Meeting Minutes
West Los Angeles College
Allied Health Department
March 10, 2014
Division Meeting 5:00 – 6:50pm MSA -103

Attendees: Carmen Dones, Lisa Kamibayashi, Carlos Sermeno, Joy Avila-Ogami, Yervent Boghos, Araceli Aguiar, Cynthia Chambers, Natalie Ferrigno, Barbara Hickman, Claudia Velasco, Juan Carlos Castillo. Via CCC Confer: Eleanor Padnick, Donna Lawrence, Marsha Center, Todd Legassik

1. Welcome

2. State of the college/Budget: Summer/Fall session
   a. CNA program awarded a full-time faculty position. CNA faculty encouraged to apply for the position.
      i. Full-time person would be working with CNA, MA and HHA departments.
   b. Carmen attended the CTE meeting in Cypress.
      i. Pushing towards making a connection with high school students (CTE pathways)
   ii. Launch board: database that provides student success info (employment data, cert of completion rates)
   iii. According to CTE Academic Senate, development approval is working with colleges to get program approval right now, so we should try to develop more CTE programs/courses.
      1. Todd working on Paramedic AS degree
      2. Todd and Carmen Working on CNA Certificate
   iv. Survey tools available (Datamart, O-net)
      1. Will provide survey data that we are already collecting which will help reduce the need to administer our student success surveys.

3. Syllabi Update and SLO (Ogami-Avila)
   a. All allied health divisions need to create and start following SLO calendars so that faculty knows where each of their SLO’s are in the cycle. If you have not completed your SLO’s for Fall semester, please submit them ASAP to SLO@wlac.edu, and cc’ Carmen and Joy.
   b. Discussion on SLO assessments (last term)

Next Meeting: 4/14/14 11:30am, 5/12/14 5:00pm, 6/2/14 11:30am
All meetings will be available on CCC Confer

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i. For future discussions, please bring your SLO assessment tools to the division meetings so that a discussion can take place.

ii. Syllabi should all be submitted for Spring 2014. If you are teaching an online class, you don’t have to submit your syllabus as long as your ETUDES class is made “public.”

4. Program Review
5. Program status
   a. CNA/Acute Care Nurse
      i. Hiring: encouraging all interested applicants to apply
      ii. 8th year running and 46 enrolled students this semester.
         1. Reasons for popularity: There is a waiting list for the program, we give credit for the courses where most programs don’t, ranked 3rd in CA for first time passing rate on exams
      iii. First year they are collecting a lab fee. Students are requesting uniforms with West logo. Prowear on Pico blvd. can provide these.
      iv. Carlos recommended the creation of an interprofessional relationship between the dental hygiene students and the CNA students. An oral care and geriatric education can be shared among the two disciplines.
      v. Barbara has created a geriatric care curriculum and is able to provide CE courses.
      vi. Juan-Carlos and Barbara as well as Nezy are able to provide CPR CE courses. This would be a great course to offer due to the required renewal every 2 years.
   b. Pharm Tech/Adv. Tech
      i. Was placed in program review and we may be able to get the program back from Westside extension if there are enough course offerings. The program generates more money within Westside extension, but offering it through the college is better for the students due to degree and certificates connection.
   c. Dental Hygiene/Dental Assisting/CE courses
      i. Launch board data would be helpful in generating employment data. If the students are added to their list serve, they will keep track of that data.

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1. Dental hygiene employment rates only at 66% according to Launch board data.

ii. The state board exam has changed the guidelines and is now requiring 4 different types of probes for the exam. They don’t make any money in offering the state exam and seem to be pushing for licensure by portfolio.

iii. Carmen is pushing for a pilot program where dental hygiene can be offered as part of one of the first bachelors programs offered at a community college. Programs competing for this opportunity are Automotive, culinary, business. Programs of interest with the state are those that don’t have CSU transferability, and those that are accredited by an outside body, have a licensure exam/body.

iv. WREB exam is being held at UCLA. Carmen is checking to see if Dr. Camargo will allow the faculty to administer the anesthesia.

v. Radiology CE course was successful, but there are completely online programs available, so we are looking into developing a hybrid course.

vi. Lawyers visit to evaluate the opening of our clinic. Was postponed. We need to be better prepared for their arrival.

d. Medical Assisting:

i. Problems with classroom space and computer availability for the number of enrolled students. CE 104 only holds 21 students and there are almost 40 enrolled students. No other available computer labs with the appropriate software are available. Lisa suggested using the computers in the dental hygiene clinic to offer the classes. This will create a challenging teaching environment for the instructor, but may be possible.

e. EMT/Paramedic

i. Todd has been working on developing an A.A. degree program for Paramedic.

6. Faculty development courses

a. Nursing would like to offer more CE courses.

b. Dental assisting program has been developed with the exception of one course. A dental assisting administrative program can be offered that does not require any clinical/lab hours.

c. West Foundation may possibly be able to provide grant funding for some of these programs. Jason Coleman is the president of the foundation.

7. New Business;

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ALLIED HEALTH DIVISION

Dean
Araceli Aguiar

Division Chair
Carmen Dones

Faculty
Full time
Carlos Sermeno
Lisa Kamibayashi
Joy Avila-Ogami
Yervant Boghos

Adjunct
Eleanor Padnick
Margo Liewen
Arvie Malik
Cynthia Chambers
Donna Lawrence
Sandy Schneidewind
Marsha Center
Diane Goldenring
Joanne Fine
Natasha Kerlienevich
Janine Dunn
Steve Fink
Natalie Ferrigno
Idalia Velasco
Nezy Pullukalayil
Barbara Hickman
Belinda Johnson-Adkins
Joe Odouza
Lisa Marie Naegel
Anne-Marie Serullian
Irina Tsiyer
Lorene Brame
Arthur Bobis
Todd Legassik
Claudia Velasco
Juan Carlos Castillo
Rose LaVerme

a. Senate positions open – Carmen might run for VP of academic senate
b. Olga Shewfeld (AFT union rep) presented information on the benefits of being a member of the AFT.
   i. They insure that the union contract is followed and help to protect the faculty through negotiations. 11 articles are coming up for negotiation.
   ii. Elections are coming up and ballots will be mailed to each member's homes. Olga will be up for re-election.
   iii. Allied Health is endorsing Olga Shewfelt for re-election.
   iv. You will pay your dues regardless if you are a member or not. Members have voting rights
c. Poster session: All allied health programs should have their students participate. It is a wonderful opportunity for students.
d. DH Advisory Board Date: 4/30/14 at 6:00pm.
   1. Parking requests can be made through Ken Takeda and a PDF will be email for dispersal to members.
   2. MA needs to create an advisory board.
e. Department Meeting: Break-out Sessions

Meeting adjourned at 7:00pm

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