Student Success Committee Meeting Minutes
April 1, 2015

Attendees:

- Meeting convened at 3:10pm
- Did not review/vote on minutes
- Intervention Planning
  - Professional development – discussed program from Community College of Baltimore (culturally responsive training); proposed a stipend for training the trainers after spring break the application will be available; April 17 Cultural Competence FIG; April 17 Professional Development Academy (suggested Dr. Darrick Smith or Dr. Tyrone Howard)
  - Semester Kickoff: Discussed connecting summer bridge, high school day, FYE, etc. through counseling; as a lead-in to professional development week (August 22) use outreach efforts to target new/continuing students; focus student services on families; provide a faculty stipend for that Saturday (?); Kinesiology presentation from new instructor (dance); P. Braxton needs to meet with Student Services Council 1st to make final decision about kick-off (at the May meeting)
  - Enhanced tutoring – Instructional Work Group has been meeting (next meeting 4/2/15); discussion about possible

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- Be present and committed to the task at hand
- Listen to new ideas
- Start and end on time
- Speak to an issue only once
- Send meeting resource information electronically in advance for review and preparation in order to contribute to substantive discussion at the meeting.
- Place new items in the “parking lot” for a future meeting agenda.
- Seek facts and data to inform discussions and decisions.

Vision  WEST: A gateway to success for every student.
Our Mission: West Los Angeles College provides a transformative educational experience.
West fosters a diverse learning community dedicated to student success.
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viability study; P. Braxton suggested consulting Counselors about enhanced non-credit

- Discipline advising – H. Young convened a committee last semester (according to P. Banday) to get faculty involved in advisement/orientation; A. Foster Q: Can we have a reporting from H. Young to get results of the advising efforts (i.e. Dental Hygiene, POPP, etc.)

- Student Poster Contest (A. Porter)
  - Webpage has been updated; 5/14 MSA./MSB quad for showcase; HLRC C&B will be used for judging from 5/11-5/12 from 8-5:30/8-6:30 and 5/13 8-6:30 (4th floor); applications are due 4/10; poster are due 5/12 @ noon (5/11 setup); poster should be brought to HLRC 4th floor; “participant info sheet”-directions for what students need to do will be provided; the digital component will include computer science and digital projects;

- WEST72 film competition (5-7 minute shorts) will launch 4/23 based on “golden lines” from The Immortal Life of Henrietta Lacks (visit www.west72.weebly.com); opening will be 5/14 F 100 with “red carpet” and “augmented reality”; any student can submit; Arts Festival: “Westfest” May 11-15 (w/sidewalk art)

- Accreditation Self-Evaluation (A. Taylor)
  - No midterm report=slowdown of self-evaluation; visit is scheduled for March 2016; Board wants report 6 weeks prior (October); the self-evaluation addresses all standards by
standing committees producing evidence that we are addressing the standards (see handout): IA.2, IB.1, IB.4, IB.6, IIA.1, IIA.4, IIB.1; some standards have multiple groups providing evidence; the final due June 8, 2015 (going into full draft

  o April 13, May 11, June 2 are Accreditation Steering committee meetings (will use Etudes shell to store documents – divide standards and fill out grid)
  o Volunteers: K. Quitschau/M. Smith (I.A.2, IB.1); M. Movsisyan/Y. Boghos (IB.4, IB.6); IIA.1, IIA.4, IIB.1 (NO VOLUNTEERS)

- Institutional Effectiveness Report
  o Meeting scheduled with C. Norris, W. Jones, R. Tillberg, M. Apigo

- LACCD SSI Report (no report)

- Items of Interest
  o 3SP: focusing on high school students; program is gaining momentum with SEP, orientations, and Early Alert (147 referrals-low #); working with departments that perform orientations; connecting access to summer bridge
  o Early Alert: C. Norris Q. How does it work? What is the advantage? How does it work for online students?; “achievement coaching” with basic skills students in 3SP area with counselors.
  o Summer Bridge: 150 students; math workshops (vs. classes); “enhanced non-credit”; Q. What are the activities

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- (University tours); some students will be older returning students
- Coach Visit Feedback
  - ATD Retreat Friday, April 24@ LATTC (emailed details of Coach visit)
- Adjourned at 4:30pm

Meeting Dates | Times | Location
in GC 210 K, 1:00 pm

Spring 2014:
- Feb. 19 Wed.
- Mar 17, Mon.
- Apr 17, Thurs.
- May 12, Mon.