SS/AtD Core Team Committee

Wednesday, September 10, 2014
3:00 pm – GC 210K


Guests: Q. Coleman

The meeting was called to order at 3:00 pm by W. Jones, Co-Chair.

1. The draft minutes of August 6, 2014, were approved as corrected.

2. Intervention Planning /Updates
   a. Fall 2014 Semester Kickoff Debrief Outreach /Publicity - It was reported that approximately 300 students attended. A brainstorming planning discussion followed for the next Kickoff. Faculty could attend the Kickoff to recruit for their classes that aren’t making full enrollment. Different ways to promote the Kickoff were suggested:
      - Personal calls made to students – faculty were asked to email their students to come to Kickoff this year.
      - Postcards mailed out and advertised on website in advance
      - Promotion of event on Facebook
      - Strong RSVP’s – VIP Welcome Day
      - Child care advertised for students – morning through the afternoon
      - Former alumni could be invited to present at Kickoff
      - More faculty could email their students their syllabi before school starts
      - Maybe a link for WLAC – mass email to faculty and students
      - Publicity during the summer by every department to get out the word
      - Electronic advertising boards on campus
      - Other initiatives for engagement that could replace Kickoff
      - Welcome Week Booth – Ask Me
      - Buttons to wear – school colors - wear ahead of time

   b. Professional Development
      i. FELI 2014 Debrief – the conference went well with four graduates from FELI - D. Gallegos, M. Movsisyan, C. Alcala, and W. Jones.
      ii. Professional Development Week Debrief/Evaluation
          C. Norris reported that if you received an evaluation for professional development week to please fill it out and send back to her. This will be used to provide feedback for next year and allow people an opportunity to reflect.
      iii. Announcements
          Cultural Competence FIG meeting – K. Manner invited the committee to this meeting this Friday, September 12, 2014 in SSB 414.
Tenure Review Process - A workshop regarding the tenure process will be held this Friday, September 12, 2014 at 10:00 a.m.

c. Discipline Advising – H. Young
Include faculty in exploring your major workshops which will be conducted by counselors. Roadmaps for associate degrees or certificates will be distributed at workshops. Counselors will take the roadmap and augment what is appropriate for the students and look at what’s happening as well as standards of practice.

d. Enhanced Tutoring – T. Russell reported on the first supplemental instruction leadership training at Western University of Missouri. There were four math classes – three of which were staffed with supplemental instruction and five English classes staffed with supplemental instruction includes Black Scholars and accelerated English.

General subject tutoring training modules
Two additional sessions planned for October

3. Pathways to Student Success for Students at West
W. Jones led a discussion on the vision for the college
   ➢ Align all mission statements
   ➢ Created a model from day one
   ➢ Admissions
   ➢ Academic Affairs
   ➢ Financial Aid
   ➢ Systems thinking – looking at institutions and systems that are more fluid like a system of cells
   ➢ The student is the center of attention – all interconnected circles

4. LACCD SSI Report
   a. First Year Experience Summit October 24, 2014 – City College
   b. Assessment & Placement Summit – November 14, 2014 – Pierce College
   c. PIP Focus Group for Probation Students – September 23, 2014

The meeting adjourned at 4:20 p.m.