustees & Administration	205
Computer Science & Application Division Computer Center	27	West Administration, Academic Divisions & Chairpersons	205
Distance Learning Program	27	Faculty Offices & Telephone Numbers	206
Food Service	28	Administrators & Full-Time Faculty	210
Housing	28	Adjunct Faculty	214
Library	28	Emeriti Faculty	217
Learning Center	29	Glossary of Terms	219
Sheriff's Services	29	Index	223
Westside Extension (West Community Services)	30	Campus Map	Inside Back Cover



**LOS ANGELES COMMUNITY
COLLEGE DISTRICT**

770 Wilshire Blvd.
Los Angeles, CA 90017
(213) 891-2000

**THE LOS ANGELES COMMUNITY COLLEGE
DISTRICT**

Over the past seventy-seven years we've served as educator to more than three million students. Affordable, accessible and practical, the LACCD offers opportunity to all. Our doors are wide open for a diverse student population eager for skills, knowledge and upward mobility. LACCD educates almost three times as many Latino students and nearly four times as many African-American students as all of the University of California campuses combined. Eighty percent of LACCD students are from underserved populations.

Community colleges serve adults of all ages, meeting the needs of a society where "lifelong learning" is the rule and multiple careers and continual retraining are the norm. More than half of all LACCD students are older than 25 years of age, and more than a quarter are 35 or older. More than any other California system of higher education, community colleges offer a first - and a second - chance for anyone who wants to succeed.

**THE MISSION STATEMENT OF THE
LOS ANGELES COMMUNITY COLLEGE DISTRICT**

The Mission of the Los Angeles Community College District is to foster student success for all individuals seeking advancement, by providing equitable and supportive learning environments at our nine colleges. The District empowers students to identify and complete their goals through educational and support programs that lead to completion of two or four-year degrees, certificates, transfer, or career preparation. In doing so, the District fulfills its commitment to the community to improve the social welfare of the region, to enhance the local economy, to close persistent equity gaps, and to prepare future community leaders.

**THE VISION STATEMENT OF THE
LOS ANGELES COMMUNITY COLLEGE DISTRICT**

The LACCD will strive to become a national leader in student success by providing high quality, accessible, educational opportunities across the greater Los Angeles area that improve students' lives, enrich the area's many diverse cultures, and strengthen the regional economy. The District will do so by continuing to provide a culture of continuous learning and by closing persistent equity gaps.

BOARD OF TRUSTEES

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Dr. Melinda Nish, Deputy Chancellor
Dr. Robert B. Miller, Vice Chancellor of Finance and Resource Development
Dr. Ryan M. Cornner, Vice Chancellor of Educational Programs and Institutional Effectiveness
Dr. Albert J. Roman, Vice Chancellor for Human Resources
Jeffrey M. Prieto, General Counsel
Thomas Hall, Acting Chief Facilities Executive



WEST LOS ANGELES COLLEGE

9000 Overland Avenue
Culver City, CA 90230
(310) 287-4200

OUR VISION

WEST: A gateway to success for every student.

OUR MISSION

West Los Angeles College provides a transformative educational experience.

West fosters a diverse learning community dedicated to student success. Through quality instruction and supportive services, the College develops leaders who encourage excellence in others.

At West, education enriches students with the knowledge and skills needed to earn certificates and undergraduate degrees, to transfer, to build careers, and to pursue lifelong learning.

OUR VALUES

Excellence

West envisions each student and employee striving for excellence in and out of classes, laboratories, libraries, studios, playing fields and offices.

Ethics

We hold ourselves and others to the highest standards in personal as well as intellectual responsibilities. This informs relationships among students, staff, faculty and administration.

Empowerment

At West, everyone – students, staff, faculty, and administration – is empowered by high expectations, respect and acknowledgement in all pursuits, from single lessons to completed degrees, from daily encounters to formal policy deliberations.

Engagement

To be fully engaged academically, locally and globally is to embrace learning with passion, commitment and energy.

THE COLLEGE

West Los Angeles College
9000 Overland Avenue, Culver City, CA 90230
(310) 287-4200 | www.WLAC.edu

The college colors, selected by the students of West Los Angeles College in 1969, are royal blue and gold. The original college nickname was the "Oilers," which was selected because the campus neighbors an oil field on one side. Teams were referred to as the "Oilers." However, in 2008 as part of the college's 40th anniversary celebration, the students and faculty selected a new mascot – the Wildcats.

