COMPUTER SCIENCE AND APPLICATION

AGENDA

The THIRD Wednesday of the month
Location-> CE101      Sept 19, 2012 CAOT 12-12:30 CSIT 12:30-2 pm

1. Committee/Faculty/Staff report

   Technology Committee (Marcus Butler & Manish Patel)
   Achieving the Dream (Ashok Patil)
   AFT (Ken Taira)
   Academic Senate Update (Marcus Butler & Anna Chiang)
   Curriculum Committee (Anna Chiang)
   Computer Lab Report (Laurent Phung)

2. Division Matters:
   a) SLO development and updating (Anna Chiang)

      SLO must be align with course objectives, higher level of thinking
      and must be measurable, for example:

      Example of SLO statement:
      Apply graphing capabilities of the spreadsheet software to visually
      enhance the presentation of results obtained from analytical tasks.
      Example of Assessment Methods:
      Students will develop a budget spreadsheet and chart expense and
      revenue.
      Example of Criteria Level:
      At least 70% of students will score at least 75% on the grading rubric.

   b) Report on Student Success-Rebecca Tillberg

      Dean of Research & Planning reported the degree and certificates
      awarded for year 2009 (15)/2010 (27)/2011 (53)/2012 (44) and
      the successful completion rate for each course taught in spring 2011
      and 2012. Anna explained the number of awardees has decreased by
      9 is because of the cancellation of CAOT 79 due to budget constraints.

   c) Increase degree & certificate awardees – Faculty discussed several
      ways to improve the number of awardees like the instructors can
      encourage students to fill the form during the class session; Anna can go

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to every classroom to collect the petition and verify if students have met the requirement. Anna also can submit the batch certificate of petition to Admission office and follow up the status.

d) Increase successful course completion rate-CS has provided tutoring service for Computer Science and CISCO networking since 2011. Faculty engagement is the major key. The division has required the instructors who teach online course to provide “on campus orientation” before semester starts. Ashok Patil has proposed intervention strategies in ATD meeting including enforcing the prerequisite, roadmap, course sequence, assigning mentor for each student...etc. Most of which have been implemented in our division since years ago.

e) Information on division web site- The division has posted the form of “transfer transcript evaluation form” and the road map for every degree/certificate. Instructors need to help student navigate the college and the division web site.

f) Comprehensive program review-

- Discuss the improvement in program/course practice the division has implemented since last program review
- Discuss the significant professional development activities engaged in by each faculty.
- Discuss the awards, honors scholarships or other accomplishment of student in the program.
- About the analysis of employer satisfaction with program graduates- the division needs to start working on this.

- Unit Goal, Planned Action, Resource Request- the division unit goals include virtualization lab, Apple mobile lab, Microsoft and Oracle database lab, programming and web design & development labs.

The meeting was adjourned at 2: 30 pm.

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Division Chair
Anna Chiang

Division Vice Chair(s)
Marcus Butler

Faculty & Staff
Ashok Patel
Anna Chiang
Bill Williams
Barbara Slaughter
Clyde Titus
Diane Matsuno
Francisco Monzon
Ken Buckner
Ken Taira
Kabwe Chanda
Larry Wang
Laurent Phung
MaryJo Apigo
Marcus Butler
Manish Patel
Michael Stamper
Pat Morris
Ruby Kowaney
Steve Goncosoki
Todd Matosic
Yuen Yuen

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