SLO Committee Meeting

MINUTES

Monday, April 15, 2013
1:00pm – 2:30pm
Winlock Lounge

Meeting called to order at 1:10 pm.
Present: Todd Matosic, Mary-Jo Apigo, Adrienne Foster, Kenyatta Bakeer, Luis Cordova, Holly Bailey-Hofmann, Anna Chiang

Agenda Items:

1. Review minutes from prior meeting
   Minutes from 3/18 were reviewed and approved with minor corrections made.

2. SLO Update – The Accrediting Team will be visiting West tomorrow to validate the follow-up report.
   a. Assessment – Emails are sent to Instructional Deans with progress on SLO assessment. Currently, we’re at 41% of fall 2012 course SLO assessments submitted.
   b. Symposium – The agenda from Friday’s SLO Symposium was shared. The wiki and PowerPoint will be posted on the SLO website. The Symposium was also video recorded and will be posted online as well. The SLO Coordinator also shared the handouts that Bob Pacheco reviewed at the Symposium.
   c. Development Discussions – Learning Skills 51F is the last course needed for development of course SLOs from Fall 2012. Of the courses offered in the last 2 years, 96% (577/598) courses developed course SLOs. Division Chairs will review submitted SLO Addendums and course SLOs to be sure they align with course objectives.
   d. SLO Leaders Progress – The SLO Coordinator forwarded the SLO Leaders a schedule of assessments, but they have not been submitted yet. K Bakeer recommended posting the SLO Leaders’ Hours, contact information, and location.

3. Poster Project Showcase (Holly Bailey-Hofmann)
   H Bailey-Hofmann shared the Poster Project showcase information for May 16. T Matosic shared the Institutional SLO Rubric that was used last year’s Poster Project showcase. As of today, 200 students are signed up to present with additional students to be included. T Matosic shared the ISLO Rubric and process that was used at the May 2012 Poster Showcase. 8 disciplines are included. There will be about $1,500 in prizes for students.

4. SLO Evaluation of the Cycle
   The SLO Committee reviewed the minutes from March 18 that captured the feedback on the evaluation of the cycle. T Matosic also talked about the 4-semester cycle to include re-assessment in the 4th semester to close the loop on the changes recommended. We will work on revising the 3-
Instructors can decide on the sequencing of courses and assessments as long as all phases are covered.

Other feedback included resources and process related to the form and making it an electronic process. M Apigo discussed the joint resource request submitted by the Office of Teaching & Learning and the Office of Research & Planning for an electronic SLO database. The request was prioritized and ranked number 1. M Apigo will be following-up on the progress of the prioritized resource request.

5. Institutional SLO Assessment Results

a) May 2012 Poster Project

The SLO Committee reviewed the poster project results. For this year’s Showcase, the SLO Committee decided to continue the ISLO rubric rating at the showcase. It was discussed to include broader disciplines that demonstrate ethics, civic responsibility, technical competence, and/or self-awareness. Another approach is to include some questions in the directions to make the rubric clearer to students. The SLO Committee will recruit faculty to participate in the ISLO assessment of the posters.

b) June 2012 Graduate Survey

M Apigo shared the results from the graduate survey. The rating averages were pretty good for the ISLOs. The SLO Committee discussed other ways to improve student survey response rate. T Matosic and M Apigo will work with the Student Services VP for the Spring 2013 graduate survey.

The meeting adjourned at 2:52 pm.