

AGENDA – Wednesday, November 16, 2016

Robert Sprague
Vice President of
Academic Affairs

OFFICE OF INSTRUCTION

Aracely Aguiar
Dean of Academic Affairs
Jack Moy
Applied Technology
Aracely Aguiar, Acting
Behavioral Science
Gerald Ludwig
Business
Anna Chiang
Computer Science &
Applications
Carlos Sermeno
Health Science

Walter Jones
Dean of Academic Affairs
Laura Peterson
Art & Performance
Joyce Sweeney
Art & Performance
Fran Leonard
Language Arts
Matthew Robertson
Mathematics
Abraha Bahta
Science
Sholeh Khorrooshi
Social Sciences

Mark Pracher
Vice President of
Workforce Education
Sponsored Programs &
Development
Business
Health Science

Kathy Walton
Dean of Academic Affairs
Tim Russell
Library

Michael Goltermann
Vice President of Student
Services
Counseling
Kinesiology

Eric Ichon
Dean of Distance Learning
& Instructional
Technology

Mary-Jo Apigo
Dean of Teaching &
Learning

Barry Sloan
Associate Dean
Westside Extension
Contract Education

Office of Instruction (9:30 – 10:00 a.m.):

- A. Timelines/Tasks
- B. Priority/Seniority lists, unstaffed classes, SAP rejections
- C. AB 288 and SB 1359
- D. TBA compliance
- E. Reorganization of divisions
- F. ACT
- G. Non-credit classes in multiple divisions
- H. New SIS system – Should we use wait lists? Can we avoid summer to fall 2017 IP classes? Who enters enrollment fee exemptions?
- I. Old documents – archive or destroy
- J. Catalog process and Chair meetings
- K. Website – Academic Affairs page
- L. Other topics

Academic Affairs (10:00 – 12:00 a.m.):

- M. Accreditation – Ara
- N. Curriculum – Ara
 - 1. DL addendums
 - 2. ADT report, Certificates/Degrees, Program review/validations
 - 3. COR project, inventory
 - 4. Honors courses
- O. Enrollment Management – Tilberg
- P. Faculty Allocation – Ara
- Q. Monthly Items:
 - 1. Non-credit FTES – Kathy Walton
 - 2. Enhanced non-credit – Barry
 - 3. Budget–discuss prior to Budget Committee mtg (4th Th)
 - 4. The 5th of the month report writing
- R. Periodic Status Reports:
 - 1. Syllabus collection/review/calling faculty – Mary-Jo
 - 2. SLO's – Mary- Jo
 - 3. Census/Exclusion/Grade rosters/Active Enrollment – Michael
 - 4. Student Success – Walter Jones
 - 5. Block Grant – Helen
 - 6. Catalog – Kimberly

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