

PIE COMMITTEE

Rebecca Tillberg, Co-Chair
Carmen, Dones, Co-Chair

Academic Senate (4)

Adrienne Foster (alternate)
Carmen Dones
Norma Jacinto
Joyce Sweeney

AFT Guild (4)

Olga Shewfelt
Bonnie Blustein
Alice Taylor

Vice Presidents (3)

Ken Takeda
Phyllis Braxton
Bob Sprague

AFT Classified (2)

Dionne Morrisette

Other Classified Bargaining Unit (1)

Teamsters (1)

Ara Aguiar

ASO (1)

Evondale Moody

EX OFFICIO

President
Nabil Abu-Ghazaleh

College Council, Chair

Fran Leonard

RESOURCE

Stu Serv/ Admin Serv
Program Review Rep.

SLO Rep.

Mary Jo Apigo

Budget Manager

Rasel Menendez

Researchers

Agyeman Boateng
Sarah Doerrer

SS&SP Liaison

Patty Bandy

OUR VISION

WEST: A gateway to success for every student

OUR MISSION

West Los Angeles College provides a transformative educational experience.

West fosters a diverse learning community dedicated to student success.

Through quality instruction and supportive services, the College develops leaders who encourage excellence in others.

A West education enriches students with the knowledge and skills needed to earn certificates and degrees, to transfer, to build careers, and to pursue life-long learning.

MINUTES

Wednesday, May 6, 2015

12:45 pm - 2:45 pm

SSB-414

Title/Role	Name	Present
Academic Senate, Faculty Co-Chair	Carmen Dones	X
Academic Senate	Norma Jacinto	
Academic Senate	Joyce Sweeney	
Academic Senate (alternate)	Adrienne Foster	
AFT Guild	Olga Shewfelt	
AFT Guild	Bonnie Blustein	
AFT Guild	Alice Taylor	X
VP, Academic Affairs	Bob Sprague	
VP, Administrative Services	Ken Takeda	
VP, Student Services (Interim)	Phyllis Braxton	
Dean, Research and Planning, Administrative Co-Chair	Rebecca Tillberg	X
AFT Classified	Dionne Morrisette	
Teamsters Representative	Ara Aguiar	
ASO Representative	Evondale Moody	
Ex Officio		
President	Nabil Abu-Ghazaleh	
Chair, College Council	Fran Leonard	
Faculty Chair, Educational Master Plan Workgroup	Holly Bailey-Hofmann	
Resource		
SLO Representative	Mary-Jo Apigo	
Business Administrator	Rasel Menendez	X
Research Analyst	Agyeman Boateng	X
Assistant Research Analyst	Sarah Doerrer	
Visitors		
	Jason Coleman	X

Meeting Start

Meeting called to order at 1:00pm by Carmen Dones

Minutes from the Previous Meeting

Minutes from the April 1 meeting were approved

Program Review

R. Tillberg directed the group's attention to a handout providing information on the status of the prioritized resource requests. Some members wondered why it seemed that some lower-ranked items were funded using the block grant while some higher-ranked items were not. The committee requested that R. Tillberg invite the President to provide insight into the decision-making rationale for these instances.

R. Tillberg asked for volunteers for the Program Review Workgroup to plan for the coming 2015-2016 Program Review cycle. One new development would be the request from the Academic Senate President to fold the FPIP form into Program Review. This was requested last year but not implemented, however, most of the technical aspects of implementing this (creating the form in IES) have been put into place.

Planning and Institutional Effectiveness Committee Meetings 2014-2015

First Wednesday of each month; 12:45 p.m. to 2:45 p.m.

9/3/14; 10/1/14; 11/5/14; 12/3/14; 01/7/15; 02/04/15; 03/04/15; 04/01/15;
05/06/15; 06/03/15; 07/01/15; 08/05/15

Prioritization Retreat:

Joint Budget-PIE Meeting on Effectiveness Evaluation:

Joint Budget-PIE Meeting on Process Evaluation:



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R. Tillberg also mentioned that she along with Alice Taylor and Jane Witucki were tasked by Senate Executive to form a workgroup to develop a process for new program development. She also noted that while there was a strong sense that this process be part of the Program Review, there was not enough time to implement it for the coming cycle.

Printed copies of the updated Program Review Handbook were also unveiled.

Participatory Governance Handbook

R. Tillberg presented an updated Participatory Governance Handbook. The handbook was last updated in 2013. PIE approved the handbook by consensus.

Mission Statement Amendment SB850

C. Dones notified PIE that there is language in the bill allowing California Community Colleges to offer bachelor's degrees pertaining to the college's mission. She will consult with district contacts and report back to PIE if there is any action to be taken.

Effectiveness Evaluation

INSTITUTIONAL EFFECTIVENESS PARTNERSHIP INITIATIVE

R. Tillberg brought the issue of setting targets for the Institutional Effectiveness Partnership Initiative (IEPI). IEPI is a state student success project which includes sixteen indicators of college success covering student performance and outcomes, accreditation status, and fiscal viability and programmatic compliance with state and federal guidelines. Each college must set short-term and long-term targets for the metrics and upload them to a state website. Because of the short time frame, the state is only requiring a few specific targets to be set, however, in the future colleges will be required to set targets for all of the metrics. SS&SP funding will rely on colleges submitting IEPI targets.

R. Tillberg proposed that all of the targets be set now so the college can have a feel for these indicators and be made more aware of them. She emailed PIE members a document containing the college's numbers for the metrics and proposed targets. For each indicator, the proposed target was a four percent increase over six years. There was some discussion about the data and how the proposed targets were calculated. After this discussion, PIE approved by consensus the proposed targets for recommendation to College Council.

EDUCATIONAL MASTER PLAN EVALUATION

R. Tillberg notified PIE of the need to conduct an annual evaluation of the Educational Master Plan (EMP) goals. She presented some questions to be asked of individuals who were key to managing progress on the EMP objectives about progress, challenges, proposed modifications. She asked for volunteers among the PIE membership to be responsible for two or three objectives to go around and collect this information so that she could compile it and prepare a report that could ground the evaluation to be conducted in the Fall. The group discussed the extent to which conversations about Ed Master Plan progress had begun and considering which PIE members might be best positioned to be assign particular EMP objectives.

ACCREDITATION

A. Taylor announced that in a change, the ACCJC was requiring colleges to submit an essay about three or four major things the college wanted to make progress on. After some discussion, several attendees thought this might be an issue for College Council to Consider. A. Taylor also mentioned that although there had been to-date much discussion about the accreditation standards, there were a few standards that have had less attention. R. Menendez offered to help with some of the standards under standard group "3".

MEETING ADJOURNED 2:58 P.M.

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