

ACCOUNTING

This program is designed to prepare the student for entry into the business community in such entry-level positions as bookkeeper, accounting clerk, or assistant auditor. Skills required for maintaining records, controlling finances, and preparing financial reports are taught. Students who wish to obtain an associate degree in Accounting may do so by completing the course requirements listed below plus all other WLAC requirements for an associate degree.

Transfer students should consult the Counseling Office for major preparation and general education requirements of the particular transfer institution of their choice.

ASSOCIATE OF ARTS DEGREE

MAJOR CODE 0502.00
(40 UNITS, PLAN B)

REQUIRED COURSES	UNITS
ACCTG 1* Introductory Accounting	15
ACCTG 2 Introductory Accounting II	5
ACCTG 25 Automated Accounting	3
BUS 32 Business Communications	3
CO SCI 901 Introduction to Computers and Their Use	3
OR	
CAOT 35 Word Processing: Concepts in Information Systems	3
LAW I Business Law I	3
ECON 1 Principles of Economics I	3
ECON 2 Principles of Economics II	3
MKTG 1 Principles of Selling	3

**Accounting 21 plus Accounting 22 are the equivalent of Accounting 1.*

ELECTIVES (9 UNITS FROM THE FOLLOWING)	UNITS
ACCTG 15 Tax Accounting I	3
ACCTG 20 Managerial Accounting	3
LAW 2 Business Law II	3
MGMT 1 Principles of Management	3
MKTG 21 Principles of Marketing	3
TOTAL UNITS	40

CERTIFICATE OF ACHIEVEMENT

MAJOR CODE 0502.00
(34 UNITS)

All courses must be completed with a grade of "C" or better to count towards the Accounting Certificate. Upon completion of the requirements, a petition for the Accounting Certificate needs to be filed in the Office of Admissions and Records.

REQUIRED COURSES	UNITS
ACCTG 1* Introductory Accounting	15
ACCTG 2 Introductory Accounting II	5
ACCTG 15 Tax Accounting I	3
ACCTG 25 Automated Accounting	3
BUS 1 Introduction to Business	3
CO SCI 901 Introduction to Computers and Their Use	3
OR	
CAOT 35 Word Processing: Concepts in Information Systems	3
LAW 1 Business Law	13

**Accounting 21 plus Accounting 22 are the equivalent of Accounting 1.*

ELECTIVES (9 UNITS FROM THE FOLLOWING)	UNITS
ACCTG 16 Tax Accounting II	3
ACCTG 20 Managerial Accounting	3
LAW 2 Business Law II	3
ECON 1 Principles of Economics I	3
MGMT 1 Principles of Management	3
MKTG 1 Principles of Selling	3
MKTG 21 Principles of Marketing	3
TOTAL UNITS	34

ADMINISTRATION OF JUSTICE

This program is designed to serve students who wish to prepare themselves for one of several careers in law enforcement. Students should take note that Administration of Justice courses are scheduled in rotation and should plan their class schedule accordingly. Transfer students should refer to Plan A.

Transfer students should consult with the Chair of the Administration of Justice Department for specific transfer requirements for UC and CSU campuses. Transfer students who want to also obtain an Associate Degree may consider doing so by completing the required coursework for the Liberal Arts degree with an area of emphasis in Administration of Justice (See LIBERAL ARTS).

ASSOCIATE OF ARTS DEGREE

MAJOR CODE 2105.00

(36 UNITS, PLAN B)

REQUIRED COURSES

FIRST SEMESTER		UNITS
ADM JUS 1	Introduction to Administration of Justice	3
ADM JUS 2	Concepts of Criminal Law	3
ADM JUS*	Elective	3
ENG 101**	College Reading and Composition I	3
POL SCI 1**	the Government of the United States	3

SECOND SEMESTER		UNITS
ADM JUS 3	Legal Aspects of Evidence	3
ADM JUS 4	Principles and Procedures of the Justice System	3
ADM JUS 6	Patrol Procedures	3
MATH 115**	Elementary Algebra	5
SOC 1**	Introduction to Sociology	3
	OR	
PSYCH 1**	General Psychology	13

