Meeting called to order at 1:09 pm.
Present: Todd Matosic, Mary-Jo Apigo, Luis Cordova, Aracely Aguiar, Alice Taylor

Agenda Items:

1. **Review minutes from prior meeting**
   
The Committee reviewed the recommendation from 5/20, made a revision, and recommended it to the Curriculum Committee. The recommendation now reads, "During Tech Review, ask the following questions: (1) How did you use SLO assessment in updating the course? and (2) Do the course SLOs adequately address the course objectives?"

A Aguiar also shared that the Curriculum Committee has some changes in the Tech Review to streamline the process. Tech Review will include some core members and not all committee members.

The minutes from 5/20 were reviewed and approved.

2. **SLO Update – Assessment and Development Review**
   
The ACCJC has accredited West with a Midterm Report and follow-up visit in Spring 2015. The college needs to maintain progress on each standard. M Apigo and T Matosic shared the reports on the progress of course SLO assessment from 2012-2013. As approved by the Academic Senate, the deadline to submit assessments is July 29, 2013.

The reports were also shared at Divisional Council. The Committee discussed merging the lists from Fall 2012 and Spring 2013 into one report for the academic year 2012-2013. The Committee also discussed the summer course offerings and adding any courses that were not offered in Fall 2012 and Spring 2013.

For the next cycle, the committee discussed potentially adding pedagogical questions in the assessment tool so faculty are focused on how West can be a "learning-centered college" and how teaching can be more effective. If discussions can be institutionalized, measuring SLO assessment and results can be made clearer. Spaces and places for discussion are necessary so the process has meaning.

3. **SLO Mapping and Calendar Update**
   
The Committee discussed the next SLO Assessment Cycle starting in Fall 2013. For the next cycle, we are emphasizing best practices of assessing all sections offered so more faculty can participate, which will lead to richer data. Faculty engaging in discussion could focus on questions such as, "Are student learning outcomes assessment results the same in courses offered.
in different modes of delivery: hybrid, online, or face-to-face?"

T Matosic shared an update on mapping and assessment calendars. T Matosic conducted hands-on trainings with Division Chairs. The Committee discussed structuring workshops with a training overview and follow-up with hands-on work.

Regarding the four-year cycle, A Taylor discussed a comment she heard about colleges who have a cycle longer than two years being questioned. M Apigo shared the information she received from Bob Pacheco that the ACCJC has indicated that colleges need to have an established cycle, but has not prescribed a timeframe and leads that up to the college’s discretion. T Matosic discussed L Thomas, as prior SLO Coordinator, and his focus on key courses. The committee also discussed percent completions for the cycle.

T Matosic also shared the completed calendars that have been submitted and will be formatted and finalized. He commented on B Stapleton’s approach to complete a calendar per discipline and to plan for assessment of additional SLOs that are to be developed.

4. **Poster Project Showcase Update**

M Apigo shared the results from the Poster Project rubric ratings. There were high “not applicable” marks in Civic Responsibility and Cultural Diversity. The Committee discussed how this issue could vary from year to year depending on the topics the students are focused on. The “not applicable” ratings for Ethics and Aesthetics decreased from last year. The Committee will further discuss the results at the next SLO Committee meeting.

5. **SLOAC Update**

T Matosic shared the agenda from the last meeting. The Advisory Council is discussing a white paper about the minimum standards for an SLO Coordinator in the LACCD.

6. **SLO Database Discussion**

T Matosic, A Patil, and M Apigo went to Mission College to view a demo of their homegrown SLO database. There are conceptual issues behind the database that differs in the approach that West takes. The next step is a demo for all LACCD Colleges.

7. **WASC Assessment Leadership Academy**

A Taylor shared her project for the WASC Academy that includes a hybrid training for assessment and using rubrics. It will be conducted with face-to-face meetings and online through Etudes. It will be used to support the current cycle of assessment.

The meeting adjourned at 2:46 pm.