West Los Angeles College, located on a lushly landscaped hillside in Culver City, opened its doors in February 1969. One of the nine campuses of the Los Angeles Community College District, the college has approximately 12,000 students attending day, evening and weekend classes. West serves Baldwin Hills, Beverly Hills, Brentwood, Century City, Crenshaw, Culver City, La Tijera/Windsor Hills, Marina Del Rey, Mar Vista, Pacific Palisades, Palms, Playa del Rey, Venice, Westchester, West Los Angeles and Westwood. Students represent a rich mixture of nationalities and cultures.

The motto "GO WEST. GO FAR." was also adopted near the time of the 40th anniversary celebration. It speaks to the success of our alumni and the mission of our faculty and staff – to help our students realize their goals and go far in life.

Administration

West Los Angeles College's president heads the college, and is assisted by three vice presidents as well as deans, associate deans, classified administrators, faculty and staff. They all carry out the vision of the college: "West: A gateway to success for every student."

Academic Divisions

The college features twelve divisions which provide quality academic transfer and vocational classes and wide-ranging support services for students. The divisions are: Applied Technology; Arts & Performance; Behavioral Science; Business; Computer Science and Applications; Counseling; Health Sciences; Language Arts; Library Services; Mathematics; Science; and Social Sciences.

Support Services

Support services of the College include: The Child Development Center (CDC), Disabled Students Programs and Services (DSP&S), Distance Learning, Extended Opportunity Programs and Services/Cooperative Agencies Resources for Education (EOP&S/CARE), Student Success and Support Program (SSSP), Student Services, Counseling, Financial Aid, and the Workforce Development Center.

Accreditation

The college is fully accredited by the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, and offers a wide range of transfer and vocationally-oriented programs. The college is also accredited by the following: The American Dental Association; the Federal Aviation Administration; the California Association of Alcohol and Drug Educators; and the Commission on Accreditation of Allied Health Education Programs.

The American Bar Association has given full approval to the Paralegal Studies Program.

Information on these accreditations can be found on the www.WLAC.edu/WLAC-Accreditation.

EDUCATIONAL PHILOSOPHY

The Los Angeles Community Colleges affirm the principle that individuals should have opportunities to develop to their full potential. To that end, our main responsibility is to the students and to the provision of education, which benefits students and enables them to contribute to society.

Our College, therefore, should be accessible to all individuals who have the capacity and motivation to profit from higher education. Curricula and services of our colleges should provide the means for fulfilling the promise of open access.

We recognize the necessity to adapt to the changing educational needs of the Los Angeles Community Colleges' communities and to the growing diversity among students. The quality of the educational experience is to be judged by its value to students and communities, not merely by quantitative appeal. We further recognize that academic freedom is essential to excellence in education.

INSTITUTIONAL STUDENT LEARNING OUTCOMES

West Los Angeles College uses student learning outcomes to continually assess student learning and institutional improvement. Student learning outcomes are used to measure achievement of course goals, programs, and degrees. Assessment data provide information for faculty development of strong programs, effective curricula, and innovative teaching. In addition, student learning outcome assessment assists programs, departments and the college in accreditation by providing evidence of quality teaching and learning.

- A. Critical Thinking: Analyze problems by differentiating fact from opinions, using evidence, and using sound reasoning to specify multiple solutions and their consequences.
- B. Communication: Effectively communicate thought in a clear, well-organized manner to persuade, inform, and convey ideas in academic, work, family and community settings.
- C. Quantitative Reasoning: Identify, analyze, and solve problems that are quantitative in nature.
- D. Self-awareness/Interpersonal: Apply self-assessment and reflection strategies to interpersonal, work, community, career, and educational pathways.
- E. Civic Apply the principles of civility to situations in the contexts of work, family, community and the global world.
- F. Technical Competence: Utilize the appropriate technology effectively for informational, academic, personal, and professional needs.
- G. Cultural Diversity: Respectfully engage with other cultures in an effort to understand them.
- H. Ethics: Practice and demonstrate standards of personal and professional integrity, honesty and fairness; apply ethical principles in submission of all college work.
- I. Aesthetics: Use multiple modes of inquiry and approaches to experience and to engage with the arts and nature; develop and express personal creative visions throughout all aspects of one's life.