SS / AtD Core Team Committee
Wednesday, August 6, 2014
1:30 pm – SSB 414

Attending: Mary-Jo Apigo, Yervant Boghos, Kathy Boutry, Adrienne Foster, Michel Goltermann for Phyllis Braxton, Walter Jones, Fran Leonard, Kimberly Manner, Karen Quitschau, Timothy Russell, Vidal Valle, Angel Viramontes, H. Young

The meeting was called to order at 1:45 pm by W. Jones, Co-Chair.

1. Approve Minutes of 6/4/14 and 7/2/14. The minutes for 6/4/14 and 7/2/14 were approved.

2. Review Agenda for 8/6/14 – other items – a member requested to change the September 3, 2014 meeting date to the second week, Wednesday September 10, 2014 as there are many commitments the first week of the semester. The committee agreed to meet on Wednesday, September 10, 2014.

3. Intervention Planning/Updates
Mailings for new student postcard for the Fall 2014 Kickoff, Wednesday, August 27, 2014, will go out and SARS calls will be done. M. Apigo also presented the video for students to click on for the student workshops. Students will be able to check off what workshops they wish to attend. An RSVP page will be generated for students to RSVP and free parking passes will be available for all students. The link is info@wlac.edu - students include their first name, last name and their student I.D. number.

Data Collection for Fall 2014 Kickoff– a survey will be done and there are two forms of data collection. Tracking who students were at the Fall Kickoff. A. Boateng and M. Apigo met with M. Turner of Student Services. Is it feasible to have SARS calls or something else? Students checking in could get a goodie bag. A paper survey could be administered and drawings for prizes for students who've turned in surveys could be done every hour.

4. Fall 2014 Semester Kickoff Orientation Workshops
10:30 am – Etudes Orientation – confirmed
10:30 – 12:30 am – ESL 4 & 5 Orientation – keep it the way it is now – will work out with Nancy Sander.
There was discussion about Campus Tours
11:00 am – Allied Health - exact time not known yet – plus location
11:00 am – PUENTE Program – confirmed - English 28 eligible – some from Summer Bridge and some from Counseling – is voluntary and will set up wherever available.
ASO has decided against Club Rush for Kickoff Day.
ASO will provide games but no food. ASO will follow up on radio and entertainment.

Project LEARN – confirmed with A. Porter – maybe in front of SSB courtyard?
Transfer Center – H. Young is waiting on reps to present
Partner/Parent/student session – A. Viramontes will host and there will be 3 workshops presented at 10 am, 11 am, and 12 pm.

1st workshop – what a community college is and offers
2nd workshop – Financial Aid
3rd workshop - Getting to Succeed – reaching your goal and support services that are in place – what does it mean to transfer?

Last fall sessions were 45 minutes each. Parents are allowed to go on a campus tour.

Kenyatta Bakeer – may hold a Child Development orientation
Nuala Lincke-Ivic– Essay writing workshop
Kathy Boutry - English _____?? workshop

5. Summer Bridge Debrief – A. Viramontes gave a brief summary of this summer’s Bridge Program experience. 71 students completed the survey and they also provided feedback on what West can do better for them. Most were happy with what was provided for them and want to make sure they get enrolled in classes for fall. The students enjoyed the social justice component. A. Viramontes reported that West needs more dedicated tutors and community colleges are looking at connecting issues to themes. F. Leonard stated that instructors liked being linked to a personal development (P.D.) course and would like to formalize times when they can connect with a P.D. instructor.

6. Professional Development

Accelerated English – Kimberly Manner and Clare Norris will meet for accelerated English and have been able to secure some support from BSILI funding to help students succeed.

Tim Russell is planning an all day training session on Friday, August 15, 2014 for the BSILI conference in October 2014.

October 2014 – BSILI conference in Costa Mesa – registration is $350 to attend

7. Agenda for Professional Development Day – Thursday, August 28, 2014

- 8:30 am – 12:30 pm – for fulltime faculty – keynote speaker
- 9:35 – 10:35 am – Keynote Presentation: Mr. William Allen Young
- 10:40 – 12:30 pm -Breakout sessions
- 12:30 pm – Lunch and WLAC Foundation Presentation
- 1:00 pm & 1:30 pm – Division Meetings
- 3:00 pm – WLAC Foundation Wine & Beer Reception, HLRC 4th Floor

8. FELI Conference – W. Jones reported that there are 3 more spots for the FELI conference. Email C. Norris if you wish to attend.

T. Russell is trying to increase faculty dialogue for English and Math faculty to mentor with tutors for fall 2014.

Habits of Mind – early in the semester Kimberly Manner would like to get tutors for this program, may be the first week of school.
9. ATD – will continue its fourth year and is planning for three pairs of coaches to be assigned to three schools. City, Trade Tech, and West will share coaches. The coaches are Kristine McPhail and Ted Wright.

H. Young, Transfer Center Director, is trying to roll out fall 2014 – there are 4-5 disciplines who will participate in discipline advising. Allied Health, CS, DH, Aviation Tech, and Administration of Justice. She is trying to secure MPTP and will work with programs who have existing processes in place. H. Young will work with those faculty who are providing those orientations with follow up services. She is planning to meet with those areas in the next couple of weeks.

Adrienne Foster – recommended having a discipline faculty advisor other than a counselor. She is holding meetings with faculty in specific disciplines.

The meeting adjourned at 2:42 p.m.