Approved Minutes  
March 17, 2015  
3:00 pm – LRC 4-B  

Attending: Mary-Jo Apigo, Marcus Butler, Nick Dang, Eric Ichon, Helen Lin, Ashok Patil, Ken Takeda  

Resource: Mary-Jo Apigo, Holy Bailey-Hofmann  

1. Approval of Minutes of December 16, 2014 and February 17, 2015  
Minor corrections were noted for the minutes of December 16, 2014 and February 17, 2015.  

2. TC Minutes Distribution - There was discussion of how the agendas and minutes will be distributed to members. The committee will continue to provide hard copies and electronic distribution while the Technology Committee website is in transition. Members should submit agenda items to the Co-chairs on Friday prior to the Technology Committee meeting the following Tuesday. Agendas and minutes will go out Friday prior to the Technology Committee meeting the following Tuesday.  

3. Wireless Progress Report  
Nick Dang reported that the college is having problems with wireless access on campus. His department is identifying and qualifying a wireless vendor to have the vendor conduct a survey. A thorough test and analysis of wireless at the college needs to be conducted. Nick has a two week window to identify and bring back a vendor.  

4. Prioritized Equipment List – Helen Lin distributed the 2014-15 Block Grant Equipment list that she updated today along with Ken Takeda’s information. There was discussion of instructional equipment requested through program review by departments. College Council approved this list so Technology Committee needs to make a recommendation to College Council. VP Ken Takeda has the updated ranked list for review. By June 30, 2015, all items have to be committed and encumbered. Total amount is $463,000. Purchase deadline is April 27, 2015. If items are committed in a purchase order, items will get encumbered. Eric Ichon is partnering with OEI – the earliest we could have live online exchange courses would be Fall 2016. Three year contract with Etudes with 28% off – the college would not have to pay all three years in advance but continue to pay one year at a time – 28% for each of the three years. Eric stated he would like to get a recommendation to proceed with the three year contract with Etudes. Contract with Etudes ends June 30, 2015. Eric hasn’t yet been provided
with information about the cost or timeline for potential implementation. The Board will have to approve the contract.

A request was made to make a motion to accept Eric’s recommendation. **Technology Committee recommends moving forward with the proposed three year Etudes contract at a 28% discount per each year. The motion was passed.**

Items 6, 7 and 8 were tabled to be discussed at the next Technology Committee meeting on April 21, 2015.

The meeting adjourned at 3:45 p.m.
TMP Workgroup Notes
3:45 pm

Holly passed out a matrix titled Technology Initiatives taken from strategies from the old TMP of 2009-2015. Marcus Butler stated that he would like the new TMP to be initiative driven instead of strategy driven to keep the new TMP simpler. Take a global integrated perspective. It is very difficult to identify a strategy driven TMP.
Goals from old TMP were EMP driven.

Mary-Jo Apigo - Concern about college entities – makes it look like we are in silos.
Proposed a more integrated approach.
Discussion of developing broad general initiatives – underneath the initiatives you can get more specific. Not grouping by EMP – but by grouping by broad initiatives. Changing conceptually the way we look at TMP. Some kind of implementation timeline or matrix which helps us tie in these broad initiatives.
Higher thinking that goes into broad initiatives. Put into writing and state it. Need another conversation about vocabulary and organizing.

Homework – look at agenda and look at homework listed on it.
Holly asked for feedback from members.
Add new strategies to add to the new TMP. Things you want added to the new TMP. Then we can categorize.
Import the stuff from the old TMP – if the stuff in the old TMP is still needed, this will be imported into new TMP.
Can formulate overarching goals.