THIRD SEMESTER		UNITS
ADM JUS 5	Criminal Investigation	3
ADM JUS 8	Juvenile Procedures	3
ADM JUS 75	Introduction to Corrections	3
HEALTH 11**	Principles of Healthful Living	3
SPANISH 1**	Elementary Spanish	15

FOURTH SEMESTER		UNITS
ADM JUS 14	Report Writing for Peace Officers (See ENGLISH 130)	3
ADM JUS 67	Community Relations I	3
CO SCI 901**	Introduction to Computers and Their Use	3
PSYCH 2**	General Psychology II	3
ADM JUS*	Elective	3
PHYS ED**	Physical Education	1
TOTAL UNITS		36

* Electives include any Administration of Justice, Corrections, or Fire Technology courses.

**Recommended courses for the Administration of Justice major.

See catalog or a counselor for additional choices. Veterans and law enforcement personnel may petition for a PHYS ED exemption. Students should also inquire about the Criminal Justice Club.

Please meet with the Administration of Justice Department Chair and a Counselor to insure your schedule will satisfy your goal.

SKILL CERTIFICATES

Note: Some skills certificates are not included on transcripts, and students completing skills certificates that are not transcribed do not participate in commencement. Students who satisfactorily complete the individual courses listed below will be given a Skill Certificate.

SKILL CERTIFICATE IN JUVENILE CORRECTIONS OFFICER

MAJOR CODE 2105.09

REQUIRED COURSE	UNITS	
ADM JUS 260	Juvenile Institution Counselor Core	8

SKILL CERTIFICATE IN PROBATION OFFICER

MAJOR CODE 2105.25

REQUIRED COURSE	UNITS	
ADM JUS 261	Probation Officer Core	12

SKILL CERTIFICATE IN FINGERPRINT CLASSIFICATION

MAJOR CODE 2105.01

REQUIRED COURSE	UNITS	
ADM JUS 62	Fingerprint Classification	3

SKILL CERTIFICATE IN PENAL CODE 832 ARREST COURSE

MAJOR CODE 2105.11

REQUIRED COURSE	UNITS	
ADM JUS 60	Arrest, Search, and Seizure	3

ALCOHOL AND DRUG STUDIES

There are two options in Alcohol and Drug Studies. Students may earn a Certificate of Achievement in Alcohol and Drug Studies by completing the 37 unit course requirements listed below. This certificate will prepare students with all necessary coursework to qualify them to take the written exam for the California Association of Alcohol and Drug Educators (CAADE) and become an Alcohol and Drug Counselor.

Students may also earn an Associate of Arts (AA) in Alcohol and Drug Studies by completing the 37 units listed below as well as all WLAC general education requirements. An AA degree is a total of 60 units.

One of the Alcohol and Drug courses may be used as an elective course for an AA degree in Psychology, and several courses are general education electives. Several classes may be used for continuing education credit for clinical or Alcohol and Drug licensees or public safety professions. Not all classes are offered every semester but do alternate each semester.

MAJOR REQUIREMENTS

ASSOCIATE OF ARTS DEGREE

MAJOR CODE 2104.40

(37 UNITS, PLAN B)

REQUIRED COURSES	UNITS
PSYCH 1 General Psychology	3
PSYCH 14 Abnormal Psychology	3
SOC 1 Introduction to Sociology (WLAC requirement)	3
PSYCH 64 Introduction to Alcohol and Drug Abuse	3
PSYCH 65 Chemical Dependency: Intervention, Treatment and Recovery	3
PSYCH 68 Biopsychology of Chemical Dependency: Drugs, Behavior and Health	3
PSYCH 37 Psychology of Codependency & Family Systems	3
PSYCH 43 Principles of Group Dynamics	3
PSYCH 63 Alcohol/Drug Studies: Prevention & Education	3
PSYCH 67 Counseling Techniques for the Chemically Addicted	3
PSYCH 84 Fieldwork I Drug / Alcohol Studies	3
PSYCH 85 Fieldwork II Drug / Alcohol Studies	3
PSYCH 87 Fieldwork IIA Drug / Alcohol Studies	.5
PSYCH 88 Fieldwork IIB Drug / Alcohol Studies	.5
TOTAL UNITS	37

NOTE: All classes are required by CAADE except for Soc. 1 which is a WLAC requirement.

