

# “S” Course Descriptions

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**SOCIOLOGY**

**SPANISH**

**SPEECH COMMUNICATION**

West

COURSE DESCRIPTIONS



## COURSE DESCRIPTIONS

### 5 Legal Aspects of Real Estate I (3) CSU

This course covers in detail the principles of property ownership and management, with special emphasis on the law as it applies to community property, conveyances, deeds, trust deeds, leases, brokerage activities, liens, homesteads, wills, estates and taxes. Note: This course is required for the California Broker's license; elective for a real estate salesperson's license.

### 7 Real Estate Finance I (3) CSU

Forms and sources of financing property, construction and permanent financing are studied. The procedures for FHA, Cal Vet and VA financing, mortgage capital from savings and loan associations, commercial banks, insurance companies and other sources, junior mortgages, appraising for mortgages, loan ratios and leaseholds are also covered.

### 9 Real Estate Appraisal I (3) CSU

This course emphasizes the theory, principles and methods used in the valuation of various types of properties. Cost, market and income approaches are examined in great detail. Land and building residual techniques are also presented. An appraisal report on a single-family residence is usually required.

### 10 Real Estate Appraisal II (3) CSU

*Prerequisite: Real Estate 9.*

This advanced appraisal course features a brief review of the theory, principles and methods used in the valuation of residential, commercial and industrial properties. It also features case study problems illustrating the use of the three approaches to value, and a thorough analysis of the components utilized by the income approach. This course emphasizes the valuation of all income-producing properties. An appraisal report on an income-producing property is usually required.

### 11 Escrow Principles (3) CSU

The principles used in opening, processing and closing escrow accounts involving land and title transfers, including the forms and procedures used by escrow departments in banks, title companies, and escrow firms. Sample escrow forms are completed by students.

### 14 Property Management (3) CSU

This course is designed for real estate brokers, salespeople and owners of income-producing properties. Topics covered include the nature and types of property management, organization for management, leases and contracts, rent scheduling, selling of space and techniques of renting, tenant selection and supervision, relations with owners, budgets, purchasing accounts, reports, ethics, and legal and professional relationships.

### 18 Real Estate Investments I (3) CSU

This is an advanced course in which a thorough analysis is made of the investment factors that determine the evaluation of commercial, industrial and residential projects. The six basic steps in the investment process are covered in detail: search, analysis, negotiation, documentation, contingency removal and property management after purchase.

### 21 Real Estate Economics (3) CSU

This course covers the fundamentals of economic trends and factors which affect the real estate market. Topics covered include: urban structural relationships, real estate market analysis, problems of subdividing, and the governmental relationship to real estate development. Note: This course is required for the California Broker's license; elective for a real estate salesperson's license.

### 39 Uniform Standards of Professional Appraisal (1)

This course is required for the Appraiser Trainee license and for the Real Estate Appraisal Certificate. Students learn the basic standards of professional appraisal practice and apply them to case studies of practical situations.

### 40 Residential Report Writing and Case Studies (3)

Required course for the Appraiser Trainee License. This course teaches how to reason and use logic in the writing of a residential appraisal of a one unit property using the 1004MC form report. Students will also be analyzing case studies that deal with more difficult appraisal problems and proposing solutions to those cases.

### 240 Real Estate Computer Applications (3)

The Real Estate Computer applications course covers computer hardware and software basics that apply to real estate practitioners. This course covers basic skills and then progresses to the more complex tasks such as downloading information and forms and using real estate-specific software for accounting, property management, escrow, and appraisal. The course reviews websites for Department of Real Estate (DRE), California Office of Real Estate Appraisal (OREA), and other real estate websites. This course is an elective for the California Brokers License

### 931 Cooperative Education - Real Estate (3)

### 941 Cooperative Education - Real Estate (4)

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## SOCIOLOGY

### 1 Introduction to Sociology (3) UC:CSU

This course is an overview of what we know (and do not know) about human behavior and human societies. It examines how social life (life in groups, organizations and societies) affects people, and how people affect each other and their societies.

### 2 American Social Problems (3) UC:CSU

This course deals with the analysis of societal problems in the United States today. It emphasizes problems related to poverty, deviance, criminal justice, group conflict, population, environment and social change.

### 11 Ethnic & Racial Minorities in the United States (3) UC:CSU

Examines minority/majority relationships in the United States, how these relationships developed historically, and the social, political, and economic forces that maintain or act to change these relationships. Analysis of similarities and differences in ethnic and racial groups' experiences will promote understanding of the forces underlying minority/majority relations.

