





**INTERNATIONAL STUDENT PROGRAM
FORM: SEVIS REGISTRATION
(Check-In Form)**

Spring Fall Year: _____

WHAT IS SEVIS REGISTRATION? A Designated School Official (DSO) must confirm your physical presence in the United States and update the contact information on your Form I-20. This is known as SEVIS Registration and is required within 30 days of every fall and spring semester. Failure to complete SEVIS Registration results in the Auto-Termination of your I-20, even if enrolled full-time.

	Type the information required below.		Print & Sign the SEVIS Registration Form		Submit to the International Student Program (SSB 410) <u>IN PERSON</u>
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Submit form during the first 10 days of each fall and spring semester start date. Present form and photo ID.

YOUR PERSONAL INFORMATION *(type-in your information below)*

LAST NAME		FIRST NAME	
DATE OF BIRTH		LACCD ID #	
EMAIL		PHONE #	

YOUR MAJOR AT WEST LOS ANGELES COLLEGE *(type-in your major below)*

MY ACADEMIC MAJOR IS:	
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YOUR FINANCIAL INFORMATION *(select one from drop-down options below)*

WHO IS RESPONSIBLE FOR YOUR TUITION AND LIVING EXPENSES?	
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YOUR ADDRESS IN THE U.S.

STREET NUMBER AND NAME		APT/UNIT	
CITY	STATE <small>Abbreviation</small>	ZIP CODE	

YOUR EMERGENCY CONTACT *(who should we contact in case of emergency)*

RELATIONSHIP TO YOU			
LAST NAME		FIRST NAME	
EMAIL ADDRESS		PHONE NUMBER	

YOUR SIGNATURE

STUDENT SIGNATURE 		DATE	
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Submit form IN PERSON to International Student Program (SSB 410)

NOTE: Your updated Form I-20 will be available within 10 business days. Printed copies available upon request.

INTERNATIONAL STUDENT PROGRAM OFFICE USE ONLY			
<input type="checkbox"/> Received	<input type="checkbox"/> Updated SIS	<input type="checkbox"/> Updated SEVIS	<input type="checkbox"/> Updated Database