CERTIFICATE OF ACHIEVEMENT

MAJOR CODE 2104.40

(37 UNITS)

REQUIRED COURSES	UNITS
PSYCH 1 General Psychology	3
PSYCH 14 Abnormal Psychology	3
SOC 1 Introduction to Sociology (WLAC requirement)	3
PSYCH 64 Introduction to Alcohol and Drug Abuse	3
PSYCH 65 Chemical Dependency: Intervention, Treatment and Recovery	3
PSYCH 68 Biopsychology of Chemical Dependency: Drugs, Behavior and Health	3
PSYCH 37 Psychology of Codependency & Family Systems	3
PSYCH 43 Principles of Group Dynamics	3
PSYCH 63 Alcohol/Drug Studies: Prevention & Education	3
PSYCH 67 Counseling Techniques for the Chemically Addicted	3
PSYCH 84 Fieldwork I Drug / Alcohol Studies	3
PSYCH 85 Fieldwork II Drug / Alcohol Studies	3
PSYCH 87 Fieldwork IIA Drug / Alcohol Studies	.5
PSYCH 88 Fieldwork IIB Drug / Alcohol Studies	.5
TOTAL UNITS	37

ALLIED HEALTH

CNA/GERIATRIC CARE TECHNICIAN PROGRAM

This Program is designed to fill the employment gap of caregivers working with the elderly. The National Center Workforce Analysis reports that more than 50% of states report shortages of allied health personnel. This situation will get worse as the total population of California grows through 2020 and the population of those over the age of 65 grows by 58%.

This program consists of two courses (Certified Nurse Assistant and Geriatric Care Technician) and leads to a certificate in Geriatric Care. Students must be admitted to the College, complete pre-admission screening in Math and English and complete an application packet prior to the start of classes.

Students successfully completing the CNA course will be eligible for certification from the State of California. The application for certification requires fingerprinting and a background check. Applicants who have been convicted of a criminal offense may not be eligible for certification.

For more information contact the Allied Health Office at (310) 287-4464.

SKILL CERTIFICATES

Note: Some skills certificates are not included on transcripts, and students completing skills certificates that are not transcribed do not participate in commencement.

SKILL CERTIFICATE IN GERIATRIC CARE TECHNICIAN

MAJOR CODE 1203.00

REQUIRED COURSES	UNITS
NURSING 398 Geriatric Care Technician	4
NURSING 399A Certified Nurse Assistant	5
TOTAL UNITS	9

SKILL CERTIFICATE IN GERIATRIC HOME TECHNICIAN

MAJOR CODE 1203.81

REQUIRED COURSES	UNITS
NURSING 398 Geriatric Care Technician	4
NURSING 399 Certified Nurse Assistant/ Home Health Aide	7
TOTAL UNITS	11

AMERICAN JEWISH CULTURAL STUDIES

This program in Jewish Studies is designed to help students gain employment in synagogues, Jewish community centers, and Jewish day schools. Students are encouraged to continue in Jewish Studies after transfer to a baccalaureate program at a university. Graduates in Jewish Studies may teach, may become social workers or therapists, may enter the rabbinate, or may enter law school, among other options. Graduates may also work in schools, synagogues, Jewish community centers, and in government.

Transfer students should consult the Counseling Office for WLAC general education requirements and for requirements of the particular transfer institution of their choice.

SKILL CERTIFICATE

Note: Some skills certificates are not included on transcripts, and students completing skills certificates that are not transcribed do not participate in commencement.