# SPANISH

## 1 Elementary Spanish I (5) UC:CSU

*Corequisite: Spanish 101.*

This is the first term of a two-term sequence in first-year Spanish. Communicative proficiency is the main objective. The four skills of listening, speaking, reading and writing are developed with emphasis on the active use of these skills. Culture is incorporated into the course in textual and visual materials to stimulate interest and reinforce understanding and appreciation of the Spanish-speaking world.  
*Note: Spanish 21 and 22 together are equivalent to Spanish 1.*

## 2 Elementary Spanish II (5) UC:CSU

*Prerequisite: Spanish 1 with a grade of "C" or better, or two years of high school Spanish or equivalent. Corequisite: Spanish 101.*

This course is a continuation of Spanish 1. It is designed to provide the student with further skill development in understanding, reading, speaking, and writing Spanish. More advanced cultural material is presented to further develop the interest, knowledge and appreciation for the lifestyle of Hispanic peoples.

## 3 Intermediate Spanish I (5) UC:CSU

*Corequisite: Spanish 101. Recommended: Spanish 2 with a grade of "C" or better, or three years of high school Spanish.*

This course assists the student with the continued development of proficiency in Spanish language skills. It reviews and expands grammatical concepts learned in previous courses, and emphasizes idiomatic construction and conversational ability. Discussion of elected literary and cultural readings will provide training in oral and written expression.

## 4 Intermediate Spanish II (5) UC:CSU

*Corequisite: Spanish 101. Recommended: Spanish 3 with a grade of "C" or better, or four years of high school Spanish.*

This course provides a review of the more difficult aspects of grammar and seeks to perfect comprehension, fluency and cultural knowledge. Spanish and Spanish-American life and problems are considered through readings and discussion of literature. The readings provide the basis for regular composition assignments.

## 5 Advanced Spanish I (5) UC:CSU

*Prerequisite: Spanish 4 with a grade of "C" or better.*

This course continues the study of advanced grammar and composition, and seeks to perfect comprehension and fluency in the language, and skill in analyzing literature. It includes reading in prose and poetry from Spanish and Spanish-American literature. The readings are the basis for regular composition assignments and development of increased mastery in spoken Spanish through class discussions.

## 6 Advanced Spanish II (5) UC:CSU

*Prerequisite: Spanish 5 with a grade of "C" or better.*

This course continues the study of advanced grammar and composition, and seeks to perfect comprehension and fluency in the language and skill in analyzing literature. It includes readings in prose and poetry from Spanish and Spanish-American literature. The readings are the basis for regular composition assignments and development of increased mastery in spoken Spanish through class discussions.

## 8 Conversational Spanish (2) CSU (RPT 3)

This course is designed to increase the student's ability to comprehend native spoken Spanish and increase his or her fluency in conversation. Reading and writing are used to enhance opportunities for a student to acquire and use new structures and vocabulary.

*Note: UC transfer credit limit: 4 units. No UC credit for Spanish 8 if taken after spring 1994.*

## 14 Spanish for Public Service Personnel (3) CSU (RPT 1)

This course emphasizes the practical usage of Spanish in the areas of public service, business, and community activities.

## 21 Fundamentals of Spanish I (3) UC:CSU

This course provides the first half of the fundamentals of Spanish 1. It stresses pronunciation and grammar as well as provides practice in understanding, speaking, reading, and writing simple Spanish. Students are introduced to Spanish and Spanish-American civilization through simple readings. Emphasis is placed upon the spoken language.

*Note: Spanish 21 and 22 together are equivalent to Spanish 1.*

## 22 Fundamentals of Spanish II (3) UC:CSU

*Corequisite: Spanish 101.*

This course provides the second half of the fundamentals of first semester Spanish. It stresses pronunciation, grammar, and practice in understanding, speaking, reading and writing simple Spanish. Students are introduced to Spanish, Spanish-American and Hispanic culture and civilization through simple readings. Emphasis is placed upon the spoken language through practical material for simple conversation based on everyday experiences. *Note: Spanish 21 and 22 together are equivalent to Spanish 1.*

## 101 Spanish Language Laboratory (1) UC:CSU (RPT 3)

*Corequisites: Spanish 1, 2, 3, or 4.*

This is a mediated, independent study course which allows students to enhance their Spanish language skills through audio, video, and computer work in the language lab.

