MINUTES
Student Services Building, Room 414
Thursday, November 13, 2014

Participants: Marcela Hernandez, Phyllis Braxton, Celena Alcala, Patty Banday, Eric Ichon, Rebecca Tillberg, Alice Taylor, Angel Viramontes, Rebecca Tillberg, Glenn Schenk, Michael Goltermann, Sholeh Korooshi

1. Approval of the Agenda: Meeting started at 1:14 p.m. Marcela Hernandez chaired the meeting

2. Approval of the minutes was by consensus.

3. SEAC Self Evaluation – the committee reviewed and approved the draft of the self-evaluation of 2013-2014. The committee approved the self-evaluation which will then go to the College Council for approval.

4. SEAC Website: The chair is working with Michelle (PIO) on the updates to the website

5. Preparation for Accreditation Self-Evaluation: Alice Taylor discussed the roles of the college committees to help with the completion of the accreditation process. The standards were discussed. The committee discussed that it would be helpful to have a breakdown of what group is looking at what standard (have a grid or matrix assist in organizing who is doing what). Once we know, we’d have volunteers from SEAC who could work on subsets of the standards.

6. Student Equity Plan – the plan was submitted to the board for approval.

7. Strengthening Student Success Conference - Presentations from some of the important aspects of the Strengthening Student Success conference were shown and discussed. Discussing ensued on how to better prepare students via bootcamps, summer bridge, and first-year experience programs. There was also discussion of new assessment and placement models that incorporated other factors beyond the placement test(s) to place students such as high school GPA and last math class taken. This is something that our college could explore. Work is still being done on the Common Assessment. We will all use the same instrument but have different cutoff scores.
8. Educational Master Plan Goals – the chairs would bring the implementation grid for the next meeting; Rebecca Tillberg could discuss at the next meeting.

9. Pathway Discussion - There was discussion of the ACT program and its effectiveness. ACT is geared for an older adult. There was discussion about who is in charge of the pathway programs. And there was interest expressed in reviving it. The pathway programs developed should be coordinated with each other and allow for flexibility such as having a day track. It should also be linked with the pathways created for CSUDH. The ACT could be a structured pathway (Rebecca) and at the same time there could be different road maps for the different degree programs. There was mention also that with the new website each division will have degrees and certificates available...in computer science, it will be on the web and emerge more strongly. We could build on the website to create fliers for every program we offer which could help students. But currently the process is not transparent. It may be that academic affairs could define the pathways and student services could help develop the pathways. There was a consensus to create a Pathways to Completion Workgroup: Ara, Walter, Angel, Patty, Marcela, Glenn, Celena, Eric, Adriana would try and meet before Feb 12th. Celena Alcala would try to send something out.

Other items discussed - Enrollment was discussed with the plans to use all summer for this year; There was discussion around the need to be more proactive in managing the college’s enrollment.

Eric Ichon: The group discussed the OEI STUDENT READINESS PILOT evaluating the readiness for online courses. There would be ten modules for the pilot classes. They don’t have a green light for three in the spring. In addition, it would be nice to integrate with West Expressway and with students who take classes early on. There was discussion on the need for some type of MOOC, bootcamp, and refreshers in math and English before the assessment test. Etudes is unlimited and we can provide for that.

Patty Banday stated that in Expressway, there’s a pre-assessment module and they are working with Tim Russell to fill the module with web-based models and it would be great to have something developed. There is a need for something more comprehensive and not making it too long. It’s a refresher for students and not remediation.
Patty and Eric will work on reviewing online readiness tools. Patty emphasized the online appointment system being helpful. Discussion was about how some teachers are using Google Hangouts. We need to look at ways to use enhanced noncredit to capture those activities and collect apportionment.

Meeting adjourned 2:58.
### SEAC Committee
Phyllis Braxton, Co-Chair  
Marcela Hernandez, Co-Chair

### Academic Senate (2)
Adrienne Foster  
Casey Hunter

### AFT Guild (2)
Charles “Buck” Stapleton  
Sholeh Khoroooshi

### Vice Presidents (3)
Ken Takeda  
Phyllis Braxton  
Bob Sprague

### AFT Classified (1)
Sheila Williams

### Other Classified

### Bargaining Unit (1)
Glenn Schenk

### Teamsters (1)
Eric Ichon

### ASO (1)
Vacant

### Ex Officio
**President**  
Nabil Abu-Ghazaleh  
**College Council, Chair**  
Fran Leonard

### Resource
**Stud Srvcs/Acad Affairs**
Aracely Aguiar  
Celena Alcala  
Mary Jo Apigo  
Shalamon Duke  
Michael Goltermann  
Walter Jones  
Adriana Martinez  
Rasel Menendez  
Mark Pracher  
Barry Sloan  
Kathy Walton

### Research and Planning
Rebecca Tillberg  
Agyeman Boateng

### Public Information Office
Michelle Long-Coffee

### Outreach
Angel Viramontes

### Vision
A gateway to success for every student

### Mission
West LA College provides a transformative educational experience.