SLO Committee Meeting
MINUTES
Monday, May 20, 2013
1:00pm – 2:30pm
Winlock Lounge

Meeting called to order at 1:07 pm.
Present: Mary-Jo Apigo, Celena Alcala, Adrienne Foster, Kenyatta Bakeer, Hansel Tsai, Alice Taylor

 Agenda Items:

1. **Review minutes from prior meeting**
   Minutes from 4/15 were reviewed and approved.

2. **SLO Update – Assessment / Development Discussion**
   Courses that are offered in Spring 2013 need to have SLO developed and courses assessed. There are about 17 courses that need course SLOs developed. To date, there are 113 courses that need to be assessed. The committee discussed a possible deadline to complete the Fall 2012 assessments since Spring are also needed. M Apigo added that she and/or T Matosic provide regular reports at Divisional Council on the status of course SLO development and assessment.

   The committee discussed better connecting course SLO review with the curriculum approval process. The committee made the following recommendation: “During Tech Review, ask the following questions: (1) How did you use SLO assessment in updating the course, and (2) How do the course SLOs align with course objectives?”

   A Taylor also shared that she offers a Tech Fair workshop on using Etudes to access student work for assessment results and data.

3. **ACCJC Update**
   Preliminary feedback from the visiting team was very positive. During the SLO interviews that M Apigo, T Matosic, and A Foster participated in, the team was impressed with the progress West has made with the recommendations related to SLOs. The Commission will be meeting in June and releasing the final decisions in early July.

4. **Poster Project Showcase Update**
   K Bakeer and C Alcala commented on using the rubrics with assessing the posters and shared their experience.

   a. **Future Participation** – About 50 posters were photographed so faculty can assess additional posters with the Insitutionsl SLO rubric.
5. **SLO Database Discussion**
   M Apigo is participating in the Program Review workshop to work on improvements to IES for the next cycle. The improvements will also impact the development of an SLO assessment database using IES. T Matosic is also facilitating a demonstration of the Mission College SLO Database.

6. **SLO Cycle and Calendar Workshop Review**
   T Matosic presented a workshop for Division Chairs to review the SLO cycle and assessment calendar. All but 3 divisions participated. T Matosic will be offering additional workshops for Division Chairs. M Apigo commented that a meeting with Hansel and Administrative Services is needed to develop the Division’s calendar.

The meeting adjourned at 2:18 pm.