SLO Committee Meeting
MINUTES
Monday, March 24, 2014
3:00pm – 4:30pm
Winlock Lounge

Meeting called to order at 3:08 pm.

Present: Luis Cordova, SLO Coordinator; Mary-Jo Apigo, Dean of Teaching & Learning; Ogami, Joy, Dental Hygiene; Kay Boles, Hospitality; Jason Coleman; Applied Technology/ Travel; Anna Chiang, CSIT; A Taylor, Accreditation

1. Review minutes from prior meetings
The minutes from 2/24/14 were reviewed and approved.

2. Assessments from 2012-13 Cycle
The current report for the 2012-2013 cycle was shared. 81% of assessments from fall 2012-spring 2013 have been completed. There are 100 courses needing assessment. We want to close this cycle soon so we can focus on the current cycle. We have made some progress from last meeting to this meeting – a 3% increase in completion. The Aviation courses are in progress. Math 270 has been completed. There is a focus on completing the courses in Business and Behavioral and Social Sciences. B Stapleton set a series of meetings with B Pena for completing the assessments today. M Apigo will check on the status of AJ 285; B Stapleton indicates that the course should be put back on the list. M Apigo will follow-up with B Pena on the documentation for the courses. Most assessments of courses in Behavioral & Social Sciences are in progress and/or completed. Psychology courses needing assessments are under the Drug and Alcohol Studies.

Science division has completed all of their assessments today. Allied Health, Language Arts, Personal Devt, Math, Science Divisions have completed all of their assessments. M Apigo will follow-up with A Aguiar on the faculty names of those who taught classes for Hospitality and Travel.

We have 3 SLO Facilitators assisting faculty who are completing assessment from this cycle. J Ogami is the SLO Facilitator working with the Business Division. J Coleman is the SLO Facilitator working with Applied Technology. Jennifer Ortiz is the SLO Facilitator working with Behavioral and Social Sciences.

3. SLO Assessment Calendars for 2013-17 Cycle
Calendars are completed for Health & PE, Computer Science, Dental Hygiene, Language Arts, Math, Learning Skills/DSPS classes, and Personal Development. We will develop assessment-tracking reports based on the submitted calendars. J Coleman met with J Moy on finalizing the Aviation courses. Pharmacy Tech courses are now offered through Westside Extension. M Apigo will follow-up
with B Sloan regarding the type of credit attached to the Pharmacy Tech courses. Each student learning outcome should be scheduled for assessment.

4. SLO Assessment Database
A Taylor reported that the CSU system did a multi-year study of assessment databases. There was no consensus. We will form a small group interested in reviewing assessment databases to demo to decide on what system to use. B Stapleton, L Cordova, and M Apigo have volunteered. M Apigo will follow-up with M Pracher if there is grant money to fund a database – perhaps the CTE Pathways grant.

We will be interview candidates for the Assistant Research Analyst position. The position will be in the Office of Research and Planning, but have a specific focus on supporting the SLO process with data.

5. Instructional SLO Assessment – Poster Showcase
The Student Poster Showcase will take place on May 15 with time for judging and rating with the ISLO rubric on May 13 and 14. We need volunteers to rate posters with the ISLO rubric. We will bring ISLO Assessment data to the next meeting. Non-poster projects (digital) will be included this year and displayed on a website.

6. Roundtable

The May SLO Committee meeting date will be moved to May 19 because of a conflict with the Memorial Holiday.

SLO Symposium – A Taylor recommended Mary Allen, retired from CSU Bakersfield. A Foster recommended Dolores Davidson from Foothill Deanza and will send any other names. A Taylor recommended a working day on assessments perhaps with breakout sessions dedicated to the different phases of assessment.

A Taylor attended the CFT (California Federation of Teachers) convention and indicated that there are union leaders that believe that SLO assessment will go away. B Stapleton remarked that outcomes will most likely not go away because of the focus on student success.

A Taylor presented the draft Accreditation Matters newsletter that is focused on SLOs. One of the goals is to get the campus on the same page. Page 1 focuses on instructional services and Page 2 focuses on services – Student Services and Administrative Services. The accreditation timeline is also on the bottom of page 2. The next edition will focus on Budget and then Governance.

SLO Committee Charge and Membership – L Cordova presented it to the Curriculum Committee. There were questions from Curriculum about including Division Chairs and the Curriculum Committee chair. The item was tabled because there was not a quorum at the meeting. There is a duplication of information at SLO Committee and Divisional Council. We revised the
SLO Committee
Mary-Jo Apigo
Kenyatta Bakeer
Anna Chiang
Luis Cordova
Adrienne Foster
Manish Patel
Donna Olvera
Hansel Tsai
Adriana Martinez, Resource
Kathy Walton, Resource

Curriculum Committee
Judy Chow, Chair
Abraha Bahta
Norma Barragan
Carmen Dones
Adrienne Foster, Resource
Gjennai Z. Enciso Givhan
Lartee Harris
Nuala Lincke-Ivic
Todd Matosic
Colleen Matsuhara
Alma Narez-Acosta
Martin Nee
Donna Olvera, Resource
Anna Chiang
Matthew Robertson
Timothy Russell
Joyce Sweeney
Kristina Thomas, Resource
Kathy Walton, Resource

Academic Senate
Senate Executive Board
Adrienne Foster, President
Judy Chow, Vice President
Clare Norris, Secretary
Luis Cordova, Treasurer

Senators At-Large
Bonnie Blustein
Fran Leonard
Kenyatta Bakeer
Ken Lin
Marguet Miller
Marcus Butler

District Senators
Norma Barragan
Helen Young

Adjunct Faculty
Senators
Ken Taira

Division Representatives
Carmen Dones, Allied
Health
Norma Barragan,
Behavioral & Social
Sciences
Vacant, Business
Anna Chiang, Computer
Science
Melinda Smith, Health &
Physical Education
Joyce Sweeney, Humanities
& Fine Arts
Holly Bailey-Hofmann,
Language Arts
Alma Narez-Acosta, Library
& Learning Resources &
Counseling
Matt Robertson,
Mathematics
Abraha Bahta, Science
Martin Nee, Aviation,
Travel, & Hospitality

membership to collapse bullets for Division Chair and representative for each Division. Replace it with Division Chair or designee. A Foster recommended including this committee in the Senate bylaws to it has more emphasis. In the membership, include the members who are resources.

A Taylor asked about the naming of each outcomes on the campus. M Apigo explained that Student Learning Outcomes are outcomes for instructional services, Service Level Outcomes are outcomes for Student Services, and Service Area Outcomes are the outcomes in Administrative Services.

The meeting ended at 4:39 pm.