The THIRD Wednesday of the month
Location -> CE101
October 16, 2013 from 12-2 pm

12-12:30 pm CAOT  12:30-1:30 pm CSIT  1:30 pm CS901

Committee/Faculty Report

Lab and Facility-Office 2013 in Fall 2014, Legal Secretary program?
Student Success Committee-Ashok Patil
Technology Committee-Marcus and Manish
Academic Senate/Curriculum Committee/Divisional Council -Anna Chiang
AFT-Ken Taira

Curriculum Pedagogy/Program Review Discussion/Reflection/SLO/SLO Assessment
1. Develop calendar for four-year cycle with Phase I, II & III-new tool starting Fall13
2. SLO assessment report to Academic Senate on Nov 12 at 1 pm in Winlock

Division Matters
1. Program Review/FPIP – input/voice due Oct 19
   Data report for students who took Web and Database courses-reach out
2. VTEA Survey-extra credit assignment
3. Division student survey-at the bottom of left menu-division website to improve the
   class, courses, program and facility
4. Division announcement –www.wlac.edu/csit
   Certificate Petition, CSUDH transfer, H1B job placement
5. Winter schedule –priority list/seniority list- 2 sections of CS901 late morning and
   early afternoon and one section of CS902-late morning
6. Spring 2014 classes -promoting your class
   e.g. promoting CS952 and CS930 among students in CS901
   promoting CS958 (PHP) among students in CS957,CS962

Next Meeting:
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West fosters a diverse learning community dedicated to student success.
7. Book requisition due Oct 31st, e-mail Anna for login password
8. CS901 SAM and Discovering Computers and Microsoft Office 2013 on Nov 1st Friday at 12:30 pm in CE105A, lunch will be provided

CS901 improvement by Ruby Kowaney, Ken Taira and Diane Matsuno:

1. Make course material relevant and student-friendly during the first three weeks of semester without using the publisher’s text or software. It should cover the file management, Windows basics, Technology career, Internet security…etc.
   The first-three-week material will be developed by CS901 faculty during the Winter session and posted on CS_ETUDES course shell that instructors can copy to their course shell.

2. Request free-three-week software access with the publisher while students waiting for the financial aid.

3. Enhance tutoring service and instructor’s office hour.

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COMPUTER SCIENCE AND APPLICATION

Division Chair
Anna Chiang

Division Vice Chair
Marcus Butler

Faculty & Staff
Kami Al
Ashok Patil
Anna Chiang
Bill Williams
Barbara Slaughter
Clyde Titus
Diane Matsuno
Francisco Monzon
Ken Buckner
Ken Taira
Kabwe Chanda
Larry Wang
Laurent Phung
MaryJo Apigo
Marcus Butler
Manish Patel
Michael Stamper
Pat Morris
Ruby Kowalcy
Steve Gonsosoki
Todd Matasich
Yuen Yuen

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