ACADEMIC AFFAIRS – DEAN’S MEETING
MEETING AGENDA
Wednesday, August 7, 2013

1. Timelines/Tasks

2. Telephone tree – Nick to use current plan – we should revise soon – Kathy will tell Lachell and Judith to begin revisions starting with Barry Sloan.

3. Kathy – Positive Attendance hours

4. Ara – GC room assignments

5. Division Chairperson assignments

6. Foreign language labs – has Michael responded?

7. Improving office organization/task coordination, meeting deadlines

8. Who will replace Judith Ann as our Emergency Response Area Supervisor (CE & SC buildings)?

9. Fall 2013:
   A. Instructor assignments
   B. Room assignments
   C. Add some 14 week sections?

10. When can we meet to review Work Block instructions and plan the training?

11. Room assignments in CE 207 must be moved before we can deactivate the room on Protocol (needed because we’re combining CE 205 and 207)

12. When will Kentico be up and running?

13. When does Digital Curriculum storage end?

14. Library Div. vs. Learning Center Div. reorganization

15. Student Success:
   A. ATD
   B. Learning Communities
   C. Transitional Education (basic skills)