

SLO COMMITTEE MINUTES**SLO Committee**

Mary-Jo Apigo
 Kenyatta Bakeer
 Anna Chiang
 Luis Cordova
 Adrienne Foster
 Manish Patel
 Donna Olvera
 Hansel Tsai
 Adriana Martinez, Resource
 Kathy Walton, Resource

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 Holly Bailey-Hofmann, Language Arts
 Alma Narez-Acosta, Library & Learning Resources & Counseling
 Matt Robertson, Mathematics
 Abraha Bahta, Science
 Martin Nee, Aviation, Travel, & Hospitality

SLO Committee Meeting
MINUTES

Monday, April 28, 2014
 3:00pm – 4:30 pm
 Winlock Lounge

Meeting called to order at 3:02 pm.

Present: Luis Cordova, SLO Coordinator; Mary-Jo Apigo, Dean of Teaching & Learning; Joy Ogami, Dental Hygiene; Jason Coleman; Applied Technology/ Travel; Anna Chiang, CSIT; A Taylor, Accreditation; Hansel Tsai, Personnel; Matthew Robertson, Math; Katy Kelley, Child Development Center; Adriana Martinez; Articulation; Jennifer Ortiz, Language Arts; Sue de Bord, Learning Skills; Adrienne Foster, Academic Senate; Yervant Boghos, Allied Health;

1. Review minutes from prior meetings

The minutes from 3/24/14 were reviewed. On item #4 (SLO Assessment Database), A Taylor reported that two SLO Coordinators at two CSU campuses did a multi-year study of assessment databases. The edit was made. In addition, the attendance was corrected to include A Foster and A Martinez. The minutes were approved with the changes.

2. SLO Assessment Database

We will be reviewing SLO Assessment databases – both the homegrown system at Mission College and Commercial systems. The Mission College system is developing enhancements to include a reporting feature and roll-up of course-level assessment data to the program and institutional levels. There were questions about how the system handles multiple choice assessments and if it integrates with new SIS. A Taylor went to a WASC SLO meeting, and reported that she talked to a couple of CSU faculty; one CSU is not using a database because they have not found one that meets its needs. Another CSU is using a database even though it does not meet all of its needs. We are seeking volunteers for a small taskforce of the SLO committee to review databases. L Cordova will contact P Flood at Mission to schedule a demo of the Mission database.

3. Working Inventory of Courses

M Apigo reported that we have 627 courses that were offered in the last two years. These courses served as a basis for Division Chairs and faculty to develop Assessment Calendars. The SLO Committee and Curriculum Committee want to work together to develop a working inventory of courses so the COR and SLO updates can be tracked together on one form. A Martinez reported that there are 1800 courses at Chancellor's Office that also need to also be cleaned up.

4. Program Learning Outcomes in Catalogue

Program SLOs will be included in the next printed catalogue. L Cordova and M Apigo are work with chairs on reviewing (and revising as necessary) program SLOs. An electronic package was shared at Divisional Council. A Chiang

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reported that her faculty will discuss SLO assessment with the advisory committee and see if there are any changes with input and dialogue with the industry experts.

5. Program Review SLO Module

The Program Review workgroup is reviewing the set of Program Review questions and seeking feedback about proposed changes to the SLO Module. The committee discussed asking about specific changes based on assessment, having a common action plan, and asking for evidence. For example, Add, to E. "Please indicate where the evidence is located." For B. Change "changes" to "improvements." The committee also discussed how making changes to the questions will prevent the rollover for the changed questions. It was suggested to make these changes in the instructions and further explained in the handbook rather than changing the questions themselves with these minor revisions.

6. Institutional SLO Assessment – Poster Showcase

The Student Poster Showcase will take place on May 15 with time for judging and rating with the ISLO rubric on May 13 from 1-4 and May 14 from 10 am – 4 pm in FA-100. L Cordova circulated a sign-up sheet to get people who are interested in assessing. We need 12-15 faculty members. Five have already signed up. We started assessing ISLOs during the Spring 2012 and 2013 Poster Sessions; this Spring 2014 is the third year of assessment. We are focusing on assessing the capstone project posters. The Committee also identified revisions to the rubric such as indicating clearly what a each 1-5 rating means.

7. SLO Dialogue

SLO Dialogue is perhaps the most important part of the SLO assessment cycle. It is about documenting what is occurring because of the assessment process. L Cordova reported that we are trying to organize and tighten up a model for the divisions on how they can proceed with dialoging and documenting it. We would like to have mini-presentations from faculty to talk about dialogue. Sue de Bord talked about the discussions that happened in Learning Skills and what changes were identified. She shared in Learning Skills that they have declining success rates in CAI classes. Fall 2012, the online version of PLATO was introduced to use in math, and the online success rates doubled from the LAN software. The online version had adaptive questions. They moved all the courses to online and then all the success rates dropped. The audio/technical requirements for the online version presented some barriers. They renewed the licenses and subscribed to the new library for students. Success rates dropped again. So, the Learning Skills faculty concluded that it was not the delivery format, nor the content, that were factors. Now they are looking at face-to-face instruction that is linked to content courses in English and math. English is part of the pilot. L Cordova stressed that any discussion in the division be documented so we have it on record as evidence.

8. Assessments from 2012-2013 Cycle

We are currently at 84% of courses assessed (437/518). We still need 81 courses that need to be assessed.

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9. SLO Assessment Calendars for 2013-2017 Cycle

Completed calendars are posted online. We have 7 done: Computer Science, Dance & Health, Kinesiology, Kinesiology (Athletics), Kinesiology (Major), Communication Studies, and Personal Development. They are posted online at www.wlac.edu/slo/resources. L Cordova is meeting with chairs this week to work on finalizing the outstanding course.

10. SLO Assessments for 2013-2017 Cycle

Based on the submitted calendars, we will develop a SLO tracking report to document what was planned and completed. Pierce and Valley have implemented a policy that includes courses that have not been assessed will not be offered.

11. SLO-Net and SLO Symposium

There is an SLO-Net event at North Orange County Community College District. A Taylor and L Cordova attended. The main purpose of the event was to meet SLO leaders. It was set-up by the RP Group. L Cordova networked with others in preparation for planning West's SLO Symposium at the end of May. B Pacheco led a session on SLO dialogue about looking at the data and guiding questions to ask.

The SLO Symposium at West will focus on dialogue. We could use the materials from B Pacheco's session to frame the dialogue and discussion. The committee discussed other potential topics: overview of SLOs, next steps, data interpretation connections between SLO assessment and Program Review. A Taylor described a practice at Samuel Merritt University (Valerie Landau, Director of Assessment) where they use the data that they gather for outside accreditation and regulation and used that to inform changes; they used multiple sources of data. At the Symposium, we should focus on hands-on activities. Amanda Ryan-Romo and Barbara from East are also willing to speak to faculty. Christine Ogden from PCC, could give a presentation on rubrics. L Cordova will form a planning group to develop the agenda.

12. SLO Roundtable / Recommendations / Actions

The May meeting was moved to May 19 because of the Memorial Day holiday.

The meeting ended at 4:40 pm.