SKILL CERTIFICATE IN AMERICAN JEWISH CULTURAL STUDIES

MAJOR CODE 2203.00		
REQUIRED COURSES		UNITS
JEWISH 3	Contemporary Hebrew Literature in Translation	3
JEWISH 6	American-Jewish Literature (Same as English 233)	3
JEWISH 26	Survey of Jewish Thought and Culture	3
JEWISH 27	Holocaust: A Prototype of Genocide	3
ENGLISH 127	Creative Writing (Section on Jewish Thought, or Writing in Jerusalem)	3
TOTAL UNITS		15

ANTHROPOLOGY

The Associate Degree program in Anthropology is designed for those who want to complete a baccalaureate degree in the field at a four-year institution. Professional opportunities with such curriculum could lead to a career in archaeology, linguistics, the social and natural sciences, international affairs, urban renewal, social welfare, museum work, the National Park Service, conservation programs, ergonomics, and forensics.

Anthropology also provides valuable background for those seeking careers in such fields as marketing, sociology, psychology, social work, medicine, nursing and mental health, the foreign service and trade, geriatrics, child development, journalism, documentary film production, and the legal professions. Students who wish to obtain an associate degree in Anthropology may do so by completing the course requirements listed below plus all other WLAC requirements for an associate degree.

Transfer students should consult the Counseling Office for major preparation and general education requirements of the particular transfer institution of their choice.

ASSOCIATE OF ARTS DEGREE

MAJOR CODE 2202.00
(23 UNITS, PLAN A)

REQUIRED COURSES	UNITS
ANTHRO 101 Human Biological Evolution	3
ANTHRO 102 Human Ways of Life: Cultural Anthropology	3
ANTHRO 103 Archaeology: Reconstructing the Human Past	3
ANTHRO 104 Human Language and Communication	3

5 OR 6 UNITS FROM THE FOLLOWING:

ANTHRO 109 Gender, Sex, and Culture	3
ANTHRO 111 Human Biology Lab	2
ANTHRO 119 Introduction to Forensic Anthropology	2
ANTHRO 121 Anthropology of Religion, Magic, and Witchcraft	3
ANTHRO 132 Native Peoples of North America	3

3 UNITS FROM THE FOLLOWING:

HISTORY 1 Introduction to Western Civilization I	3
HISTORY 2 Introduction to Western Civilization II	3
PSYCH 1 General Psychology I	3
SOC 1 Introduction to Sociology	3
SOC 2 American Social Problems	3

AT LEAST 3 UNITS FROM THE FOLLOWING:

BIOLOGY 3A Introduction to Biology	3
ENV SCI 1 The Human Environment: Physical Processes	3
ENV SCI 2 The Human Environment: Biological Processes	3
GEOG 1 Physical Geography	3
GEOLOGY 1 Physical Geology	3
TOTAL UNITS	23

RECOMMENDED COURSES	UNITS
CSIT 901 Introduction to Computers and Their Use	3
MATH 227 Statistics	4
PHILOS 8 Deductive Logic	3
PHILOS 9 Symbolic Logic	3

ART

CERAMICS OPTION

DRAWING AND PAINTING OPTION

The Associate Degree program in Art has been planned for those intending to enter the fields of design, illustration, art history, and art education. The program offers two State-approved options: 1) Ceramics, and 2) Drawing and Painting. The program also offers coursework in Computer Graphics/Multimedia and Design.

Students who wish to obtain an associate degree in Art may do so by completing the course requirements listed below plus all other WLAC requirements for an associate degree. Transfer students should consult the Counseling Office for major preparation and general education requirements of the particular transfer institution of their choice. Transfer students who also want to obtain an Associate Degree may do so by completing all WLAC general education requirements, plus at least 18 units in the major as required by the transfer institution (a total of 60 units for an Associate Degree).

