

SLO COMMITTEE MINUTES

SLO Committee

Luis Cordova, Co-Chair
 Mary-Jo Apigo, Co-Chair
 Kenyatta Bakeer
 Elizabeth Bell
 Anna Chiang
 Jason Coleman
 Adrienne Foster
 Michael Ghebreab
 Katy Kelley
 Joy Ogami
 Rachelle Okawa
 Manish Patel
 Hansel Tsai
 Anne Winter
 Adriana Martinez, Resource
 Aracely Aguiar, Resource

The SLO Committee reports to the Academic Senate through the Curriculum Committee.

The SLO Committee meets on the fourth Monday of the month from 3:00 – 4:30 pm in Winlock.

Fall 2014 Meeting Dates

Sept 22
 Oct 27
 Nov 24

SLO Committee Meeting
MINUTES
 Monday, November 24, 2014
 3:00pm – 4:30 pm
 Winlock Lounge

The meeting called to order at 3:06 pm.

Present: Luis Cordova, SLO Coordinator; Mary-Jo Apigo, Dean of Teaching & Learning; Jason Coleman; Applied Technology/ Travel; Rachelle Okawa, Language Arts; Michael Ghebreab, Science; Kenyatta Bakeer, Child Development; Elise Forier Edie, Theater; Anne Winter, Humanities

1. Review minutes from prior meetings

The minutes from 10/27/14 were reviewed and approved.

2. New Data Reports: SLO Assessment for Fall 2013, Spring 2014, and Fall 2014

L Cordova shared the latest report for Fall 2013 and Spring 2014. The report outlines the assessment progress as of Nov 4. A new report will be available for the Senate meeting tomorrow. Some divisions have moved courses from fall 2013 and spring 2014 to this current academic year: fall 2014 and spring 2015. This has moved assessment completions to the mid-60%.

A SLO Hands-on workshop (SLO Assessment Summit) is scheduled for faculty who have not submitted assessments in fall 2013-spring 2014. Faculty who have assessments due in fall 2014 will also be invited. The SLO Assessment Summit workshops are scheduled for Friday, December 12. 9:00 –11:00 am is for faculty who have assessments that were due in 2013-14. 11:30 am – 1:30 pm is for faculty who have assessments that are due fall 2014. The follow-up meeting is Saturday, December 13 from 10:30 am – 12 noon. We will need a computer lab so faculty can work hands-on with their assessments. L Cordova will ask the College President to send the invitation to faculty to encourage participation. For the 9 am workshop, we will discuss the SLO assessment form and how to fill it out. SLO Committee members will send FAQs that can be posted on the SLO website. Then, the faculty will have hands-on time to work on computers and fill out their assessment forms.

S Doerrer has created a report that is by section-level and faculty member. It was shared with all of the SLO facilitators. It was also the source for the memos from the Instructional Deans to the faculty who have assessments overdue from Fall 2013-Spring 2014.

The next SLO Facilitator meeting is December 4 from 3-4:30 pm in GC 210K.

3. Preparing the campus to assess at the end of the semester

We will host an SLO Assessment Summit on December 12 and 13. It was discussed in item 2 above. The instructional deans sent memos to faculty last week who are overdue for assessments from Fall 2013-Spring 2014. L Cordova will ask the SLO Facilitators to call faculty on the overdue list. Assessments are due December 8. L Cordova and M Apigo will also work with Division Chairs at Divisional Council next week.

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4. SLO Database Update

M Apigo shared the handout that describes the SLO database selection process and reasons for selecting TracDat. This handout will also be shared at the Senate meeting tomorrow when they vote on the motion to adopt TracDat. After the vote, then we will start the procurement process with plans to implement for some areas in the Spring 2015.

5. Motions Update

The Senate approved the motion regarding faculty members’ participation or an evaluation process will be put into effect. Other sister colleges (Pierce, Valley, and East) are moving in another direction by cancelling classes that are not being offered. Our Senate wanted consequences to be at the individual level with initiating an evaluation.

The Senate votes tomorrow on the motion recommending ALL sections be assessed for the course based on the assessment calendar.

6. Institutional SLO Assessment – Poster Showcase

M Apigo shared the ISLO Data from the Spring 2012, Spring 2013, and Spring 2014 Poster Showcase. For ISLO assessment we also conduct a student survey to the graduates. ISLO questions were also included in the District-wide Student Survey.

M Apigo and L Cordova called for volunteers for a small ISLO workgroup to review the data, summarize it, and make recommendations about the ISLO assessment process and changes to the ISLOs themselves.

7. SLO Roundtable / Recommendations / Actions

SLO Addendum process needs to be clarified. L Cordova and M Apigo will meet with J Witucki, Curriculum Committee Chair. Spring 2015 will be the transition year from ECD to CurricUnet. L Cordova will develop a handout for adjunct faculty. M Patel recommended including it in the AFT Survival Guide. K Bakeer recommended including it on the Adjunct Faculty newsletter. He was on the agenda for the AFT Faculty Guild meeting last week. He will also present at the AFT Adjunct faculty meeting on December 3.

The next SLO Committee meeting is February 23, 2015.

The meeting ended at 4:34 pm.