## 101A Spanish Language Laboratory (.5) (CSU)

## 101B Spanish Language Laboratory (.5) (CSU)

These are mediated, independent study courses which allow Spanish 21 and Spanish 22 students to enhance their Spanish language skills through audio, video, and computer work in the Language Lab. The course content is directly related to the level of the foreign language class in which the student is concurrently enrolled, and with the textbook being used for that course. These are Credit/No Credit courses.

*Note: For Spanish 21 and Spanish 22, students must complete 16 hours of lab work for each course.*

## SPEECH COMMUNICATION

### 101 Oral Communication I (3) UC:CSU

Students will learn to recognize the importance of the First Amendment, define the process of sending and delivering messages, scrutinize feedback, and analyze audiences. In addition, they will research, organize and prepare speeches that are focused, detailed, and cite attribution, utilizing outlines for delivery. Attention will be paid to relaxation exercises, eye contact, body language, podium presence, the pause, articulation, voice projection and pacing. The role of the listener will be examined, as will self-evaluation. Informative, persuasive and argumentative speeches will be taught.

### 104 Argumentation (3) UC:CSU

This course is an introduction to critical thinking and seeks to explore the various steps in the critical thinking process. Emphasis is placed on both how and why we make decisions as we do. Topics explored include claims, definitions, evidence, reasoning, fallacies, and persuasion.

### 111 Voice and Articulation (3) UC:CSU (Same as Theater 240)

This introductory course gives students the opportunity to practice proper methods of voice production, accurate articulation and enunciation of standard spoken American English. The IPA (International Phonetics Alphabet) is taught as a means of identifying sounds and enhancing listening skills.

*UC Transfer Credit Limit: Credit allowed for only one course from Theater 240 or Speech 111.*

### 121 The Process of Interpersonal Communication (3) UC:CSU

This is an advanced course in the analysis of the principles and significance of interpersonal social interactions in all areas of life. Perception, building positive relationships, personal disclosure, self-fulfilling prophecies, effective listening, communication apprehension, verbal and non-verbal communication, the impact of gender and culture on communication, expressing emotion, assertiveness, aggression, and conflict management will be examined.

### 135 Storytelling (3) CSU

This course emphasizes the history, selection, analysis, preparation and presentation of narrative prose and verse for all age levels. It also develops the adult story teller's knowledge, critical ability, appreciation and taste in the field of children's literature. It is especially useful for teachers, nurses, librarians, recreation leaders and parents.

### 151 Small Group Communication (3) UC:CSU

This course provides an analysis of the purposes, principles and types of discussions. Emphasis is placed on developing skills to assume roles of leadership and active participation. Creative decision-making, groupthink, the nature of power, conflict management, anger management and problem solving are explored.

## TELEVISION

### 4 Television Camera Lighting and Sound (3)

An introduction to Camera, Lighting and Sound for video and film in studio and on location. Students will learn to operate basic camera, lighting and audio recording equipment for both video and film media in studio and on location.

## THEATER

### 100 Introduction to the Theater (3) UC:CSU

This survey course introduces students to the theater. Students learn to become aware of the components constituting an artistic entity and to intelligently and objectively evaluate a professional or non-professional performance. As a final project, students may collectively produce a play.

### 110 History of the World Theater (3) UC:CSU

This course surveys theater from its prehistoric beginnings to contemporary drama. It emphasizes the reflection of the culture in the drama of each historical period and follows throughout the threads of subject matter, dramatic structure, playwrights, acting techniques and approaches, playing space, and visual elements.

### 120 History of African American Theater (3) UC:CSU

A survey course focusing on the contributions of African-American playwrights, actors, social activists, and others to the American Theater. Primary emphasis will be placed on analysis and classification of African-American drama through selected play readings, discussion and lecture presentation. Covers the period from 1760 to the present.

### 130 Playwriting (3) CSU (RPT 1)

This course introduces the student to the basic principles and techniques of playwriting. This is a hands-on practical introduction to playwriting culminating in the student's one-act play being presented by student actors to a live audience.

### 200 Introduction to Acting (3) UC:CSU

This course is an introduction to the art and craft of acting. The student will be exposed to a brief history of acting. Various areas of actor training including breathing and movement exercises will be covered through lecture/demonstration, ensemble exercises, scene work, play reading and viewing live performances.

### 233 Play Production (3) CSU (RPT 3)

In this course students are actively involved in the production of plays for college and public performance. This course provides study and laboratory exploration in all aspects of play production involving the actor in order to develop his or her acting capabilities, skills, and disciplines.