ASSOCIATE OF ARTS DEGREE - CERAMICS OPTION

MAJOR CODE 1002.30
(30 UNITS, PLAN A)

REQUIRED COURSES	UNITS
ART 101 Survey of Art History I	3
ART 102 Survey of Art History II	3
ART 201 Drawing I	3
ART 202 Drawing II	3
ART 501 Beginning Two-Dimensional Design	3
ART 502 Beginning Three-Dimensional Design	3

AND 12 UNITS FROM THE FOLLOWING:

ART 700 Introduction to Sculpture	3
ART 701 Sculpture I	3
ART 708 Introduction to Ceramics	3
ART 709 Ceramics I	3
ART 710 Ceramics II	3
ART 711 Ceramics III	3
TOTAL UNITS	30

ASSOCIATE OF ARTS DEGREE - DRAWING AND PAINTING OPTION

MAJOR CODE 1002.10
(30 UNITS, PLAN A)

REQUIRED COURSES	UNITS
ART 101 Survey of Art History I	3
ART 102 Survey of Art History II	3
ART 201 Drawing I	3
ART 202 Drawing II	3
ART 501 Beginning Two-Dimensional Design	3
ART 502 Beginning Three-Dimensional Design	3

AND 12 UNITS FROM THE FOLLOWING:

ART 204 Life Drawing I	3
ART 205 Life Drawing II	3
ART 300 Introduction to Painting	3
ART 301 Watercolor Painting I	3
ART 302 Watercolor Painting II	3
ART 304 Acrylic Painting I	3
ART 305 Acrylic Painting II	3
ART 307 Oil Painting I	3
TOTAL UNITS	30

SKILL CERTIFICATE

Note: Some skills certificates are not included on transcripts, and students completing skills certificates that are not transcribed do not participate in commencement.

SKILL CERTIFICATE IN COMPUTER GRAPHICS ARTS

MAJOR CODE 1030.22	
REQUIRED COURSES	UNITS
ART 201 Drawing I	3
OR	
ART 501 Beginning Two-Dimensional Design	3
ART 633 Introduction to Computer Graphics	3
ART 635 Desktop Publishing Design	3
ART 639 Introduction to Digital Imaging	3
ART 641 Advanced Desktop Publishing	3
TOTAL UNITS	15

AVIATION MAINTENANCE TECHNICIAN

To meet the aerospace industry's demand for well-trained, certificated aircraft mechanics, the college offers an Aviation Maintenance Technician Associate Degree, an Airframe Maintenance Technician Certificate, and an Aircraft Powerplant Technician Certificate. Upon qualifying by written, oral, and practical examinations, students are issued Federal Aviation Administration certificates by the FAA.

A Skill Certificate in Avionics (Aviation Electronics) is given for the successful completion of each of two modularized courses designed to improve the knowledge and job skills of Aircraft Maintenance Technicians who are working or wishing to work in the field of Avionics. Emphasis is on the work carried out by technicians holding an FAA Airframe certificates. While receiving training in hydraulic system trouble-shooting, sheet metal repairs, covering and finishing, welding, and alignment and rigging of aircraft, Aviation Maintenance students use a repair station and three well-equipped laboratories as they work through their hands-on, modularized sequence of courses.

NOTE: The Aircraft Maintenance program is a continuing program with classes starting every eight weeks, and full-time, evening schedules.

NOTE: Subject credit for courses may be obtained at Cal State San Jose and Cal State Los Angeles, as well as at National University after transfer with an A.S. Degree.

CREDIT FOR FAA CERTIFICATES

Please consult with the Chair of the Aviation Department regarding credit for FAA Airframe and/or Powerplant license. To be awarded an A.S. Degree, the student must also complete all general education requirements plus 12 units of residency requirement at WLAC.

If a student desires to earn an Associate Degree, general education courses required for graduation should be taken as they fit into his or her schedule.

NOTE: Students in the Aviation Maintenance Program grant permission to the Federal Aviation Administration (FAA) to review their college grades and records for certification purposes.

NOTE: Aviation Maintenance Technician Classes 1-24 must be completed with a grade of "C" or better. Students must have a minimum 2.0 GPA in Aviation Maintenance Technology prior to enrollment in AVIATEK 23 and 24.

ASSOCIATE OF SCIENCE DEGREE

MAJOR CODE 0950.00

(72 UNITS, PLAN B)

REQUIRED COURSES	UNITS
AVIATEK 1 Maintenance Procedures	4
AVIATEK 2 Maintenance Procedures Lab	2
AVIATEK 3 Basic Aircraft Science	4
AVIATEK 4 Basic Aircraft Science Lab	2
AVIATEK 5 Basic Electricity and Auxiliary Systems	4
AVIATEK 6 Basic Electricity and Auxiliary Systems Lab	2
AVIATEK 7 Electrical and Instrument Systems	4
AVIATEK 8 Electrical and Instrument Systems Lab	2
AVIATEK 9 Assembly, Rigging and Inspection	4
AVIATEK 10 Assembly, Rigging and Inspection Lab	2
AVIATEK 11 Aircraft Metal Assembly	4
AVIATEK 12 Aircraft Metal Assembly Lab	2
AVIATEK 13 Hydraulic, Landing Gear and Fuel Systems	4
AVIATEK 14 Hydraulic, Landing Gear and Fuel Systems Lab	2
AVIATEK 15 Propeller and Powerplant Systems	4
AVIATEK 16 Propeller and Powerplant Systems Lab	2
AVIATEK 17 Ignition and Fuel Metering Systems	4
AVIATEK 18 Ignition and Fuel Metering Systems Lab	2
AVIATEK 19 Reciprocating Powerplant Overhaul	4
AVIATEK 20 Reciprocating Powerplant Overhaul Lab	2
AVIATEK 21 Powerplant Troubleshooting and Testing	4
AVIATEK 22 Powerplant Troubleshooting and Testing Lab	2
AVIATEK 23 Inspection and Evaluation	4
AVIATEK 24 Inspection and Evaluation Lab	2
TOTAL UNITS	72

CERTIFICATE OF ACHIEVEMENT - AIRCRAFT POWERPLANT TECHNICIAN

MAJOR CODE 0950.20

(54 UNITS)

REQUIRED COURSES	UNITS
AVIATEK 1 Maintenance Procedures	4
AVIATEK 2 Maintenance Procedures Lab	2
AVIATEK 3 Basic Aircraft Science	4
AVIATEK 4 Basic Aircraft Science Lab	2
AVIATEK 5 Basic Electricity and Auxiliary Systems	4
AVIATEK 6 Basic Electricity and Auxiliary Systems Lab	2
AVIATEK 7 Electrical and instrument Systems	4
AVIATEK 8 Electrical and instrument Systems Lab	2
AVIATEK 15 Propeller and Powerplant Systems	4
AVIATEK 16 Propeller and Powerplant Systems Lab	2
AVIATEK 17 Ignition and Fuel Metering Systems	4
AVIATEK 18 Ignition and Fuel Metering Systems Lab	2
AVIATEK 19 Reciprocating Powerplant Overhaul	4
AVIATEK 20 Reciprocating Powerplant Overhaul Lab	2
AVIATEK 21 Powerplant Troubleshooting and Testing	4
AVIATEK 22 Powerplant Troubleshooting and Testing Lab	2
AVIATEK 23 Inspection and Evaluation	4
AVIATEK 24 Inspection and Evaluation Lab	2
TOTAL UNITS	54

NOTE: Students must have a minimum 2.0 GPA in Aviation Maintenance Technology prior to enrollment in AVIATEK 23 and 24.

CERTIFICATE OF ACHIEVEMENT - AIRFRAME MAINTENANCE TECHNICIAN

MAJOR CODE 0950.10

(48 UNITS)

REQUIRED COURSES	UNITS
AVIATEK 1 Maintenance Procedures	4
AVIATEK 2 Maintenance Procedures Lab	2
AVIATEK 3 Basic Aircraft Science	4
AVIATEK 4 Basic Aircraft Science Lab	2
AVIATEK 5 Basic Electricity and Auxiliary Systems	4
AVIATEK 6 Basic Electricity and Auxiliary Systems Lab	2
AVIATEK 7 Electrical and Instrument Systems	4
AVIATEK 8 Electrical and instrument Systems Lab	2
AVIATEK 9 Assembly, Rigging and Inspection	4
AVIATEK 10 Assembly, Rigging and Inspection Lab	2
AVIATEK 11 Aircraft Metal Assembly	4
AVIATEK 12 Aircraft Metal Assembly Lab	2
AVIATEK 13 Hydraulic, Landing Gear, and Fuel Systems	4
AVIATEK 14 Hydraulic, Landing Gear, and Fuel Systems Lab	2
AVIATEK 23 Inspection and Evaluation	4
AVIATEK 24 Inspection and Evaluation Lab	2
TOTAL UNITS	48

NOTE: Students must have a minimum 2.0 GPA in Aviation Maintenance Technology prior to enrollment in AVIATEK 23 and 24.

MAJOR REQUIREMENTS

SKILL CERTIFICATES

Note: Some skills certificates are not included on transcripts, and students completing skills certificates that are not transcribed do not participate in commencement.

SKILL CERTIFICATE IN BASIC AVIONICS

MAJOR CODE 0950.41	
REQUIRED COURSE	UNITS
AET 65A Avionic Systems for Aircraft Maintenance Personnel A	6

SKILL CERTIFICATE IN BASIC AVIONICS II

MAJOR CODE 0950.42	
REQUIRED COURSE	UNITS
AET 65B Avionic Systems for Aircraft Maintenance Personnel B	6

BIOLOGY

The Associate Degree in Biology will provide the student with a strong basic foundation in this science. The curriculum is generally required of lower-division life science majors, as well as pre-dental, pre-medical, pre-optometry, pre-pharmacy, and pre-veterinary students. Students who wish to obtain an associate degree in Biology may do so by completing the course requirements listed below plus all other WLAC requirements for an associate degree.

Transfer students should consult the Counseling Office for major preparation and general education requirements of the particular transfer institution of their choice. Transfer students who want to obtain an Associate Degree may do so by completing the WLAC requirements for an associate degree and the major requirements, OR by completing the required coursework for the Liberal Arts degree with an area of emphasis in Biology (See LIBERAL ARTS).

ASSOCIATE OF ARTS DEGREE

MAJOR CODE 0401.10
(40 UNITS, PLAN B)

REQUIRED COURSES	UNITS
BIOLOGY 6 General Biology I	5
BIOLOGY 7 General Biology II	5

AND 30 UNITS FROM THE FOLLOWING THREE GROUPS:

GROUP 1	UNITS
CHEM 101 General Chemistry I	5
AND	
CHEM 102 General Chemistry II	5

GROUP 2	UNITS
CHEM 211 Organic Chemistry for Science Majors I	5
CHEM 212 Organic Chemistry for Science Majors II	5

GROUP 3	UNITS
MATH 260 Pre-Calculus	5
MATH 261 Calculus I	5
TOTAL UNITS	40

BROADCASTING

(SEE COMMUNICATION, ENTERTAINMENT AND MEDIA ARTS)

BUSINESS

(ALSO SEE MANAGEMENT, AND MANAGEMENT - SMALL BUSINESS)

A broad background of business knowledge is provided which can be applied in most businesses.

ASSOCIATE OF ARTS DEGREE

MAJOR CODE 0501.00
(38 UNITS, PLAN B)

REQUIRED COURSES	UNITS
ACCTG 1 Introductory Accounting I	5
OR	
ACCTG 21 Bookkeeping & Accounting I	3
AND	
ACCTG 22 Bookkeeping & Accounting II	3
CO SCI 901 Introduction to Computers and Their Use	3
BUS 1 Introduction to Business	3
BUS 31 Business English	3
BUS 32 Business Communications	3
BUS 38 Business Computations	3
LAW 1 Business Law I	3
MGMT 1 Principles of Management	3
MGMT 13 Small Business Entrepreneurship	3
MKTG 1 Principles of Selling	3
MKTG 21 Principles of Marketing	3
BUS 931 Cooperative Education - Business	3
TOTAL UNITS	38

RECOMMENDED COURSES	UNITS
MGMT 2 Organization and Management Theory	3
REAL ES 18 Real Estate Investments	3
LAW 2 Business Law	3